



Kishinchand Chellaram College

Reaccredited 'A' Grade by NAAC (3rd Cycle)
Best College Award by University of Mumbai
Awardees 'STAR College Status' by DBT & 'Fist Programme' by DST



Minutes of the Meetings 2021-22

| Sr. No. | Date | Faculty attended | Agenda of Meeting | Action Suggested |
|---------|----------------------|--|---|--|
| 1 | 3/6/2021 (Online) | Dr Shalini R Sinha, Mr Smarajit Padhi, Dr Tejashree Shanbhag, Mr Justin Maria, Dr Suvarna Sharma, Dr S B Muley, Dr Rakhi Mehta, Dr Nandini Sengupta, Dr Pratibha Shah, Dr Kulvinder Kaur, Dr Mridula Gupta, Ms Pragati Thawani, Ms. Jade K, Ms Surya Gune | Finalising AQAR 2019-20 and 2020-21 Applications of CAS cases NAAC Discussion Planning for Academic year 2021-22 Discussion on Annual Long Report format KC College Website Review | All Criterias data compiled checked, corrections suggested. By the 30 th of June AQAR to be finalized. The teachers are given the dates for CAS files submission To make suggested changes in the Website to make it better informative |
| 2 | 15/7/2021 | Dr Shalini R Sinha, Mr Smarajit Padhi, Dr Tejashree Shanbhag, Dr Suvarna Sharma, Dr S B Muley, Dr Rakhi Mehta, Dr Nandini Sengupta, Dr Pratibha Shah, Dr Mridula Gupta, Ms Pragati Thawani, Ms. Jade K, M | Plan for 2020-21 Reviewing of AQAR 19-20 with the Principal | AQAR 2019-20 and 2020-21 reviewed as per the new revised format and as per the instructions by the Principal madam |
| 3 | 16/7/2021 | Dr Shalini R Sinha, Dr Tejashree Shanbhag, Dr Suvarna Sharma, Dr S B Muley, Dr Rakhi Mehta, Dr Nandini Sengupta, Dr Kulvinder Kaur, Dr Mridula Gupta, Ms. Jade K, Ms Surya Gune | Criteria 6 AQAR 19-20 and 2020-21 Discussion | Finalisation of Criteria 6 |
| 4 | 19/7/2021 | Dr Shalini R Sinha, Dr Tejashree Shanbhag, | AQAR 7 Criteria 3 | Finalisation of Criteria 3 |



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| | | Dr Suvarna Sharma, Dr S B Muley, Dr Nandini Sengupta, Dr Pratibha Shah, Dr Kulvinder Kaur, Dr Mridula Gupta, Ms. Jade K | Discussion on the status of CAS applications Discussion of CAS format as per 7 th Pay guidelines of Govt of Maharashtra nd University of Mumbai | Allotment of IQAC members for CAS files review Stage 4 to 5, 3 to 4 and 2 to 3 |
| 5 | 22/7/2021 | Dr Shalini R Sinha, Dr Tejashree Shanbhag, Mr Justin Maria, Dr S B Muley, Dr Rakhi Mehta, Dr Kulvinder Kaur, Dr Mridula Gupta, Ms Pragati Thawani, Ms. Jade K | Criteria 1 and 2 discussion Discussion on the feedback forms of Students Teachers, Employer and Parents for the year 2020-21 Discussion of Programs to be organized for teachers, students and Non-teaching staff by IQAC, Departments and Committees | Finalisation of Criteria 1 and 2 Updating feedback forms as per the responses Requirements of the different programs to be organized are forwarded to the Principal and Department heads |
| 6 | 4/9/2021 | Dr Shalini R Sinha, Mr Smarajit Padhi, Dr Tejashree Shanbhag, Dr Suvarna Sharma, Dr Rakhi Mehta, Dr Nandini Sengupta, Dr Pratibha Shah, Dr Kulvinder Kaur, Dr Mridula Gupta, Ms Pragati Thawani | Distribution of data collection for AQAR 2020-21 Discussion on Revision of IQAC Committee | The new members in IQAC committee are informed and sanctioned letters |
| 7 | 7/10/2021 | Mr Smarajit Padhi, Dr Tejashree Shanbhag, Mr Justin Maria, Dr Suvarna Sharma, Dr S B Muley, Dr Rakhi Mehta, Dr Nandini Sengupta, Ms. Jade K, Ms Surya Gune | Planning of activities of 2021-22 second half Preparation of Academic Calendar second half Workshop on Mapping of POs and COs | Meeting with Dr Balani, Principal BTTC College for mapping of POS and COS related queries |
| 8 | 15/10/2021 | Dr Shalini R Sinha, Mr Justin Maria, Dr Suvarna Sharma, Dr S B Muley, Dr Nandini Sengupta, Dr Pratibha Shah, | Planning for an Academic Audit Finalising the dates and academic experts for all the streams | Experts and dates finalized for Academic audit, experts are contacted for their appointments |



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| | | Dr Mridula Gupta, Ms Pragati Thawani, Ms. Jade K, Ms Surya Gune | | |
| 9 | 25/11/2021 | Dr Shalini R Sinha, Dr Tejashree Shanbhag, Dr Suvarna Sharma, Dr S B Muley, Dr Nandini Sengupta, Dr Pratibha Shah, Dr Kulvinder Kaur, Dr Mridula Gupta, Ms. Jade K, Ms Surya Gune | AQAR data check Academic audit schedule | 10 th 11 th and 13 th December 2021 for the academic year June 2020 to May 2021 |
| 10 | 20/12/2021 | Dr Shalini R Sinha, Mr Smarajit Padhi, Dr Tejashree Shanbhag, Mr Justin Maria, Dr Suvarna Sharma, Dr S B Muley, Dr Rakhi Mehta, Dr Nandini Sengupta, Dr Pratibha Shah, Dr Kulvinder Kaur, Dr Mridula Gupta, Ms Pragati Thawani, Ms. Jade K, Ms Surya Gune | Discussion of planning of programs for the even semesters AQAR 2019-20 submission finalization | AQAR 2019-20 forwarded to the Principal for review and finalisation |
| 11 | 3/3/2022 | Dr Shalini R Sinha, Mr Smarajit Padhi, Dr Tejashree Shanbhag, Mr Justin Maria, Dr Suvarna Sharma, Dr S B Muley, Dr Rakhi Mehta, Dr Nandini Sengupta, Dr Pratibha Shah, Dr Mridula Gupta, Ms Pragati Thawani, Ms. Jade K, Ms Surya Gune, Dr Satish Kolte, Dr Ravikiran Garje | Revised IQAC Committee is formed Discussion of AQAR 2020-21 criteria wise data compilation schedule is made | AQAR 2020-21 work began, New committee members are given their roles |
| 12 | 29/3/2022 | Dr Shalini R Sinha, Dr Tejashree Shanbhag, | Criteria 3 discussion | Criteria 3 research data is |



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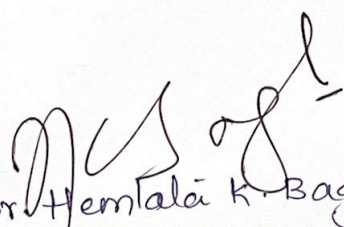
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| | | Dr Suvarna Sharma, Dr S B Muley, Dr Rakhi Mehta, Dr Nandini Sengupta, Dr Pratibha Shah, Dr Mridula Gupta, Ms Pragati Thawani, Ms. Jade K, Ms Surya Gune | | compiled and faculty contacted for the pending data |
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|-----------------------|------------------|
| Mr Smarajit Padhi | : Vice Principal |
| Dr Shalini R Sinha | : Vice Principal |
| Dr Tejashree Shanbhag | : Vice Principal |
| Mr Justin Maria | : Vice Principal |
| Dr S B Muley | : Coordinator |
| Dr Suvarna Sharma | : Member |
| Dr Rakhi Mehta | : Member |
| Ms Pragati Thawani | : Member |


Dr Hemtala K Bagla
Principal