

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

KISHINCHAND CHELLARAM COLLEGE

1.2 Address Line 1

Vidyasagar Principal K.M.Kundnani chowk

Address Line 2

124, Dinshaw Wachha Road, Churchgate.

City/Town

MUMBAI

State

MAHARASHTRA

Pin Code

400 020

Institution e-mail address

office@kccollege.edu.in

Contact Nos.

022 – 66 98 1000

Name of the Head of the Institution:

Dr. Manjula J. Nichani till 28.02.2017 &
Dr. Hemlata K. Bagla from 01.03.2017 onwards

Tel. No. with STD Code:

022 – 66 98 1025

Mobile:

9821420698

Name of the IQAC Co-ordinator:

Dr. (Mrs.) HEMLATA K. BAGLA

Mobile:

+91 9821420698

IQAC e-mail address:

kciqac@gmail.com

1.3 NAAC Track ID

MHCOGN10328

1.4 Website address:

www.kccollege.edu.in

Web-link of the AQAR:

<http://www.kccollege.edu.in/pdf/IQAC-Report-2016-2017.pdf>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	4.27/5	2003	5 years
2	2 nd Cycle	A	3.27/4	2009	5 years
3	3 rd Cycle	A	3.41	2014	7 years

1.6 Date of Establishment of IQAC : DD/MM/YYYY

22/11/2003

1.7 AQAR for the year (*for example 2010-11*)

2016-2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2015-16 dated submitted to NAAC on 03-10-2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Media Studies - a) Bachelor of Mass Media (BMM)
b) Masters of Arts in Communication and Journalism (MACJ)
c) Masters in Entertainment, Media and Advertisement (MAEMA)

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF MUMBAI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

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University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="✓"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="20"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Alumni Students/ Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Academic Audit
2. Stress Alleviation through Yoga
3. Advanced Computer Literacy
4. Academic Writing
5. Letter Writing

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<input type="text" value="Annexure – II"/>	

* Attach the Academic Calendar of the year as Annexure. – III

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Criterion – I**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	07	--	--	--
PG	15	01	04	--
UG	12	01	09	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	10	04	14	14
Others	--	--	--	--
Total				

Interdisciplinary	10	04	14	14
Innovative	10	04	14	14

1.2 (i) Flexibility of the Curriculum: **CBCS** /Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	30
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. As per University regulation teachers are members of the Syllabus Revision Committee.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	65 Aided	39 Aided	25 Aided	01	-
	17 Unaided	16 Unaided	01	-	-

2.2 No. of permanent faculty with Ph.D. 34 Aided & 01 Unaided

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others/ FIP/L.V		Total	
	R	V	R	V	R	V	R	V	R	V
	02	05	-	-	-	-	01	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty 14 75 12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	University level	College level
Attended	04	18	13	86	84
Presented papers	01	02	-	-	01
Resource Persons	01	09	02	04	17

2.6 Innovative processes adopted by the institution in Teaching and Learning:

We continued with the innovative processes initiated in the previous years. In addition, the department of Economics started “ Speaker Series” wherein experts from different fields were invited to speak on areas of current interest. More certificate programme were also added.

2.7 Total No. of actual teaching days during this academic year 180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Photocopy + Class tests
Open Book

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS	05
Syllabus Revision Committee	16

2.10 Average percentage of attendance of students 69%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Grade					Total Pass %
		O	A	B	C	D	
T . Y . B. Sc	279	72	117	35	15	1	90.32%
T. Y. B.Com	363	11	217	87	23	7	95.31%**
T. Y. B. A	173	29	70	48	14	3	94.80%**
T. Y. B. A. F.	72	24	40	07	--	--	98.61%
T. Y. B. B. I.	71	02	35	24	08	1	100.00%
T. Y. B. F. M	68	15	44	07	--	--	97.05%
T. Y. B. M. S	70	11	41	10	04	01	97.14%
T. Y. I. T	55	14	26	4	--	--	80.00%
T. Y. B. M. M	71	--	29	14	17	4	90.14%

** There were many anomalies in the results of B. Com and B.A., which have been taken up with the University.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC undertakes the following activities which helps to monitor and evaluate the teaching learning process

1. Result Analysis
2. Performance Enhancement Programme and Student Nurturing Programme (SNP) organising seminars, conferences and inviting resource persons for the same.
3. Encouraging research for teachers and students.
4. Publishing 'Srujan' & 'Jigyaasa' which are research journals for teachers and students respectively.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	01
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others (Short Term Course)	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	41	04	01	-
Technical Staff	45	04	01	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- “Anubhav” - A forum for sharing the research experiences of teachers is organised under the aegis of H(S)NC Board.
- “Srujan”, a peer reviewed Research Journal with ISSN Number to publish theme based papers and articles, has since become an intercollegiate Journal.
- Encouraging departments to organize seminars in new thrust areas.
- Encouraging departments to inculcate research culture among students by giving them innovative projects under the banner of SHP & CPCA.
- Encouraging teachers to take up more URG /UGC minor and major research projects.
- Having more laboratories for PG Research and getting University recognition for the same.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	--	--
Outlay in Rs. Lakhs	-		--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	7	-	-
Outlay in Rs. Lakhs	1,09,700	4,00,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	07	01
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	03	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	02	UGC	2,60,000	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	07	University of Mumbai	1,66,000	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	10	--	8,85,000	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	02	--	-	-
Sponsoring agencies	HDFC Bank	NAAC/ ICSSR	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency (UGC
URG)

8,85,000/-

From Management of
University/College (SHP)

72,500/-

Total

Rs. 9,51,500/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	01	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

10

15

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events:

University level

30

State level

03

National level

--

International level

01

3.22 No. of students participated in NCC events: Not Applicable

University level

02

State level

--

National level

--

International level

--

3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="62"/>	
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="38"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Construction of 74 toilets to make the village ODF
- Cataract operation for patients
- Organisation of socio cultural event for special segment of society
- Farmer's Empowerment Campaign (throughout Maharashtra)
- Rocktival (Inter-college rock band competition)
- Talent Hunt (Talent based competition for underprivileged children)
- Prom Night
- Model Indian Parliamentary Sessions
- Grand Dance Show (10 different dance performances with 100 dancers)
- Masika Mahotsav (Awareness along with Marine Drive Police Station of Menstrual Hygiene)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1958.21 m ²	-	-	1958.21 m ²
Class rooms	31	-	-	31
Laboratories	21	01	Private Funding	22
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	02	--	02
Value of the equipment purchased during the year (Rs. in Lakhs)	--	2,59,501	--	2,59,501
Others	--	--	--	--

4.2 Computerization of administration and library

- On Line Public access catalogue
- Web OPAC
- 4 computers along with a server to establish LAN
- Software 'Librarian Suit'
- 6 computers for public access and 1 high speed printer for public access
- Inflibnet LIB eX.NET

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	68477	3124288	1107	305463	69584	3429751
Reference Books	6962	1147871	49	83888	7011	1231759
e-Books						
Journals	70		70	88881	70	88881
e-Journals	4500					
Digital Database						
CD & Video	1229		01		1230	
Others (specify) NLIST		20000		20000		20000
Software Cost		457838		46000		503838

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	242	08	2 MBPS*5	03	08	01	10	19 Laptops
Added	15	--	--	--	--	--	--	--
Total	257	08	2 MBPS*5	03	08	01	10	19 Laptops

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and Internet access is available to faculty in the common room, departments, library and some classrooms. Faculty can also access Inlibnet resources through the password provided to them. Students can access Inlibnet resources by approaching the Librarian who then provides them with the access password. The teachers were provided with a training workshop conducted by the IQAC on the use of smart boards. An assistant from the supplier of smart boards was available in the college to help the teachers to overcome initial hiccups.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 68,606/-
ii) Campus Infrastructure and facilities	Rs. 24,90,481/-
iii) Equipments	Rs. 2,03,821/-
iv) Others	Rs. 8,10,246/-
Total :	Rs. 35,73,154/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC took the following initiatives:

1. Recommended appointment of a Career Counsellor
2. Organized Orientation Programmes for all First year students
3. Organized placement drives
4. Held a Seminar to acquaint students about the semester system
5. Aided smooth conduct of entire admission process
6. Issued letters of Recommendation to students seeking admission abroad
7. Responded to the feedback on the students from potential employees
8. Redressed students' grievances
9. Permitted deserving students to pay fees in instalments

5.2 Efforts made by the institution for tracking the progression

Several committees have been formed where student representation is compulsory. The Student Support Committee also helps in this.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3870	407	9	03

(b) No. of students outside the state

306

(c) No. of international students

02

Men	No	%	Women	No	%
	1709	39.84		2580	60.15

	This Year						Last Year					
	General	SC	ST	OBC/ SBC/ VJNT	Physically Challenged	Total	General	SC	ST	OBC/ SBC/ VJNT	Physically Challenged	Total
Degree (Aided)	2009	22	--	42	17	2073	2110	22	04	32	17	2181
Degree (Unaided)	1732	37	--	28	04	1797	1435	28	04	22	04	1493
PG (Aided)	32	01	--	04	--	37	29	02	--	02	--	33
PG (Unaided)	379	03	--	--	03	382	347	01	--	--	03	351

Demand ratio 1:33

Dropout % 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Informal coaching for GMAT, GRE, CAT, CSIR, IFS, CA, CS, JNU, IIT, TISS, HCU, PET and Civil services is imparted by faculty members. Multi skill developments workshops are conducted for the students to prepare them for industry jobs in the industry.

No. of students beneficiaries

More than 50 students

5.5 No. of students qualified in these examinations N.A.

NET	02	SET/SLET	02	GATE	14	CAT	15
IAS/IPS etc	-	State PSC	-	UPSC	01	Others	10

5.6 Details of student counselling and career guidance

Personal Counselling (PC) : In the academic year 2016-2017 a total of 40 students came for counselling. Students came in expressing concern regarding behavioural problems such as they were unable to manage stress, concentration issues. Motivation was also a major problem with quite a few students. Students came up with relationship issues with their family members' friends or special friends. Many students came up with emotional issues of feeling lonely and a few having mood swings. A few students came in with adjustment issues in college. They found difficulty in making friends or participation in various activities. A few students came to seek help for scheduling

Career Guidance (CG): Personal guidance was the initial step to understand their aptitude, parental advice and goals. Then a detailed explanation of opportunities in various careers and industries was given to the student. Then several interactions with professionals in the careers students were interested in were organised throughout the year. Each and every student who came for counselling was first told to research on his/her own and acquire knowledge of the various careers they were trying to opt for and then look at the job website for opportunities.

No. of students benefitted

PC: 33
CG: 150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
16	768	126	85

5.8 Details of gender sensitization programmes

The **Certificate Course in Gender Studies** this year witnessed a host of eminent speakers who interacted with the students over the course of two months from July to September 2016. Lawyers, activists, members of the LGBTQI community, film makers and professors engaged the students with enriching dialogues to create within them a nuanced understanding of how one perceives the notions of gender and sexuality in our society. The course aided in a holistic change of mind in many of the students who have learnt and become aware of gender complexities which they had never attempted to grasp before. It was aimed at critiquing the notions of gender from a feminist lens and was well received by all the students

The Gender Issues Cell organized the **annual inter-collegiate competition "Creative Expressions"** on 9th and 13th of January, 2017, followed by the 'Fundraiser' on 14th of January. The Theme this year was "Representation of Gender(s) in Media", and students were asked to express their views pertaining to the theme in all of the competitions. The Literary events held on the 9th, comprised Essay Writing, Poetry, and Flash Fiction Writing Competitions. The student organizers saw enthusiastic participation from both students from K.C College and other colleges, with some insightful and thought provoking entries on the theme. The Fine Arts events were held on January 13th where students participated in Bag Painting and Folder Painting Competitions. Creative Expressions also included a Photography Competition where students creatively depicted the theme through their lens.

Rotaract Club of the college organised the following programme

- Pride walk at Marine Drive to show support to the LGBT Community
- Masika Mahotsav: Display of chalk drawings and a flashmob to raise awareness on menstrual hygiene and break taboos associated with it
- Raising awareness about Breast cancer during the breast cancer awareness month in October
- Degenderizing the colour pink through a unique photo shoot

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	137	16,13,785
Financial support from other sources	42	3,35,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To emerge as a centre of academic excellence aiming at value based holistic development of students equipped for global challenges

MISSION

- To disseminate quality education
- Foster academic excellence
- Develop attitudes conducive to lifelong learning

6.2 Does the Institution has a management Information System?

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus set by the University is followed by the college. Many of the Teachers are members of the highest bodies of the University like the Senate, Academic Council, Boards of studies and Syllabus Revision Committees. The college conducts several workshops on syllabus revision and teachers contribute to knowledge enhancement and Curriculum development. In addition, the college has also introduced Certificate Courses, the syllabus for which is drafted by our faculty members in contribution with experts and students.

6.3.2 Teaching and Learning

To facilitate and enhance the teaching-learning process, the college has installed smart boards in several classrooms. This is a valuable addition to the chalk-and-talk method and makes lectures more interactive. Classroom learning is supplemented through field and industrial visits, student seminars and conferences. Student-centric programmes like Science Honors Programme (SHP), Certificate Programme for Commerce and Arts (CPCA), Student Nurturing Programme, Certificate Course in Gender Studies, New certificate courses for B.Com students in addition to existing ones. Performance Enhancement Programme (PEP), etc promote research culture and academic excellence. Teachers and students are also encouraged to publish their research findings in quality journals.

6.3.3 Examination and Evaluation

Apart from the Semester-end examinations, the other modes of testing include internal assessment tests, class tests, assignments, projects and Performance Enhancement Programme (PEP).

6.3.4 Research and Development

With view to support a Strong research in the institution, teachers are encourage to take up research project. 7 Minor Projects with an outlay of Rs. 3,66,850/- were completed and 4 project with an outlay of Rs. 7,44,0000/- are on going projects. Teachers are encouraged to attend, publish and present research papers in seminars and conferences. Teachers pursuing doctoral research are encouraged to take leave under FIP. The SHP targets student research while “Anubhav’ provides a platform for teachers to share research opinions. ‘Srujan’ and Jigyassa’ are college publications that help teachers and students respectively to publish their research work. Srujan has since acquired in ISSN Number and has evolved as a Peer reviewed journal, several teachers are engaged in active research and have received grants from various agencies for major and minor research projects. Anubhav and Srujan have become intercollegiate forums. CPCA has helped students carry out in depth research under guidance of teacher mentors.

6.3.5 Library, ICT and physical infrastructure / instrumentation

More than 1150 text and reference books were added to the library to augment existing resources. Some equipment was purchased and annual maintenance of existing technology, instruments and infrastructure was undertaken. Subscription to various new e-journals were continued.

6.3.6 Human Resource Management

The College encourages teachers pursuing doctoral research to avail of FIP leave. Registration fees for attending seminars and conferences are reimbursed by the college. Admission is given to children of both teaching and non-teaching staff. The fees of the children of non-teaching staff are also waived. There is a staff welfare scheme, the Pat Pedhi programme and mediclaim facilities provided to the non-teaching staff. Mementos and awards during the Annual Day programme are also given to meritorious teaching and non-teaching staff to acknowledge their contribution to the institution. Non-teaching staff as well as their wards are encouraged to avail the facility of the Language Laboratory free of charge. Teachers are encouraged to attend Faculty Development programme. The College also conducted two day Faculty Development Workshops entitled “Engaging Pedagogies in Teaching” and “Mentoring”

6.3.7 Faculty and Staff recruitment

The recruitment guidelines set down by the University and the UGC for teaching and non-teaching staff are meticulously followed. In the unaided courses, eminent faculty and industry experts are invited to deliver regular and guest lectures. Competitive remuneration is paid to attract and retain faculty.

6.3.8 Industry Interaction / Collaboration

Industry experts are invited to deliver guest lectures to the students. Internships, lab and industrial visits, and orientation by experts are other ways in which the college collaborates with the industry. The college has collaboration with NGOs like Majlis, resource centres like Akshara, linkages with Deakin University, Australia, University of Pennsylvania. The institution invites industry experts such as Seed Infotech, Ark Solutions, EBTS – Enterprise Building Training Solution, etc to interact with students through workshops.

Two day National Conference “Energy Audit for Educational Institution” was organised by the K.C College. The Conference was very well reviewed on number of colleges such as Jai Hind College, Birla College, K.J. Somaiya College, Jhunjhunwala College, B.N. Bandodkar College, Joshi Bedekar College participated

6.3.9 Admission of Students

The admission procedure is as per the university rules and regulations. The procedure is transparent and merit lists are displayed as per the admission calendar of the university. Despite being a Sindhi Minority Educational Institution, meritorious students from other communities are also admitted widely to the institution. Wards of non teaching staff are admitted free of cost in both aided and unaided courses. The college adheres to the reservation system.

6.4 Welfare schemes for

Teaching	02
Non teaching	10
Students	03

6.5 Total corpus fund generated

Rs.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	Head of Department
Administrative	Yes	University of Mumbai	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-----Not Applicable-----

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-----Not Applicable-----

6.11 Activities and support from the Alumni Association

The Alumni Association is actively involved in the activities of the college. It has helped the college in fund-raising. Some prominent alumni are part of the Quality Assurance Cell, which is the parent body of the IQAC. Some alumni offer scholarships to meritorious students while others offer to sponsor the fees of some underprivileged students pursuing unaided courses. One of our alumni also provides coaching inputs to our sportspersons. Some of the ex-students also come back to talk to the current students and share their experiences. Some alumni of the department of I.T become project guides to the third year B.Sc. I. T students. Alumni often place meritorious students in their own organisation.

6.12 Activities and support from the Parent – Teacher Association

The members of the Parent-Teacher Association help the college by providing valuable feedback on the functioning of the college. They also bring their valuable expertise to the institution in the form of guest lectures, training and other sessions. They assist with field trips, fund visits, and help the college in raising funds.

6.13 Development programmes for support staff

The College conducted a disaster-management programme and a fire-drill demonstration for the support staff. The Certificate Course in Computer Literacy was started the previous year for the Class IV Staff was continued.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Activities which were initiated earlier like the following were continued with renewed vigour.

- Mosquito repellent plants were planted.
- Energy and water audit was conducted.
- Greening of the college was undertaken.
- Vermiculture pits were installed.
- Reuse, Recycle, Replenish followed in all aspects
- No-Plastic Day is observed and use of plastic is discouraged.
- Separate dustbins for wet and dry waste provided in all classrooms.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

<p>Academics:</p> <ul style="list-style-type: none">• Introduction of New courses and innovative Certificate Courses <p>Pedagogy:</p> <ul style="list-style-type: none">• Peer learning and Peer tutoring• Experiential and participatory pedagogy• Heritage Walk and Master class• Field visits to Financial Institutions, Places of Historical Importance• Peer review of assignments• Screening of films• Study tours to Museums, Fishing: University, HPCL <p>Research:</p> <ul style="list-style-type: none">• Collaborative research projects with civil society groups in the area of Women's rights.• Making documentary films on social and political issues• Interdisciplinary research under SHP• Interdisciplinary research under CPCA• Innovative research project under guidance of Alumni <p>Outreach Programmes:</p> <ul style="list-style-type: none">• Bone marrow donor Registry started• Platelet donor Registry• Solar lamps distributed in Karvale Village• Spreading awareness on HIV/AIDS• Holding a farmers' market to sell the produce grain by students.• Lending and caring hand to senior citizens and to children suffering from Thalassemia through the programme, Anandotsav <p>Infrastructure:</p> <ul style="list-style-type: none">• Installation of interactive 'Smart' Boards• Electronic notice board installed• INFLIBNET' introduced in library• CCTV Cameras installed to strengthen security of college• Ramp and hand railings have been constructed for the physically challenged students.• Construction of a Language Laboratory• Creation of a Media Laboratory

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

<ul style="list-style-type: none">• To Strengthen Alumni• Computer Literacy Certificate Programme• More Efficient use of Language Lab – Certificate Courses were conducted.• Two day National Seminar of Envisioning Effective Strategies for Administrative and Academic Audit was held on Feb.' 2017.• Conducting Workshops for Teaching Staff, students and administrators in association with Deakin University, Australia and Every Nation.• FDP was conducted• Yoga Workshop for stress relief was conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Gender Issue Cell Activities
- Rotaract Club Activities

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Environmental awareness is created by KC's Nature and Environment Committee (KCNEC): The following activities were continued.

- KCNEC publishes an annual Newspaper called 'Environmental Space' and organises an annual festival 'Nature Fiesta'
- Films and documentaries on Ecological issues are scripted and produced by students.
- Green audit of campus carried out (water and energy audit).
- Energy conservation measures for lighting undertaken and air-conditioners are set at 25° C
- Water economizing faucets have been installed to conserve water
- Recycling and reuse of water has been carried out.
- Efforts are made for 'Carbon Neutrality'
- Tree plantation drives undertaken
- Hazardous waste and e-waste management has been carried out
- Eco – friendly Ganeshas, Diwali Lamps, Kandeels, Cards.
- Paper Recycling workshop
- Best out of waste activities
- Beach cleaning drive
- Nature trails
- 100% Sanitation facility for Karwale village
- Installing Sanitary Pad Vending Machine in the Girls Common Room.
- Climate Summit

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

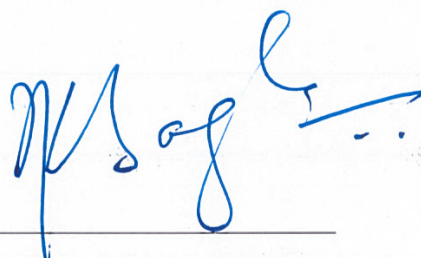
- Gender Issues Cell was engaged as a consultant by Population First, a leading Communication and Advocacy group working in the area of health and population from a gender perspective. The six month Consultative project was funded by UNFPA and focused on gender policies and gender distribution within media organizations and pro-active measures taken by the organizations to create gender enabling working environments. The research involved an extensive data collection process covering 36 media organizations (television and print and advertising) across Mumbai. Three students were appointed as Research Assistants and they along with 12 others were involved in the data collection process. The report had a public launch on 28th July, 2017
- SWOC Analysis Enclosed – Annexure V

8. Plans of institution for next year

- International seminar on Gender.
- IQAC seminar sponsored by NAAC on Feedback Mechanism.
- Workshop on Research Methodology
- Hosting the XXVI International Economics Convention.
- Organise workshops / certificate programmes to bridge the gap between academia and industry
- Strengthen the practice of yoga in youth
- Intensify sports and cultural activities for all round development of students
- Install Fire Riser System
- Upgrade Computer Laboratory
- Conduct a boot camp on Brand Management for Commerce students
- Encourage Industrial Visits and field trips for experiential learning
- Increase Certificate courses offered by the Language Lab

Name : Dr. (Mrs) Rama Vishvesh

Name : Dr. (Mrs) Hemlata K .Bagla.



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

**IQAC Activities
2016-2017**

Sr. No.	Activities	Day	Event Information	Remarks
1.	Workshop for filling Career Advancement Scheme (CAS) forms.	7 th December, 2016	--	35 Teachers participated in the workshop.
2.	Placement under Career Advancement Scheme (CAS)	14 th December, 2016	Conducted by Dr. Hemlata K. Bagla and Discussion with IQAC Teachers	10 teachers participated in the session
3.	Talk on 'Academic Writing' in association with Research Committee	23 rd December, 2016	Dr. Padma Prakash	This was held in collaboration with Research Committee
4	National conference on "Envisioning Effective Strategies for Administrative and Academic Audit"	28 th February, 2017	NAAC Sponsored	60 teachers participated
5.	Workshop on Computer Literacy for Non-Teaching Staff	6 th March, 2017	Mr. Narendra Maurya	9 staff member benefited
5.	Workshop on Letter Writing for Office Staff	24 th March, 2017	Ms. Prachi Vaidya	7 members of office staff attended
6.	Session on Meditation for Teaching Staff	24 th March, 2017	Mr. Anil Bhardwaj	25 teachers were present
7.	Yoga session for Non-Teaching Staff	26 th March, 2017	Mr. Anil Bhardwaj	30 members of non-teaching staff participated
8.	Faculty Development Program in collaboration with DBT STAR on Mentoring	17 th April, 2017	Mr. Ajit Kamath	30 teachers attended the programme
9.	Faculty Development Program on Engaging Pedagogies	18 th April, 2017	Mr. Mrunal Lamge	35 teachers attended the programme

REPORT OF INTERNAL QUALITY ASSURANCE CELL 2016 - 2017

The Internal Quality Assurance Cell of the College organized several programmes for all stakeholders in the year 2016-2017.

The AQAR for 2015-16 was completed and submitted on 3rd October, 2016.

Workshops for the filling up of the forms under Career Advancement Scheme for teachers was held twice on 8th December and 10th December, 2016.

The Screening Committee visited the College in 10th & 11th June, 2016 to conduct the placement process of teachers from Stage 1 to Stage 2 and Stage 2 to Stage 3. For placement from Stage 3 to 4 interviews were held on 3rd December, 2016.

A talk on 'Academic Writing' was organised in collaboration with the Research Committee on 23rd December, 2016. Dr. Padma Prakash, Editor of eSocial Sciences was the Resource Person.

The IQAC organised a two day NAAC sponsored National level Seminar on 'Envisioning Effective Strategies for Administrative and Academic Audit' on 27th and 28th February, 2017. Mr. Sitaram Kunte, Principal Secretary, Department of Higher and Technical Education, Government of Maharashtra, was the Chief Guest at the Inaugural Ceremony. Dr. Unnikrishnan Nair, Quality Assurance Adviser, was the Chief of Honour. Principal of renowned colleges such as Dr. Suhas Pednrkae of Ramnarain Ruia College & Dr. Angelo Menezes, Principal of St. Xavier College shared their views on topics such as developing Leadership qualities and the need to relook at the assessment mechanism. A panel discussion on research in the light of CAS requirements was held and the eminent panellist were Dr. Anil Karnik, former Head, Department of Chemistry, University of Mumbai and Dr. Padma Prakash, Editor eSocial Sciences. There were several interesting paper presentation on new TAQ mechanism and many interesting and informative sessions were held. Many faculty members from various colleges were benefitted.

Computer Literacy Skills workshop were held at an Advance Level this year for Non-Teaching Staff, wherein sessions on e-ticketing, use of Bheem App and Net banking were held at 6th March, 2017. The Resource person was Mr. Naredra Maurya from the Department of Computer Science.

A Letter Writing Workshop was held for the office staff of the Non-Teaching personnel in the Language Laboratory on 24th March, 2017 and the session was conducted by the Resource Person of the Language laboratory, Ms. Prachi Vaidya.

A Yoga Session was conducted by Mr. Anil Bhardwaj on 16th March for the Non-Teaching Staff. A Yoga and Meditation session was held for the Teaching Staff on 24th March to enhance general fitness and relaxation techniques.

A Faculty Development Programme was held for teachers on 17th and 18th April, 2017. On the 17th April there was a programme on Mentoring in collaboration with DBT STAR Scheme and on 18th April a workshop on 'Engaging Pedagogies' was conducted.

XI. CALENDAR OF THE EVENTS 2016-2017 (TENTATIVE)

↪ June

- College reopens on 6th June, 2016
- Commencement of S.Y & T.Y. classes
- Admission of F.Y. classes
- Registration for Clubs and Associations(from 4th week)
- Orientation for First Year Students - Commerce & Arts
- Filling of forms and Commencement of Additional Examination - Sem II & IV
- Enrolment - NSS

↪ July

- Filling up forms for A.T.K.T. examination
- Orientation for First Year students - Science
- Orientation for First Year B.M.M Students
- Graduation ceremony of Department of Mass Media.
- Seminar in I.T. Department / Computer Science
- Auditions for Talent Parade, Kiran Festival and other intercollegiate festivals, Selection for sports
- Orientation for First Year BMS/BBI/BAF/BFM Students
- Blood Donation Drive - NSS Programme
- Tree Plantation - NSS Programme
- C³ (Career, Courses and Challenges) served by the Department of Mass Media

↪ August

- Unit Test for Unaided Courses
- Departmental Activity - Presentations, Seminars and Workshops
- Talent Parade - Final
- Participation in Malhar and Umang Festivals
- Vidyasagar Late Principal K.M. Kundnani lecture series

↪ September

- Elocution Competition (Economics Department)
- A.T.K.T. Examinations
- Teacher's Day
- National Conference of GIC
- Beginning of Semester Examination
- Ganpati Vacation - 06.09.2016 - 12-09.2016
- Field trips and Industrial Visits
- Unit test for Unaided Courses
- Preliminary Examination for Semester V

☞ October

- ▶ Semester End examinations
- ▶ Additional Examination
- ▶ Industrial visits
- ▶ Diwali vacation 26.10.2016 - 14.11.2016
- ▶ University Examinations
- ▶ Disaster Management - NSS Programme
- ▶ SHP/CPCA : Guest Lectures / Workshop / Seminars / Visits

☞ November

- ▶ Results of I & III Semester Examination
- ▶ Departmental activities - Seminars, Workshop, etc.
- ▶ Anandotsav - NSS Programme
- ▶ Unit Test - Unaided Courses
- ▶ Anubhav - Research Forum of Teachers

☞ December

- ▶ Annual Sports Day
- ▶ Intercollegiate Kiran Festival
- ▶ International Economics Convention
- ▶ Filling up of the A.T.K.T. examination forms
- ▶ Christmas vacation starts on 26.12.2016 - 01.01.2017
- ▶ NSS Camp - 23rd Dec. to 30th Dec., 2016

☞ January

- ▶ Placement week
- ▶ Roll Take Turn (Documentary Film making competition, Department of Mass Media)
- ▶ Unit Test unaided
- ▶ SHP/CPCA Activities & Presentation
- ▶ Annual prize distribution

☞ February

- ▶ Annual A.T.K.T. examinations
- ▶ Preliminary Examination - Sem VI
- ▶ Practical Examinations
- ▶ Presentation : I.T & B.M.M Department
- ▶ SHP Entrance
- ▶ National level NAAC sponsored IQAC Conference

☞ March

- ▶ Semester End Examination
- ▶ University Examinations
- ▶ SHP/ CPCA: Guest Lectures / Events

☞ April

- ▶ University Examinations
- ▶ Additional Examinations - Sem II & IV
- ▶ SHP Entrance and Inauguration
- ▶ NSS Programme - Village Development

☞ May

- ▶ Summer vacation begins from 1st May, 2017

Best Practices

Gender Issues Cell Activities

Collaborations/ Consultancies

Gender Issues Cell was engaged as a consultant by Population First, a leading Communication and Advocacy group working in the area of health and population from a gender perspective. The six month Consultative project was funded by UNFPA and focused on gender policies and gender distribution within media organizations and pro-active measures taken by the organizations to create gender enabling working environments. The research involved an extensive data collection process covering 36 media organizations (television and print and advertising) across Mumbai. Three students were appointed as Research Assistants and they along with 12 others were involved in the data collection process. The report had a public launch on 28th July, 2017

Details of gender sensitization programmes

The **Certificate Course in Gender Studies** this year witnessed a host of eminent speakers who interacted with the students over the course of two months from July to September 2016. Lawyers, activists, members of the LGBTQI community, film makers and professors engaged the students with enriching dialogues to create within them a nuanced understanding of how one perceives the notions of gender and sexuality in our society. The course aided in a holistic change of mind in many of the students who have learnt and become aware of gender complexities which they had never attempted to grasp before. It was aimed at critiquing the notions of gender from a feminist lens and was well received by all the students

The Gender Issues Cell organized the **annual inter-collegiate competition "Creative Expressions"** on 9th and 13th of January, 2017, followed by the 'Fundraiser' on 14th of January. The Theme this year was "Representation of Gender(s) in Media", and students were asked to express their views pertaining to the theme in all of the competitions. The Literary events held on the 9th, comprised Essay Writing, Poetry, and Flash Fiction Writing Competitions. The student organizers saw enthusiastic participation from both students from K.C College and other colleges, with some insightful and thought provoking entries on the theme. The Fine Arts events were held on January 13th where students participated in Bag Painting and Folder Painting Competitions. Creative Expressions also included a Photography Competition where students creatively depicted the theme through their lens.

The Rotaract Activities

The Rotaract Club of KC College conducted a number of activities and was involved in various campaigns this year.

The Farmers' Empowerment Campaign in which students conduct awareness drives on quality of seeds, sowing and harvesting techniques, supply of water etc to the farmers was conducted throughout Maharashtra by the Rotaract Club of KC College (RCKC).

Another awareness campaign called Masika Mahotsav to impart scientific knowledge on Menstruation and to create awareness on Menstrual Hygiene was conducted with the help of Marine Drive Police personnel. Students also tried to break taboos associated with Menstruation and held a display of chalk drawings. They also held a flashmob to get attention and draw people's attention to the sensitive issue.

A walk of Pride to show solidarity with the LGBT Community was conducted.

Several Municipal and other schools where children of under-privileged section study were approached and such students invited to the college to take part in a Talent Hunt. This helped boost the self confidence of participants.

An Inter collegiate Rock Band competition called Rocktival was held and was very popular with the youth. A Grand Dance show to showcase the performance of 100 dancers was held in the college auditorium and 10 different dance performances were held.

RCKC Students gathered to hold a Prom night full of fun and games for all the students of the college.

A Model Indian Parliamentary Session was held to inculcate knowledge of the functioning of the parliament

An awareness campaign about Breast Cancer was held in the month of October during Breast Cancer Awareness month.

A unique photo shoot was organised with the aim of degenderizing the colour pink.

Certificate Programme for Commerce & Arts (CPCA)

The 3rd batch of CPCA 2016-17 commenced with an inauguration programme in June 2016. The programme focuses on enhancing the communication skills of students, in building other aptitude skills and in inculcating research capabilities in students.

The first module happened in October 2016 when several well-known resource persons conducted workshops in Time Management, Etiquette and Personality Development, Communication Skills, Laughter Yoga, Film Appreciation, Gender Sensitisation, Enhancing Wellness and in Research Methodology.

The students chose a research topic in June 2016 and worked under a Teacher Mentor throughout the year, learning various aspects of research like how to conduct a survey, how to gather data, how to review literature and so on.

Meanwhile the students of CPCA Batch 2 became ready with their research presentations and on 31st July 2016, a research presentation was carried out by the students and they were judged by two external judges. The Best Research Presentation, the Best Research paper and the Best Speaker were judged. Several interesting research papers on topics such as , “Deconstructing the female detective in Agatha Christie’s novels” by Pooja Shah, “The impact of social networking addiction of parents on level of attachment with their children” by Siddhi Devkar, Noopur Gawankar and Naushi Chowkhani, “ Sustainable development and Green Business in India” by Gunjan Sharma, “Work place bullying and its impact on job satisfaction, job involvement and intrinsic motivation” by Priya etc were presented.

The next module of CPCA Batch 3 was conducted in April 2017 and several interesting, informative and stimulating workshops on different topics such as, Photoshopper, Ethical Hacking, Effective Resume Writing, E-Resources for Commerce and Arts, Visit to SEBI headquarters, Nutrition, Diet and Exercise, Word-press, how to make an App etc were held.

CPCA is going strong in the college with almost 50 students benefitting each year from the course.

Language Laboratory:

A new Language Laboratory has been established in the college, near the library on the ground floor. This laboratory has been set up to help students improve their knowledge of speaking, writing, listening and reading skills in the English language through the use of interactive multimedia technology.

The Language lab has specialized language software which is very user friendly and helps the student to develop accuracy in pronunciation, grammar and vocabulary. It enriches the conversational abilities of a student while at the advanced levels the student can acquire knowledge of strategies to be used in interviews and group discussions.

Besides the above, the Language lab software also helps to impart core training in the use of a number of foreign languages like French, German, Italian etc.

It is meant to be used optimally by students of degree and junior college as well as faculty and non teaching members.

National Service Scheme

1) Women Empowerment

Under Women Empowerment, the following activities have been

Carried out:

a)Activities in collaboration with Akshara – KC NSS Unit in collaboration with Aksharahas carried out various sessions on Women Empowerment and Safety.

b) Rakhi Making- In August, 2017, 600 rakhis were made by volunteers and women of Saphale and were sold to the students and staff in the college.

c) Diya Painting- In September, 2017, 2000 diyas were painted by the volunteers with the help of the women from Saphale. These were sold and remuneration was given to them.

d) Cloth Bag Making - Women from Saphale were given cloth to make bags out of them. The women worked efficiently and made 80 cloth bags.

2) Environment Club

a) Environment Day Celebrations- On 5th June, 2017, World Environment Day was celebrated by distributing Tulsi Saplings to all teachers and planting 12 medicinal plants. A small exhibition of posters made by the volunteers was also put up.

b) Beach Cleaning- on 27 August, 23 volunteers went to Dadar for beach cleaning.

c) Eco Ganesh making- On Eco Ganesh Murti making drive was conducted in collaboration with Maitri Foundation.

d) Vanamohatsav.

Tree Plantations were carried out at various places. 8 volunteers carried out plantation drive at Antop Hill. 29 active volunteers planted sapling at Goregaon. In another drive, 9 volunteers planted saplings at Walkeshwar. Tree Plantation was also carried out at Marine Lines Police Station.

3) Swachhh Bharat Pakhwada.

Swachhh Bharat Pakhwada was observed from August 1 to 15 August. Volunteers undertook many initiatives to spread awareness regarding cleanliness. One of the methods they employed was by conducting Brief Informative sessions at various societies. Dr. Sumedh, a noted speaker on Cleanliness and waste management was invited to the college to conduct a session for the volunteers. They also made posters and displayed them to create awareness. As a part of street culture, street play, “Ekkadam Swachhhta Ki Or” was performed at Eros, Oval Maidan, and Saphale Railway Station. The volunteers went one step forward and they cleaned Saphale railway Station and Chemistry Lab in the Campus.

4) Traffic Control (Crowd and Traffic Management)

K.C. NSS Unit volunteers in collaboration with the Traffic Department participated in crowd control at Girgaon Chowpatty during Ganpati Visarjan. 54 volunteers participated in this event.

5. Chalo English Sikhayein .

43 volunteers of K.C NSS Unit got themselves enrolled with Dharma Bharati Mission's Chalo English Sikhayein. Under this programme, they go to Colaba Municipal school every Friday and Saturday to teach the students there basic elementary concepts.

6) Friendship Day Celebration at All Saints Home.

On the occasion of friendship day, 36 volunteers visited All Saints Home (old age home) at Dockyard Road. To strengthen the bond with the grandmas, the volunteers interacted with them and even played games. In the end, volunteers gifted those fruits.

7) Blood and Platelet Donation.

Blood donation drives were conducted at Churchgate as well as at Colaba campuses of KC College. In all, 29 volunteers participated in the drive. Some made bands saying 'I donate Blood', while others were seen encouraging people to donate blood. Their hard work bore fruits when 223 units of blood were collected. Also, 8 volunteers stepped forward and donated platelets.

8)Thalassemia Check Up and Stem Cell Registry.

KC NSS Unit organised Thalassemia check up for its students and staff. In total, 369 check-ups were done. Also, volunteers were sensitized about stem cells and 18 volunteers registered themselves.

9) Cataract Check Up and operations

KC NSS Unit in collaboration with Bombay Eye Hospital conducted eye check-up for 144 villagers in Saphale. Out of those detected with cataract, 4 were operated on in Mumbai. 12 active volunteers participated in this event, making it a success.

Annexure - V

SWOC ANALYSIS

The SWOC analysis has been used strategically in every aspect of the translation of the vision and mission of the institution into actuality. This is evident in the assessment of the curriculum, pedagogical practices, infrastructure and feedback from multiple stakeholders to enable the administration take informed decisions. This has helped the institution identify key areas for improvement.

STRENGTHS

- A visionary with strong, stable and responsive leadership in the form of the Principal to ensure sustained academic growth for the institution as well as project the institution at the international arena.
- An encouraging management who support academic and infrastructural expansion through timely financial aid.
- Financial aid is made available to deserving and needy students through several scholarships.
- A committed and motivated faculty who are involved at every stage of the student's growth.
- The institution provides the faculty, avenues for professional development.
- Learning beyond the classroom through practical tasks ,internships, assignments and live projects.
- A vital contributor to community development and outreach programmes.
- Sustaining networks with institutions of repute.
- A vibrant campus atmosphere supporting cultural and economic diversity.
- The provision for techno savvy classrooms and training and orientation provided for its optimum use.
- Excellent research initiatives and output by the faculty as the institution is an Arts Science and Commerce College.
- Extremely active placement cell and a cooperative Alumni association.
- A proactive approach by the Principal and the faculty to promote gender equity among students.
- Students from the lower and economically weaker sections of the society benefit from freeships and waver in tuition fees.
- Students get the unique opportunity to interact with renowned scientists, entrepreneurs and celebrities.

WEAKNESS

- Limitations in infrastructural expansion due to space constraint.
- With the current CBGS (Credit Based Grading System) of evaluation , creating and organizing additional pedagogical inputs becomes limited.
- Decline in enrolment in pure sciences programmes due to the increase in options for self financed semi professional courses
- Limited consultancy as teaching workload at the UG level leaves faculty with very little time.

OPPORTUNITIES

- The vision of the College makes it imperative to engage in socially relevant programmes such as village development scheme, voluntary blood donation camps, AIDS awareness programmes, disaster management skills, and gender sensitization sessions.
- The institution has an ISSN in house journal to encourage the faculty to publish their research work besides getting published in national and international journals.
- A centrally located prestigious institution of the city and it is viewed by a lot of international universities for possible linkages.
- Co-operative and supportive management which enables smooth academic and administrative activities in the institution.
- The institution has been the seat of learning for 60 glorious years encouraging most of the departments to apply for UGC sponsored conferences.

CHALLENGES

- Creation of space due to increasing number of students.
- To further encourage faculty to pursue doctoral and post-doctoral studies.
- To make teaching and non-teaching staff more techno savvy.
- To encourage and sustain green practices with increase in the use of internet and to promote paper-free communication.
- Need for introduction of more add- on courses for the benefit of the students

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

KISHINCHAND CHELLARAM COLLEGE

1.2 Address Line 1

Vidyasagar Principal K.M.Kundnani chowk

Address Line 2

124, Dinshaw Wachha Road, Churchgate.

City/Town

MUMBAI

State

MAHARASHTRA

Pin Code

400 020

Institution e-mail address

office@kccollege.edu.in

Contact Nos.

022 – 66 98 1000

Name of the Head of the Institution:

Dr. Manjula J. Nichani till 28.02.2017 &
Dr. Hemlata K. Bagla from 01.03.2017 onwards

Tel. No. with STD Code:

022 – 66 98 1025

Mobile:

9821420698

Name of the IQAC Co-ordinator:

Dr. (Mrs.) HEMLATA K. BAGLA

Mobile:

+91 9821420698

IQAC e-mail address:

kciqac@gmail.com

1.3 NAAC Track ID

MHCOGN10328

1.4 Website address:

www.kccollege.edu.in

Web-link of the AQAR:

<http://www.kccollege.edu.in/pdf/IQAC-Report-2016-2017.pdf>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	4.27/5	2003	5 years
2	2 nd Cycle	A	3.27/4	2009	5 years
3	3 rd Cycle	A	3.41	2014	7 years

1.6 Date of Establishment of IQAC : DD/MM/YYYY

22/11/2003

1.7 AQAR for the year (*for example 2010-11*)

2016-2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2015-16 dated submitted to NAAC on 03-10-2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Media Studies - a) Bachelor of Mass Media (BMM)
b) Masters of Arts in Communication and Journalism (MACJ)
c) Masters in Entertainment, Media and Advertisement (MAEMA)

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF MUMBAI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="✓"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="20"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="22"/>	Faculty	<input type="text" value="10"/>
	Non-Teaching Staff	<input type="text" value="04"/>	Alumni	<input type="text" value="04"/>
			Students/ Others	<input type="text" value="04"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Academic Audit
2. Stress Alleviation through Yoga
3. Advanced Computer Literacy
4. Academic Writing
5. Letter Writing

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<input type="text" value="Annexure – II"/>	

* Attach the Academic Calendar of the year as Annexure. – III

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Criterion – I**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	07	--	--	--
PG	15	01	04	--
UG	12	01	09	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	10	04	14	14
Others	--	--	--	--
Total				

Interdisciplinary	10	04	14	14
Innovative	10	04	14	14

1.2 (i) Flexibility of the Curriculum: **CBCS** /Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	30
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. As per University regulation teachers are members of the Syllabus Revision Committee.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

--

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	65 Aided	39 Aided	25 Aided	01	-
	17 Unaided	16 Unaided	01	-	-

2.2 No. of permanent faculty with Ph.D. 34 Aided & 01 Unaided

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others/ FIP/L.V		Total	
	R	V	R	V	R	V	R	V	R	V
	02	05	-	-	-	-	01	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty 14 75 12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	University level	College level
Attended	04	18	13	86	84
Presented papers	01	02	-	-	01
Resource Persons	01	09	02	04	17

2.6 Innovative processes adopted by the institution in Teaching and Learning:

We continued with the innovative processes initiated in the previous years. In addition, the department of Economics started “ Speaker Series” wherein experts from different fields were invited to speak on areas of current interest. More certificate programme were also added.

2.7 Total No. of actual teaching days during this academic year 180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Photocopy + Class tests
Open Book

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS	05
Syllabus Revision Committee	16

2.10 Average percentage of attendance of students 69%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Grade					Total Pass %
		O	A	B	C	D	
T . Y . B. Sc	279	72	117	35	15	1	90.32%
T. Y. B.Com	363	11	217	87	23	7	95.31%**
T. Y. B. A	173	29	70	48	14	3	94.80%**
T. Y. B. A. F.	72	24	40	07	--	--	98.61%
T. Y. B. B. I.	71	02	35	24	08	1	100.00%
T. Y. B. F. M	68	15	44	07	--	--	97.05%
T. Y. B. M. S	70	11	41	10	04	01	97.14%
T. Y. I. T	55	14	26	4	--	--	80.00%
T. Y. B. M. M	71	--	29	14	17	4	90.14%

** There were many anomalies in the results of B. Com and B.A., which have been taken up with the University.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC undertakes the following activities which helps to monitor and evaluate the teaching learning process

1. Result Analysis
2. Performance Enhancement Programme and Student Nurturing Programme (SNP) organising seminars, conferences and inviting resource persons for the same.
3. Encouraging research for teachers and students.
4. Publishing 'Srujan' & 'Jigyaasa' which are research journals for teachers and students respectively.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	01
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others (Short Term Course)	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	41	04	01	-
Technical Staff	45	04	01	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- “Anubhav” - A forum for sharing the research experiences of teachers is organised under the aegis of H(S)NC Board.
- “Srujan”, a peer reviewed Research Journal with ISSN Number to publish theme based papers and articles, has since become an intercollegiate Journal.
- Encouraging departments to organize seminars in new thrust areas.
- Encouraging departments to inculcate research culture among students by giving them innovative projects under the banner of SHP & CPCA.
- Encouraging teachers to take up more URG /UGC minor and major research projects.
- Having more laboratories for PG Research and getting University recognition for the same.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	--	--
Outlay in Rs. Lakhs	-		--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	7	-	-
Outlay in Rs. Lakhs	1,09,700	4,00,000	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	07	01
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	03	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	02	UGC	2,60,000	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	07	University of Mumbai	1,66,000	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	10	--	8,85,000	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	02	--	-	-
Sponsoring agencies	HDFC Bank	NAAC/ ICSSR	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency (UGC
URG)

8,85,000/-

From Management of
University/College (SHP)

72,500/-

Total

Rs. 9,51,500/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	01	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

10

15

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events:

University level

30

State level

03

National level

--

International level

01

3.22 No. of students participated in NCC events: Not Applicable

University level

02

State level

--

National level

--

International level

--

3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="62"/>	
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="38"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Construction of 74 toilets to make the village ODF
- Cataract operation for patients
- Organisation of socio cultural event for special segment of society
- Farmer's Empowerment Campaign (throughout Maharashtra)
- Rocktival (Inter-college rock band competition)
- Talent Hunt (Talent based competition for underprivileged children)
- Prom Night
- Model Indian Parliamentary Sessions
- Grand Dance Show (10 different dance performances with 100 dancers)
- Masika Mahotsav (Awareness along with Marine Drive Police Station of Menstrual Hygiene)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1958.21 m ²	-	-	1958.21 m ²
Class rooms	31	-	-	31
Laboratories	21	01	Private Funding	22
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	02	--	02
Value of the equipment purchased during the year (Rs. in Lakhs)	--	2,59,501	--	2,59,501
Others	--	--	--	--

4.2 Computerization of administration and library

- On Line Public access catalogue
- Web OPAC
- 4 computers along with a server to establish LAN
- Software 'Librarian Suit'
- 6 computers for public access and 1 high speed printer for public access
- Inflibnet LIB eX.NET

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	68477	3124288	1107	305463	69584	3429751
Reference Books	6962	1147871	49	83888	7011	1231759
e-Books						
Journals	70		70	88881	70	88881
e-Journals	4500					
Digital Database						
CD & Video	1229		01		1230	
Others (specify) NLIST		20000		20000		20000
Software Cost		457838		46000		503838

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	242	08	2 MBPS*5	03	08	01	10	19 Laptops
Added	15	--	--	--	--	--	--	--
Total	257	08	2 MBPS*5	03	08	01	10	19 Laptops

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and Internet access is available to faculty in the common room, departments, library and some classrooms. Faculty can also access Inlibnet resources through the password provided to them. Students can access Inlibnet resources by approaching the Librarian who then provides them with the access password. The teachers were provided with a training workshop conducted by the IQAC on the use of smart boards. An assistant from the supplier of smart boards was available in the college to help the teachers to overcome initial hiccups.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 68,606/-
ii) Campus Infrastructure and facilities	Rs. 24,90,481/-
iii) Equipments	Rs. 2,03,821/-
iv) Others	Rs. 8,10,246/-
Total :	Rs. 35,73,154/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC took the following initiatives:

1. Recommended appointment of a Career Counsellor
2. Organized Orientation Programmes for all First year students
3. Organized placement drives
4. Held a Seminar to acquaint students about the semester system
5. Aided smooth conduct of entire admission process
6. Issued letters of Recommendation to students seeking admission abroad
7. Responded to the feedback on the students from potential employees
8. Redressed students' grievances
9. Permitted deserving students to pay fees in instalments

5.2 Efforts made by the institution for tracking the progression

Several committees have been formed where student representation is compulsory. The Student Support Committee also helps in this.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3870	407	9	03

(b) No. of students outside the state

306

(c) No. of international students

02

Men	No	%	Women	No	%
	1709	39.84		2580	60.15

	This Year						Last Year					
	General	SC	ST	OBC/ SBC/ VJNT	Physically Challenged	Total	General	SC	ST	OBC/ SBC/ VJNT	Physically Challenged	Total
Degree (Aided)	2009	22	--	42	17	2073	2110	22	04	32	17	2181
Degree (Unaided)	1732	37	--	28	04	1797	1435	28	04	22	04	1493
PG (Aided)	32	01	--	04	--	37	29	02	--	02	--	33
PG (Unaided)	379	03	--	--	03	382	347	01	--	--	03	351

Demand ratio 1:33

Dropout % 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Informal coaching for GMAT, GRE, CAT, CSIR, IFS, CA, CS, JNU, IIT, TISS, HCU, PET and Civil services is imparted by faculty members. Multi skill developments workshops are conducted for the students to prepare them for industry jobs in the industry.

No. of students beneficiaries

More than 50 students

5.5 No. of students qualified in these examinations N.A.

NET	02	SET/SLET	02	GATE	14	CAT	15
IAS/IPS etc	-	State PSC	-	UPSC	01	Others	10

5.6 Details of student counselling and career guidance

Personal Counselling (PC) : In the academic year 2016-2017 a total of 40 students came for counselling. Students came in expressing concern regarding behavioural problems such as they were unable to manage stress, concentration issues. Motivation was also a major problem with quite a few students. Students came up with relationship issues with their family members' friends or special friends. Many students came up with emotional issues of feeling lonely and a few having mood swings. A few students came in with adjustment issues in college. They found difficulty in making friends or participation in various activities. A few students came to seek help for scheduling

Career Guidance (CG): Personal guidance was the initial step to understand their aptitude, parental advice and goals. Then a detailed explanation of opportunities in various careers and industries was given to the student. Then several interactions with professionals in the careers students were interested in were organised throughout the year. Each and every student who came for counselling was first told to research on his/her own and acquire knowledge of the various careers they were trying to opt for and then look at the job website for opportunities.

No. of students benefitted

PC: 33
CG: 150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
16	768	126	85

5.8 Details of gender sensitization programmes

The **Certificate Course in Gender Studies** this year witnessed a host of eminent speakers who interacted with the students over the course of two months from July to September 2016. Lawyers, activists, members of the LGBTQI community, film makers and professors engaged the students with enriching dialogues to create within them a nuanced understanding of how one perceives the notions of gender and sexuality in our society. The course aided in a holistic change of mind in many of the students who have learnt and become aware of gender complexities which they had never attempted to grasp before. It was aimed at critiquing the notions of gender from a feminist lens and was well received by all the students

The Gender Issues Cell organized the **annual inter-collegiate competition "Creative Expressions"** on 9th and 13th of January, 2017, followed by the 'Fundraiser' on 14th of January. The Theme this year was "Representation of Gender(s) in Media", and students were asked to express their views pertaining to the theme in all of the competitions. The Literary events held on the 9th, comprised Essay Writing, Poetry, and Flash Fiction Writing Competitions. The student organizers saw enthusiastic participation from both students from K.C College and other colleges, with some insightful and thought provoking entries on the theme. The Fine Arts events were held on January 13th where students participated in Bag Painting and Folder Painting Competitions. Creative Expressions also included a Photography Competition where students creatively depicted the theme through their lens.

Rotaract Club of the college organised the following programme

- Pride walk at Marine Drive to show support to the LGBT Community
- Masika Mahotsav: Display of chalk drawings and a flashmob to raise awareness on menstrual hygiene and break taboos associated with it
- Raising awareness about Breast cancer during the breast cancer awareness month in October
- Degenderizing the colour pink through a unique photo shoot

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	137	16,13,785
Financial support from other sources	42	3,35,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To emerge as a centre of academic excellence aiming at value based holistic development of students equipped for global challenges

MISSION

- To disseminate quality education
- Foster academic excellence
- Develop attitudes conducive to lifelong learning

6.2 Does the Institution has a management Information System?

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus set by the University is followed by the college. Many of the Teachers are members of the highest bodies of the University like the Senate, Academic Council, Boards of studies and Syllabus Revision Committees. The college conducts several workshops on syllabus revision and teachers contribute to knowledge enhancement and Curriculum development. In addition, the college has also introduced Certificate Courses, the syllabus for which is drafted by our faculty members in contribution with experts and students.

6.3.2 Teaching and Learning

To facilitate and enhance the teaching-learning process, the college has installed smart boards in several classrooms. This is a valuable addition to the chalk-and-talk method and makes lectures more interactive. Classroom learning is supplemented through field and industrial visits, student seminars and conferences. Student-centric programmes like Science Honors Programme (SHP), Certificate Programme for Commerce and Arts (CPCA), Student Nurturing Programme, Certificate Course in Gender Studies, New certificate courses for B.Com students in addition to existing ones. Performance Enhancement Programme (PEP), etc promote research culture and academic excellence. Teachers and students are also encouraged to publish their research findings in quality journals.

6.3.3 Examination and Evaluation

Apart from the Semester-end examinations, the other modes of testing include internal assessment tests, class tests, assignments, projects and Performance Enhancement Programme (PEP).

6.3.4 Research and Development

With view to support a Strong research in the institution, teachers are encourage to take up research project. 7 Minor Projects with an outlay of Rs. 3,66,850/- were completed and 4 project with an outlay of Rs. 7,44,0000/- are on going projects. Teachers are encouraged to attend, publish and present research papers in seminars and conferences. Teachers pursuing doctoral research are encouraged to take leave under FIP. The SHP targets student research while “Anubhav’ provides a platform for teachers to share research opinions. ‘Srujan’ and Jigyassa’ are college publications that help teachers and students respectively to publish their research work. Srujan has since acquired in ISSN Number and has evolved as a Peer reviewed journal, several teachers are engaged in active research and have received grants from various agencies for major and minor research projects. Anubhav and Srujan have become intercollegiate forums. CPCA has helped students carry out in depth research under guidance of teacher mentors.

6.3.5 Library, ICT and physical infrastructure / instrumentation

More than 1150 text and reference books were added to the library to augment existing resources. Some equipment was purchased and annual maintenance of existing technology, instruments and infrastructure was undertaken. Subscription to various new e-journals were continued.

6.3.6 Human Resource Management

The College encourages teachers pursuing doctoral research to avail of FIP leave. Registration fees for attending seminars and conferences are reimbursed by the college. Admission is given to children of both teaching and non-teaching staff. The fees of the children of non-teaching staff are also waived. There is a staff welfare scheme, the Pat Pedhi programme and mediclaim facilities provided to the non-teaching staff. Mementos and awards during the Annual Day programme are also given to meritorious teaching and non-teaching staff to acknowledge their contribution to the institution. Non-teaching staff as well as their wards are encouraged to avail the facility of the Language Laboratory free of charge. Teachers are encouraged to attend Faculty Development programme. The College also conducted two day Faculty Development Workshops entitled “Engaging Pedagogies in Teaching” and “Mentoring”

6.3.7 Faculty and Staff recruitment

The recruitment guidelines set down by the University and the UGC for teaching and non-teaching staff are meticulously followed. In the unaided courses, eminent faculty and industry experts are invited to deliver regular and guest lectures. Competitive remuneration is paid to attract and retain faculty.

6.3.8 Industry Interaction / Collaboration

Industry experts are invited to deliver guest lectures to the students. Internships, lab and industrial visits, and orientation by experts are other ways in which the college collaborates with the industry. The college has collaboration with NGOs like Majlis, resource centres like Akshara, linkages with Deakin University, Australia, University of Pennsylvania. The institution invites industry experts such as Seed Infotech, Ark Solutions, EBTS – Enterprise Building Training Solution, etc to interact with students through workshops.

Two day National Conference “Energy Audit for Educational Institution” was organised by the K.C College. The Conference was very well reviewed on number of colleges such as Jai Hind College, Birla College, K.J. Somaiya College, Jhunjhunwala College, B.N. Bandodkar College, Joshi Bedekar College participated

6.3.9 Admission of Students

The admission procedure is as per the university rules and regulations. The procedure is transparent and merit lists are displayed as per the admission calendar of the university. Despite being a Sindhi Minority Educational Institution, meritorious students from other communities are also admitted widely to the institution. Wards of non teaching staff are admitted free of cost in both aided and unaided courses. The college adheres to the reservation system.

6.4 Welfare schemes for

Teaching	02
Non teaching	10
Students	03

6.5 Total corpus fund generated

Rs.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	Head of Department
Administrative	Yes	University of Mumbai	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-----Not Applicable-----

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-----Not Applicable-----

6.11 Activities and support from the Alumni Association

The Alumni Association is actively involved in the activities of the college. It has helped the college in fund-raising. Some prominent alumni are part of the Quality Assurance Cell, which is the parent body of the IQAC. Some alumni offer scholarships to meritorious students while others offer to sponsor the fees of some underprivileged students pursuing unaided courses. One of our alumni also provides coaching inputs to our sportspersons. Some of the ex-students also come back to talk to the current students and share their experiences. Some alumni of the department of I.T become project guides to the third year B.Sc. I. T students. Alumni often place meritorious students in their own organisation.

6.12 Activities and support from the Parent – Teacher Association

The members of the Parent-Teacher Association help the college by providing valuable feedback on the functioning of the college. They also bring their valuable expertise to the institution in the form of guest lectures, training and other sessions. They assist with field trips, fund visits, and help the college in raising funds.

6.13 Development programmes for support staff

The College conducted a disaster-management programme and a fire-drill demonstration for the support staff. The Certificate Course in Computer Literacy was started the previous year for the Class IV Staff was continued.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Activities which were initiated earlier like the following were continued with renewed vigour.

- Mosquito repellent plants were planted.
- Energy and water audit was conducted.
- Greening of the college was undertaken.
- Vermiculture pits were installed.
- Reuse, Recycle, Replenish followed in all aspects
- No-Plastic Day is observed and use of plastic is discouraged.
- Separate dustbins for wet and dry waste provided in all classrooms.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

<p>Academics:</p> <ul style="list-style-type: none">• Introduction of New courses and innovative Certificate Courses <p>Pedagogy:</p> <ul style="list-style-type: none">• Peer learning and Peer tutoring• Experiential and participatory pedagogy• Heritage Walk and Master class• Field visits to Financial Institutions, Places of Historical Importance• Peer review of assignments• Screening of films• Study tours to Museums, Fishing: University, HPCL <p>Research:</p> <ul style="list-style-type: none">• Collaborative research projects with civil society groups in the area of Women's rights.• Making documentary films on social and political issues• Interdisciplinary research under SHP• Interdisciplinary research under CPCA• Innovative research project under guidance of Alumni <p>Outreach Programmes:</p> <ul style="list-style-type: none">• Bone marrow donor Registry started• Platelet donor Registry• Solar lamps distributed in Karvale Village• Spreading awareness on HIV/AIDS• Holding a farmers' market to sell the produce grain by students.• Lending and caring hand to senior citizens and to children suffering from Thalassemia through the programme, Anandotsav <p>Infrastructure:</p> <ul style="list-style-type: none">• Installation of interactive 'Smart' Boards• Electronic notice board installed• INFLIBNET' introduced in library• CCTV Cameras installed to strengthen security of college• Ramp and hand railings have been constructed for the physically challenged students.• Construction of a Language Laboratory• Creation of a Media Laboratory

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

<ul style="list-style-type: none">• To Strengthen Alumni• Computer Literacy Certificate Programme• More Efficient use of Language Lab – Certificate Courses were conducted.• Two day National Seminar of Envisioning Effective Strategies for Administrative and Academic Audit was held on Feb.' 2017.• Conducting Workshops for Teaching Staff, students and administrators in association with Deakin University, Australia and Every Nation.• FDP was conducted• Yoga Workshop for stress relief was conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Gender Issue Cell Activities
- Rotaract Club Activities

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Environmental awareness is created by KC's Nature and Environment Committee (KCNEC): The following activities were continued.

- KCNEC publishes an annual Newspaper called 'Environmental Space' and organises an annual festival 'Nature Fiesta'
- Films and documentaries on Ecological issues are scripted and produced by students.
- Green audit of campus carried out (water and energy audit).
- Energy conservation measures for lighting undertaken and air-conditioners are set at 25° C
- Water economizing faucets have been installed to conserve water
- Recycling and reuse of water has been carried out.
- Efforts are made for 'Carbon Neutrality'
- Tree plantation drives undertaken
- Hazardous waste and e-waste management has been carried out
- Eco – friendly Ganeshas, Diwali Lamps, Kandeels, Cards.
- Paper Recycling workshop
- Best out of waste activities
- Beach cleaning drive
- Nature trails
- 100% Sanitation facility for Karwale village
- Installing Sanitary Pad Vending Machine in the Girls Common Room.
- Climate Summit

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

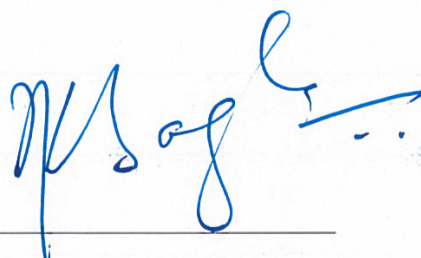
- Gender Issues Cell was engaged as a consultant by Population First, a leading Communication and Advocacy group working in the area of health and population from a gender perspective. The six month Consultative project was funded by UNFPA and focused on gender policies and gender distribution within media organizations and pro-active measures taken by the organizations to create gender enabling working environments. The research involved an extensive data collection process covering 36 media organizations (television and print and advertising) across Mumbai. Three students were appointed as Research Assistants and they along with 12 others were involved in the data collection process. The report had a public launch on 28th July, 2017
- SWOC Analysis Enclosed – Annexure V

8. Plans of institution for next year

- International seminar on Gender.
- IQAC seminar sponsored by NAAC on Feedback Mechanism.
- Workshop on Research Methodology
- Hosting the XXVI International Economics Convention.
- Organise workshops / certificate programmes to bridge the gap between academia and industry
- Strengthen the practice of yoga in youth
- Intensify sports and cultural activities for all round development of students
- Install Fire Riser System
- Upgrade Computer Laboratory
- Conduct a boot camp on Brand Management for Commerce students
- Encourage Industrial Visits and field trips for experiential learning
- Increase Certificate courses offered by the Language Lab

Name : Dr. (Mrs) Rama Vishvesh

Name : Dr. (Mrs) Hemlata K. Bagla.



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

**IQAC Activities
2016-2017**

Sr. No.	Activities	Day	Event Information	Remarks
1.	Workshop for filling Career Advancement Scheme (CAS) forms.	7 th December, 2016	--	35 Teachers participated in the workshop.
2.	Placement under Career Advancement Scheme (CAS)	14 th December, 2016	Conducted by Dr. Hemlata K. Bagla and Discussion with IQAC Teachers	10 teachers participated in the session
3.	Talk on 'Academic Writing' in association with Research Committee	23 rd December, 2016	Dr. Padma Prakash	This was held in collaboration with Research Committee
4	National conference on "Envisioning Effective Strategies for Administrative and Academic Audit"	28 th February, 2017	NAAC Sponsored	60 teachers participated
5.	Workshop on Computer Literacy for Non-Teaching Staff	6 th March, 2017	Mr. Narendra Maurya	9 staff member benefited
5.	Workshop on Letter Writing for Office Staff	24 th March, 2017	Ms. Prachi Vaidya	7 members of office staff attended
6.	Session on Meditation for Teaching Staff	24 th March, 2017	Mr. Anil Bhardwaj	25 teachers were present
7.	Yoga session for Non-Teaching Staff	26 th March, 2017	Mr. Anil Bhardwaj	30 members of non-teaching staff participated
8.	Faculty Development Program in collaboration with DBT STAR on Mentoring	17 th April, 2017	Mr. Ajit Kamath	30 teachers attended the programme
9.	Faculty Development Program on Engaging Pedagogies	18 th April, 2017	Mr. Mrunal Lamge	35 teachers attended the programme

REPORT OF INTERNAL QUALITY ASSURANCE CELL 2016 - 2017

The Internal Quality Assurance Cell of the College organized several programmes for all stakeholders in the year 2016-2017.

The AQAR for 2015-16 was completed and submitted on 3rd October, 2016.

Workshops for the filling up of the forms under Career Advancement Scheme for teachers was held twice on 8th December and 10th December, 2016.

The Screening Committee visited the College in 10th & 11th June, 2016 to conduct the placement process of teachers from Stage 1 to Stage 2 and Stage 2 to Stage 3. For placement from Stage 3 to 4 interviews were held on 3rd December, 2016.

A talk on 'Academic Writing' was organised in collaboration with the Research Committee on 23rd December, 2016. Dr. Padma Prakash, Editor of eSocial Sciences was the Resource Person.

The IQAC organised a two day NAAC sponsored National level Seminar on 'Envisioning Effective Strategies for Administrative and Academic Audit' on 27th and 28th February, 2017. Mr. Sitaram Kunte, Principal Secretary, Department of Higher and Technical Education, Government of Maharashtra, was the Chief Guest at the Inaugural Ceremony. Dr. Unnikrishnan Nair, Quality Assurance Adviser, was the Chief of Honour. Principal of renowned colleges such as Dr. Suhas Pednrkae of Ramnarain Ruia College & Dr. Angelo Menezes, Principal of St. Xavier College shared their views on topics such as developing Leadership qualities and the need to relook at the assessment mechanism. A panel discussion on research in the light of CAS requirements was held and the eminent panellist were Dr. Anil Karnik, former Head, Department of Chemistry, University of Mumbai and Dr. Padma Prakash, Editor eSocial Sciences. There were several interesting paper presentation on new TAQ mechanism and many interesting and informative sessions were held. Many faculty members from various colleges were benefitted.

Computer Literacy Skills workshop were held at an Advance Level this year for Non-Teaching Staff, wherein sessions on e-ticketing, use of Bheem App and Net banking were held at 6th March, 2017. The Resource person was Mr. Naredra Maurya from the Department of Computer Science.

A Letter Writing Workshop was held for the office staff of the Non-Teaching personnel in the Language Laboratory on 24th March, 2017 and the session was conducted by the Resource Person of the Language laboratory, Ms. Prachi Vaidya.

A Yoga Session was conducted by Mr. Anil Bhardwaj on 16th March for the Non-Teaching Staff. A Yoga and Meditation session was held for the Teaching Staff on 24th March to enhance general fitness and relaxation techniques.

A Faculty Development Programme was held for teachers on 17th and 18th April, 2017. On the 17th April there was a programme on Mentoring in collaboration with DBT STAR Scheme and on 18th April a workshop on 'Engaging Pedagogies' was conducted.

XI. CALENDAR OF THE EVENTS 2016-2017 (TENTATIVE)

☞ June

- College reopens on 6th June, 2016
- Commencement of S.Y & T.Y. classes
- Admission of F.Y. classes
- Registration for Clubs and Associations(from 4th week)
- Orientation for First Year Students - Commerce & Arts
- Filling of forms and Commencement of Additional Examination - Sem II & IV
- Enrolment - NSS

☞ July

- Filling up forms for A.T.K.T. examination
- Orientation for First Year students - Science
- Orientation for First Year B.M.M Students
- Graduation ceremony of Department of Mass Media.
- Seminar in I.T. Department / Computer Science
- Auditions for Talent Parade, Kiran Festival and other intercollegiate festivals, Selection for sports
- Orientation for First Year BMS/BBI/BAF/BFM Students
- Blood Donation Drive - NSS Programme
- Tree Plantation - NSS Programme
- C³ (Career, Courses and Challenges) served by the Department of Mass Media

☞ August

- Unit Test for Unaided Courses
- Departmental Activity - Presentations, Seminars and Workshops
- Talent Parade - Final
- Participation in Malhar and Umang Festivals
- Vidyasagar Late Principal K.M. Kundnani lecture series

☞ September

- Elocution Competition (Economics Department)
- A.T.K.T. Examinations
- Teacher's Day
- National Conference of GIC
- Beginning of Semester Examination
- Ganpati Vacation - 06.09.2016 - 12-09.2016
- Field trips and Industrial Visits
- Unit test for Unaided Courses
- Preliminary Examination for Semester V

☞ October

- ▶ Semester End examinations
- ▶ Additional Examination
- ▶ Industrial visits
- ▶ Diwali vacation 26.10.2016 - 14.11.2016
- ▶ University Examinations
- ▶ Disaster Management - NSS Programme
- ▶ SHP/CPCA : Guest Lectures / Workshop / Seminars / Visits

☞ November

- ▶ Results of I & III Semester Examination
- ▶ Departmental activities - Seminars, Workshop, etc.
- ▶ Anandotsav - NSS Programme
- ▶ Unit Test - Unaided Courses
- ▶ Anubhav - Research Forum of Teachers

☞ December

- ▶ Annual Sports Day
- ▶ Intercollegiate Kiran Festival
- ▶ International Economics Convention
- ▶ Filling up of the A.T.K.T. examination forms
- ▶ Christmas vacation starts on 26.12.2016 - 01.01.2017
- ▶ NSS Camp - 23rd Dec. to 30th Dec., 2016

☞ January

- ▶ Placement week
- ▶ Roll Take Turn (Documentary Film making competition, Department of Mass Media)
- ▶ Unit Test unaided
- ▶ SHP/CPCA Activities & Presentation
- ▶ Annual prize distribution

☞ February

- ▶ Annual A.T.K.T. examinations
- ▶ Preliminary Examination - Sem VI
- ▶ Practical Examinations
- ▶ Presentation : I.T & B.M.M Department
- ▶ SHP Entrance
- ▶ National level NAAC sponsored IQAC Conference

☞ March

- ▶ Semester End Examination
- ▶ University Examinations
- ▶ SHP/ CPCA: Guest Lectures / Events

☞ April

- ▶ University Examinations
- ▶ Additional Examinations - Sem II & IV
- ▶ SHP Entrance and Inauguration
- ▶ NSS Programme - Village Development

☞ May

- ▶ Summer vacation begins from 1st May, 2017

Best Practices

Gender Issues Cell Activities

Collaborations/ Consultancies

Gender Issues Cell was engaged as a consultant by Population First, a leading Communication and Advocacy group working in the area of health and population from a gender perspective. The six month Consultative project was funded by UNFPA and focused on gender policies and gender distribution within media organizations and pro-active measures taken by the organizations to create gender enabling working environments. The research involved an extensive data collection process covering 36 media organizations (television and print and advertising) across Mumbai. Three students were appointed as Research Assistants and they along with 12 others were involved in the data collection process. The report had a public launch on 28th July, 2017

Details of gender sensitization programmes

The **Certificate Course in Gender Studies** this year witnessed a host of eminent speakers who interacted with the students over the course of two months from July to September 2016. Lawyers, activists, members of the LGBTQI community, film makers and professors engaged the students with enriching dialogues to create within them a nuanced understanding of how one perceives the notions of gender and sexuality in our society. The course aided in a holistic change of mind in many of the students who have learnt and become aware of gender complexities which they had never attempted to grasp before. It was aimed at critiquing the notions of gender from a feminist lens and was well received by all the students

The Gender Issues Cell organized the **annual inter-collegiate competition "Creative Expressions"** on 9th and 13th of January, 2017, followed by the 'Fundraiser' on 14th of January. The Theme this year was "Representation of Gender(s) in Media", and students were asked to express their views pertaining to the theme in all of the competitions. The Literary events held on the 9th, comprised Essay Writing, Poetry, and Flash Fiction Writing Competitions. The student organizers saw enthusiastic participation from both students from K.C College and other colleges, with some insightful and thought provoking entries on the theme. The Fine Arts events were held on January 13th where students participated in Bag Painting and Folder Painting Competitions. Creative Expressions also included a Photography Competition where students creatively depicted the theme through their lens.

The Rotaract Activities

The Rotaract Club of KC College conducted a number of activities and was involved in various campaigns this year.

The Farmers' Empowerment Campaign in which students conduct awareness drives on quality of seeds, sowing and harvesting techniques, supply of water etc to the farmers was conducted throughout Maharashtra by the Rotaract Club of KC College (RCKC).

Another awareness campaign called Masika Mahotsav to impart scientific knowledge on Menstruation and to create awareness on Menstrual Hygiene was conducted with the help of Marine Drive Police personnel. Students also tried to break taboos associated with Menstruation and held a display of chalk drawings. They also held a flashmob to get attention and draw people's attention to the sensitive issue.

A walk of Pride to show solidarity with the LGBT Community was conducted.

Several Municipal and other schools where children of under-privileged section study were approached and such students invited to the college to take part in a Talent Hunt. This helped boost the self confidence of participants.

An Inter collegiate Rock Band competition called Rocktival was held and was very popular with the youth. A Grand Dance show to showcase the performance of 100 dancers was held in the college auditorium and 10 different dance performances were held.

RCKC Students gathered to hold a Prom night full of fun and games for all the students of the college.

A Model Indian Parliamentary Session was held to inculcate knowledge of the functioning of the parliament

An awareness campaign about Breast Cancer was held in the month of October during Breast Cancer Awareness month.

A unique photo shoot was organised with the aim of degenderizing the colour pink.

Certificate Programme for Commerce & Arts (CPCA)

The 3rd batch of CPCA 2016-17 commenced with an inauguration programme in June 2016. The programme focuses on enhancing the communication skills of students, in building other aptitude skills and in inculcating research capabilities in students.

The first module happened in October 2016 when several well-known resource persons conducted workshops in Time Management, Etiquette and Personality Development, Communication Skills, Laughter Yoga, Film Appreciation, Gender Sensitisation, Enhancing Wellness and in Research Methodology.

The students chose a research topic in June 2016 and worked under a Teacher Mentor throughout the year, learning various aspects of research like how to conduct a survey, how to gather data, how to review literature and so on.

Meanwhile the students of CPCA Batch 2 became ready with their research presentations and on 31st July 2016, a research presentation was carried out by the students and they were judged by two external judges. The Best Research Presentation, the Best Research paper and the Best Speaker were judged. Several interesting research papers on topics such as , “Deconstructing the female detective in Agatha Christie’s novels” by Pooja Shah, “The impact of social networking addiction of parents on level of attachment with their children” by Siddhi Devkar, Noopur Gawankar and Naushi Chowkhani, “ Sustainable development and Green Business in India” by Gunjan Sharma, “Work place bullying and its impact on job satisfaction, job involvement and intrinsic motivation” by Priya etc were presented.

The next module of CPCA Batch 3 was conducted in April 2017 and several interesting, informative and stimulating workshops on different topics such as, Photoshopper, Ethical Hacking, Effective Resume Writing, E-Resources for Commerce and Arts, Visit to SEBI headquarters, Nutrition, Diet and Exercise, Word-press, how to make an App etc were held.

CPCA is going strong in the college with almost 50 students benefitting each year from the course.

Language Laboratory:

A new Language Laboratory has been established in the college, near the library on the ground floor. This laboratory has been set up to help students improve their knowledge of speaking, writing, listening and reading skills in the English language through the use of interactive multimedia technology.

The Language lab has specialized language software which is very user friendly and helps the student to develop accuracy in pronunciation, grammar and vocabulary. It enriches the conversational abilities of a student while at the advanced levels the student can acquire knowledge of strategies to be used in interviews and group discussions.

Besides the above, the Language lab software also helps to impart core training in the use of a number of foreign languages like French, German, Italian etc.

It is meant to be used optimally by students of degree and junior college as well as faculty and non teaching members.

National Service Scheme

1) Women Empowerment

Under Women Empowerment, the following activities have been

Carried out:

a)Activities in collaboration with Akshara – KC NSS Unit in collaboration with Aksharahas carried out various sessions on Women Empowerment and Safety.

b) Rakhi Making- In August, 2017, 600 rakhis were made by volunteers and women of Saphale and were sold to the students and staff in the college.

c) Diya Painting- In September, 2017, 2000 diyas were painted by the volunteers with the help of the women from Saphale. These were sold and remuneration was given to them.

d) Cloth Bag Making - Women from Saphale were given cloth to make bags out of them. The women worked efficiently and made 80 cloth bags.

2) Environment Club

a) Environment Day Celebrations- On 5th June, 2017, World Environment Day was celebrated by distributing Tulsi Saplings to all teachers and planting 12 medicinal plants. A small exhibition of posters made by the volunteers was also put up.

b) Beach Cleaning- on 27 August, 23 volunteers went to Dadar for beach cleaning.

c) Eco Ganesh making- On Eco Ganesh Murti making drive was conducted in collaboration with Maitri Foundation.

d) Vanamohatsav.

Tree Plantations were carried out at various places. 8 volunteers carried out plantation drive at Antop Hill. 29 active volunteers planted sapling at Goregaon. In another drive, 9 volunteers planted saplings at Walkeshwar. Tree Plantation was also carried out at Marine Lines Police Station.

3) Swachhh Bharat Pakhwada.

Swachhh Bharat Pakhwada was observed from August 1 to 15 August. Volunteers undertook many initiatives to spread awareness regarding cleanliness. One of the methods they employed was by conducting Brief Informative sessions at various societies. Dr. Sumedh, a noted speaker on Cleanliness and waste management was invited to the college to conduct a session for the volunteers. They also made posters and displayed them to create awareness. As a part of street culture, street play, “Ekkadam Swachhhta Ki Or” was performed at Eros, Oval Maidan, and Saphale Railway Station. The volunteers went one step forward and they cleaned Saphale railway Station and Chemistry Lab in the Campus.

4) Traffic Control (Crowd and Traffic Management)

K.C. NSS Unit volunteers in collaboration with the Traffic Department participated in crowd control at Girgaon Chowpatty during Ganpati Visarjan. 54 volunteers participated in this event.

5. Chalo English Sikhayein .

43 volunteers of K.C NSS Unit got themselves enrolled with Dharma Bharati Mission's Chalo English Sikhayein. Under this programme, they go to Colaba Municipal school every Friday and Saturday to teach the students there basic elementary concepts.

6) Friendship Day Celebration at All Saints Home.

On the occasion of friendship day, 36 volunteers visited All Saints Home (old age home) at Dockyard Road. To strengthen the bond with the grandmas, the volunteers interacted with them and even played games. In the end, volunteers gifted those fruits.

7) Blood and Platelet Donation.

Blood donation drives were conducted at Churchgate as well as at Colaba campuses of KC College. In all, 29 volunteers participated in the drive. Some made bands saying 'I donate Blood', while others were seen encouraging people to donate blood. Their hard work bore fruits when 223 units of blood were collected. Also, 8 volunteers stepped forward and donated platelets.

8)Thalassemia Check Up and Stem Cell Registry.

KC NSS Unit organised Thalassemia check up for its students and staff. In total, 369 check-ups were done. Also, volunteers were sensitized about stem cells and 18 volunteers registered themselves.

9) Cataract Check Up and operations

KC NSS Unit in collaboration with Bombay Eye Hospital conducted eye check-up for 144 villagers in Saphale. Out of those detected with cataract, 4 were operated on in Mumbai. 12 active volunteers participated in this event, making it a success.

Annexure - V

SWOC ANALYSIS

The SWOC analysis has been used strategically in every aspect of the translation of the vision and mission of the institution into actuality. This is evident in the assessment of the curriculum, pedagogical practices, infrastructure and feedback from multiple stakeholders to enable the administration take informed decisions. This has helped the institution identify key areas for improvement.

STRENGTHS

- A visionary with strong, stable and responsive leadership in the form of the Principal to ensure sustained academic growth for the institution as well as project the institution at the international arena.
- An encouraging management who support academic and infrastructural expansion through timely financial aid.
- Financial aid is made available to deserving and needy students through several scholarships.
- A committed and motivated faculty who are involved at every stage of the student's growth.
- The institution provides the faculty, avenues for professional development.
- Learning beyond the classroom through practical tasks ,internships, assignments and live projects.
- A vital contributor to community development and outreach programmes.
- Sustaining networks with institutions of repute.
- A vibrant campus atmosphere supporting cultural and economic diversity.
- The provision for techno savvy classrooms and training and orientation provided for its optimum use.
- Excellent research initiatives and output by the faculty as the institution is an Arts Science and Commerce College.
- Extremely active placement cell and a cooperative Alumni association.
- A proactive approach by the Principal and the faculty to promote gender equity among students.
- Students from the lower and economically weaker sections of the society benefit from freeships and waver in tuition fees.
- Students get the unique opportunity to interact with renowned scientists, entrepreneurs and celebrities.

WEAKNESS

- Limitations in infrastructural expansion due to space constraint.
- With the current CBGS (Credit Based Grading System) of evaluation , creating and organizing additional pedagogical inputs becomes limited.
- Decline in enrolment in pure sciences programmes due to the increase in options for self financed semi professional courses
- Limited consultancy as teaching workload at the UG level leaves faculty with very little time.

OPPORTUNITIES

- The vision of the College makes it imperative to engage in socially relevant programmes such as village development scheme, voluntary blood donation camps, AIDS awareness programmes, disaster management skills, and gender sensitization sessions.
- The institution has an ISSN in house journal to encourage the faculty to publish their research work besides getting published in national and international journals.
- A centrally located prestigious institution of the city and it is viewed by a lot of international universities for possible linkages.
- Co-operative and supportive management which enables smooth academic and administrative activities in the institution.
- The institution has been the seat of learning for 60 glorious years encouraging most of the departments to apply for UGC sponsored conferences.

CHALLENGES

- Creation of space due to increasing number of students.
- To further encourage faculty to pursue doctoral and post-doctoral studies.
- To make teaching and non-teaching staff more techno savvy.
- To encourage and sustain green practices with increase in the use of internet and to promote paper-free communication.
- Need for introduction of more add- on courses for the benefit of the students