



HSNC University, Mumbai

No. HSNCU/BOS-English/August/665 of 2023

4th August 2023

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Respected Sir / Madam,

By the direction of the Hon'ble Vice-Chancellor, I am pleased to inform you that you have been nominated on the Board of Studies in **English** under the Faculty of Humanities of the HSNC University, Mumbai, for a period of five years. I am therefore to request you kindly to form yourselves into the Board of Studies in **English** and also request you kindly to fulfill all the duties. Your appointment shall be governed by HSNC University Notification असाधारण क्र. ३९१, dated 30th October 2019.

I am to request you kindly to convey your acceptance and confirmation at the earliest.

Looking forward to your active participation in the deliberations at the meetings of the Board of Studies in English, as and when held.

With warm regards.

Yours faithfully,

Dr. Bhagwan Balani
Registrar (Ag)

HSNC UNIVERSITY, MUMBAI

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Copy for information to :
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Office of the Registrar, HSNC University, Mumbai,



HSNC University Mumbai

(2023-2024)

Submitted as

Vocational Course

By BoS English, Faculty of Humanities

For the Programmes Under

The Faculty of Arts

Curriculum – First Year

Undergraduate Programmes

Semester-I and Semester -II

2023-2024

Vocational Course: Critical Reading and Academic Writing

(corresponding to Major/Minor English Literature Elective)

(With effect from the academic year 2023-2024)

1. **Syllabus as per Choice Based Credit System:**

- i. Name of the Programme: B.A.
- ii. Course Code:
- iii. Course Title: **Critical Reading and Academic Writing -I (Semester I)**

Critical Reading and Academic Writing - II (Semester II)

- iv. Type of Course: **Vocational Course**
- v. Semester –wise Course Content : Copy of syllabus enclosed
- vi. References and Additional References : enclosed in the syllabus
- vii. Credit structure: Total credits in a year : 02 **Credit per semester: 01**
- viii. One credit= 15 hours
- ix. No. of lectures per week: 01
- x. Lecture duration – 1 hour

2. Scheme of Examination:

- i. Total marks: 25
- ii. Mode of assessment: Formative Assessment: Project

Preamble: The course in Critical Reading and Academic Writing introduces intermediate readers to strategies of close reading and develops opinions on the content they are reading. The course also aims to enable learners to differentiate academic writing from other forms of writing. It proposes to focus on conventions of structure, tone and style that are specific to formal and objective writing targeted for a specific audience. Classroom sessions are based on curated required readings which involve pre-reading activities, techniques of skimming, scanning and in-depth reading and completion of a quiz/ exercise at the end of each session. Sessions on academic writing will cover strategies to organize academic essays, identifying voice, editing and proof-reading written work. The course intends to be foundational in handling advanced reading and writing requirements at the undergraduate level.

Learning Objectives:

The course aims:

- To make the learner identify mechanics of advanced reading and writing skills
- To develop the skills of close critical analysis of reading segments through class discussions and group work
- To outline parameters of academic writing.

Learning Outcomes

At the completion of the course the learners are expected:

- To become competent in the English language so as to identify stylistic variations in a variety of texts
- To confidently present critical analysis of reading segments as an outcome of class discussions and group work
- To demonstrate a formal academic writing style in written assignments.

DETAILED SYLLABUS

Semester I

Critical Reading and Academic Writing - I

(1 credit)

15 lectures

Unit I: Skimming and Scanning techniques

Unit II: Structure of an academic essay

Semester II

Critical Reading and Academic Writing - II

(1 credit)

15 lectures

Unit I: In-depth reading and note-taking for focused reading

Unit II: Editing academic writing

Required Reading: (for both Semesters)

1. *Now Read On – A Course in Multicultural reading*. Edited by John McRae and Malachi Edwin Vethamani (1999)
2. *Academic Writing. A Handbook for International Students*. Stephen Bailey (2018)

Formative Assessment

Semester-I: Students will submit an academic essay using techniques taught in the course.

Semester-II: Students will submit an outline based on a close reading of a literary text.

Reading List

Bailey, Stephen. *Academic Writing. A Handbook for International Students*, 2018.

Durant, Alan et al. *Ways of Reading: Advanced Reading Skills for Students of English Literature*. Routledge 4th edition, 2012.

McRae, John and Malachi Edwin Vethamani (eds.) *Now Read On – A Course in Multicultural reading*. Routledge, 1999.

Strunk Jr, William. *The Elements of Style Workbook*. Tip Top Education, 2018.