



HSNC University, Mumbai

D.M. Harish Building, 47, Dr. R. G. Thadani Marg, Worli, Mumbai - 400 018.

Ref.No. HSNCU/Exam/BOEE/2022-23/56

CIRCULAR

REVALUATION OF ANSWER BOOKS (OFFLINE EXAM) (SEMESTER V)

Candidates who are interested in applying for revaluation may apply to the University through college in the prescribed form. The revaluation facility shall be for theory papers only and not applicable for internal Exams.

The non-refundable fees of **Rs. 350/- per subject/answer book** shall be paid by the examinee. Incomplete forms and forms not accompanied by relevant documents may be rejected.

A handwritten signature in blue ink, appearing to read 'JUSTIN M N'.

Mr. M. N. Justin

Director

Board of Examinations & Evaluation

Place: Mumbai

Date: December 06, 2022

cc:

1. Office of the Vice-Chancellor, HSNC University, Mumbai
2. Office of the Registrar (Ag.), HSNC University, Mumbai.



HSNC University, Mumbai

D.M. Harish Building, 47, Dr. R. G. Thadani Marg, Worli, Mumbai - 400 018

Cashier Please accept Rs. _____

Dated: _____

THE APPLICATION FORM IS BEING ACCEPTED PROVISIONALLY SUBJECT TO VERIFICATION OF DETAILS

APPLICATION FORM FOR REVALUATION OF ANSWER-BOOK

CANDIDATE SHOULD CAREFULLY GO THROUGH THE RULES PRINTED OVERLEAF BEFORE FILLING IN THIS FORM.

This application is **TO BE FILLED IN AND SIGNED BY THE CANDIDATE ONLY.**

1. Name of Candidate (Block letters)Mr./Mrs./Miss.....
2. Father's/Mother'sName.....
3. University Exam. SeatNo.....4.Examination..... 5.Course.....
6. Semester..... 7.Month &Year:..... 8.Pass/Fail.....
9. College Name 10.Exam.Centre.....

Sr.No	Subject Code	Name of the Subject	QP. Code	Date of Exam.	Marks Obtained
1					
2					
3					
4					
5					
6					
7					
8					

DECLARATION

I have carefully read rules regarding revaluation printed over leaf and I agree to be governed by the same. I am fully aware that as a result of seeking revaluation the original marks secured by me can also be reduced. I undertake to surrender my original result and to accept the final result when declared by the University as a result of revaluation applied for by me, as per rules laid down in this be half.

Address (IN BLOCK LETTERS)

.....

 Pin Code.....

(Signature of Candidate)

Tel.No./Mobile.....

Principal
(Signature with Rubber Stamp)

***Note: Signature of the candidate must correspond to that on Examination form filled in by him/her.**

(FOR COLLEGE USE ONLY)

Receipt No.....

RECEIVED Rs.....

Date.....

Signature of authorised person.....

Date.....

RULES FOR REVALUATION

Rules and Procedure for the Revaluation of the Answer-book/s

1. If the examinee is not satisfied with the marks awarded, he/she may independently apply for revaluation to the University through College in the prescribed form within the period and as the manner prescribed.
2. This revaluation facility shall be **for theory papers only** of all the examinations conducted by the University for the respective current session.
3. A candidate can apply for the revaluation of the answer book of the subject only if he/she has secured at least 20% of the total marks in that subject or 40% of the marks required for passing in the said subject, whichever is less or the grade equivalent to the above criteria where grades are assigned to the theory papers.
4. The prescribed application form for revaluation of answer book can be obtained from the respective College to which the candidate belongs or through which the candidate has submitted the examination form.
5. **The non refundable prescribed fees of Rs. 350/- per subject/answer book for the purpose of revaluation shall be paid by the examinee.** The said fee shall be remitted by cash or by D.D. drawn in favour of the respective College to which the candidate belongs or through which the candidate has submitted the examination form.
6. **The prescribed application form for revaluation of answer book duly filled in and signed by the applicant examinee only is to be submitted to the concerned college office along with the statement of marks, prescribed fees as above and question paper/s for which he/she intends to apply for revaluation, within seven (07) working days from the date of the declaration of the result of the respective examination or from the date on which the college issued the statement of marks, whichever is later. Incomplete form and form not accompanied by relevant documents may be rejected without assigning any reason whatsoever.**

PLEASE NOTE THAT:

When you apply for revaluation, you surrender your original marksheet and will now accept the revised marksheet in which:

- a) There can be NO CHANGE
 - b) There can be INCREASE in the marks
 - c) There can be DECREASE in the marks
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