



Ref.no. HSNCU/PG/Merit/2023-24/June/01 of 2023

June 28, 2023

## **CIRCULAR** **POST GRADUATE ADMISSION - 2023-24**

### **FIRST MERIT LIST**

**(As per HSNC University, Mumbai Ref.No. HSNCU/PG/Admission/2023-2024/01A)**

Students who have filled their Online Registration for Pre-admission HSNC University Enrollment for Post Graduate Programmes on or before Tuesday, 27.06.2023, are required to note the following admission guidelines.

#### **A. General Guidelines:**

- The First Merit List is valid till **03<sup>rd</sup> July, 2023 05.00 pm.**
- Admission to certain subjects or combinations will be granted based on the merit percentage decided for those subjects or combinations. The college reserves the right to specify the intake for such subjects or combinations.
- Payment of fees is by on-line mode only as per the details on the payment gateway. The acceptance of any mode of payment is subject to the directives issued by Government / RBI from time to time.
- Students whose application is incomplete or whose applications are put on hold for any reason, will receive an email informing of the necessary points to be complied with. The form should be re-submitted with the necessary corrections on the same day or before the start of next day's working hours (except for the last day of the merit list).
- Students who are already admitted to any programme under HSNC University or any of its constituent colleges, should note that once they opt for any new programme the earlier admission will be marked as cancelled. However, the student has to apply for cancellation and refund separately.
- In case the documents uploaded or submitted by the applicant are found to be incorrect, the admission will be put on hold until the correct document is provided to the college office or sent via email on [meritlist@hsncu.edu.in](mailto:meritlist@hsncu.edu.in)



# HSNC University, Mumbai

- In case the applicant's name appears in the merit list and if the marks entered are incorrect, then the University and Colleges or Departments reserves the right to cancel applicant's name from the current merit list or put on hold. The application will be considered for the subsequent merit lists after the necessary changes are incorporated.
- Candidates have the flexibility to modify their preferences by logging in with their ID and password. This enables them to get into merit list by making necessary changes and updates according to their evolving choices and priorities.
- The online system provides a convenient and accessible platform for candidates to manage their preferences effectively.
- For cancellations, the college fees will be refunded after deducting IT & Support Charges. (within 7-10 working days).
- Students whose application is incomplete or for any other reason is put on hold, will receive mail informing the points of compliance. The form should be re-submitted with necessary corrections the same day or before the start of next day's working hours ( except for the last day of the merit list).
- Grievances / Queries relating to the First Merit List should be directed to respective contact details mentioned in the merit list.
- For Grievances/queries related to the First Merit List should be directed to [meritlist@hsncu.edu.in](mailto:meritlist@hsncu.edu.in)
- The Second Merit List will be put up on **July 03, 2023 at 10 am**, subject to availability of seats.



## B. Steps required to be followed for admission:

1. The list of eligible students will be displayed on the University website.
2. The students will receive an email to set their login password.
3. The student has to login using the same username and password and requested to proceed with fee payment.
4. After fees payment, the applicant needs to report to the college with the fee receipt and original documents on the dates specified by the colleges.
5. Please note that admission is confirmed after fee payment, and subject to document verification & final eligibility.
6. In-case the application is rejected or put on hold, the student will be notified of the requirements and timelines for compliance on a case-by-case basis.
7. For cancellations, the college fees will be refunded after deducting IT & Support Charges. (within 7-10 working days).

**Dr. Bhagwan Balani**  
**Registrar (Ag.)**

CC to:

Copy forwarded for information to:

1. Office of the Provost, HSNC University, Mumbai
2. Office of the Vice-Chancellor, HSNC University, Mumbai
3. Office of the Registrar HSNC University, Mumbai
4. University Website
5. Office of the Principals Constituent Colleges and Directors of University Schools.