



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		KISHINCHAND CHELLARAM COLLEGE
• Name of the Head of the institution	Dr. Hemlata K. Bagla	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02266981000	
• Mobile No:	9821420698	
• Registered e-mail	principal@kccollege.edu.in	
• Alternate e-mail	office@kccollege.edu.in	
• Address	Dinshaw Wachha Road, Churchgate	
• City/Town	Mumbai	
• State/UT	Maharashtra	
• Pin Code	400020	
2.Institutional status		
• Affiliated / Constitution Colleges	Constituent college	
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	Grants-in aid	

• Name of the Affiliating University	HSNC University, Mumbai
• Name of the IQAC Coordinator	Dr. Sakharam Muley
• Phone No.	02266981000
• Alternate phone No.	022 66981025
• Mobile	9869525362
• IQAC e-mail address	iqac@kccollege.edu.in
• Alternate e-mail address	office@kccollege.edu.in
3. Website address (Web link of the AQAR (Previous Academic Year))	https://kccollege.edu.in/wp-content/uploads/2023/09/AQAR-2020-21.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	Yes

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	4.27	2003	29/01/2003	28/01/2009
Cycle 2	A	3.27	2009	29/01/2009	09/12/2014
Cycle 3	A	3.41	2014	10/12/2014	09/12/2021

6. Date of Establishment of IQAC

22/11/2003

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Biotechnology, Chemistry, Life Sciences, Microbiology, Statistics	STATUS	DBT	2021-22	2800000
Mathematics, Physics, Computer Science, IT	SCHEME	DBT	2021-22	1100000
International Atomic Energy Agency Ongoing Grant	IAEA	IAEA	2021-22	1727320
UGC DAE CSR	Consortium for Scientific Research	UGC DAE	2021-22	45000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	12
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
• If yes, mention the amount	1,50,000
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>FDP conducted on defining POs/COs and Academic audit. Webinar and workshop held on automation in administrative departments. Faculties CAS interviews were held who were due for Stage 4 to 5 and Stage 3 to 4 and Stage 1 to 2 External Academic audit was conducted by experts for Arts, Sciences and Commerce programs Several webinars and Seminars were held for preparation of NAAC cycle 4 reaccreditation process. NAAC 4th cycle Preparation meetings Online Webinar for CAS evaluation for Associate and Professor Level faculty was held</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
<p></p>	

Plan of Action	Achievements/Outcomes
To introduce more certificate courses	Sports and Entertainment Management
To organize FDPs, Webinars and offline lectures for faculty	Webinars on PO and CO, Academic audit were organised for all the faculty for clarifying the concepts and their applications in the formation of new programs.
To provide online and offline technical support such as Zoom and Google meet for smooth conduction of lectures on hybrid mode	On official Zoom account students and teachers were registered. Students could choose online or offline mode of learning due to pandemic restrictions.
To hold alumni meet regularly. The alumni can contribute as resource people or they can collaborate with the institute for internship programs	The talks are underway for alumni meet and for the collaborative projects
To prepare college for NAAC Cycle 4	Meetings of faculty are held for preparation of IIQA and SSR
To conduct External and Internal Academic audit in the college	External Academic audit was held from 10th to 13th December 2021
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	24/12/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	20/01/2023
15. Multidisciplinary / interdisciplinary	

K C College is a constituent college of HSNC University, established in 1920. The new Board of Studies was established from the year 2020. The new curriculum was set by the inducted members of BoS, who were industry experts, senior academicians and established alumni of the college. The main objective was to design a curriculum which was multidisciplinary and interdisciplinary which instils knowledge, values, ethics, apart from being job-ready and entrepreneurial mind. To make the curriculum multidisciplinary number of certificate courses are introduced by the University which offered students courses like Management in Real Estate and a course with TCS-ION. The college consists of faculties of Arts, Commerce and Science, awarding the regular degree of BA, B.Com and B.Sc. All of these courses have interdisciplinary topics. Subjects like Foundation Course are taught to all students by teachers of Arts as well as Commerce faculty, thus inculcating an interdisciplinary approach. The department of Mass Media introduced a 3-year B.Voc. Programme in Sports & Entertainment Management. On 2nd March, 2021 Certificate Programme in Real Estate Entrepreneurship under the Niranjani Hiranandani School of Real Estate of HSNC University was introduced for all students. On 8th April 2021 Certificate programmes in Wealth Management and Financial Derivatives were introduced in collaboration with TCS-Ion. And Certificate Programme in Science Communication in collaboration with knowledge partners- Steam Academy and National Centre for Science Communicators called - SciComm, was introduced for the students of Mass Media and Science. These new courses allow our students to participate and learn in interdisciplinary fields of their choice. A new credit based Honours Programme has been started recently for students across all faculties. In the year 2020-21, the certificate course on Healthcare and Diagnostics has been introduced for BSc, while Yoga and Psychology; Accountancy and Law; Law and Statistics: Yoga and Management have been introduced for B.A and B.Com students. The college also has several other departments under the self-financed section such as BSc in Computer Science, BSc in Information Technology and BSc in Biotechnology, BA in Mass Media Communication, BA in Film, Television and New Media Production, B.Com in Accountancy and Finance, B.Com in Banking and Insurance, B.Com in Financial Markets and Bachelor in Management Studies. Many of these courses have interdisciplinary components. Industry experts are invited to conduct lectures, who adopt a multidisciplinary approach to teaching. Programmes like Bachelor in Mass Media Communication bring together the modules of Sociology, English Literature, Computer Programming, Law and so on. The college also has several certificate courses in different topics which can be taken up by any student. These courses all adopt multidisciplinary approach of

teaching.

16.Academic bank of credits (ABC):

K C College is a constituent college of HSNC University, Mumbai. The HSNC University has registered for Academic Bank of Credits at the UGC. All the students have registered under Academic Bank of Credit at the Government Portal.

17.Skill development:

The college runs several Certificate Courses for enhancement of different skills in students. Every year new certificate courses are introduced based on the relevance, need and importance to careers. New certificate courses started this year are B.Voc. Programme in Sports & Entertainment Management in the Department of Mass Media, Certificate Programme in Real Estate Entrepreneurship under the Niranjana Hiranandani School of Real Estate of HSNC University was introduced for all students. These courses are open to all students who wish to develop new skills. Various departments of the college organise workshops and seminars to prepare students for jobs in Industry. The Department of Statistics organised Workshops on R, SPSS and Python software, Department of Commerce organised their annual program Tarang, where students' marketing skills are honed. Several departments conduct modules based on research, personality development and building aptitude in different fields like computer programming, enhancing communication skills, learning how to use computer software and so on. The IQAC, Commerce departments and Rotaract clubs conducted a number of workshops on IPR and Patent development. Under the DBT STAR and STATUS workshops were conducted improving communication skills, Resume writing, Interview skills and enhancement of Group discussion abilities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The BA curriculum of the college has subjects like Ancient Indian Culture, History, Indian Writing in English, Sociology etc. All of these subjects consist of information about Ancient Indian knowledge systems which are then made relevant and taught to students. Department of Mathematics faculty include Vedic Mathematics as projects thus helping students to learn the Vedic techniques of quick calculation. Foundation course subject is taught across all streams and has modules focusing on India, Indian culture, Language, Traditions etc. Medicinal Botany is taught as a part of FYBSc Life Sciences course, where traditional medicines and alternative therapy methods.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Vision and Mission of the college is kept in mind in designing all programmes for students. UGC's Graduate Attributes are also used as a reference point. The syllabus for every program is designed as per the current development in the field of the subject and gets revised regularly, keeping in view the relevance, need and importance. The Programme Objectives for every programme is well defined and included in the curriculum. In addition, the Course Outcomes of every course under a programme is also clearly devised and documented in the syllabus. Teachers incorporate these objectives in their teaching methodology. Students' progress is analysed through a continuous assessment system. Internal assessment is carried out through practicals, projects, Self Learning Evaluatory presentations and class activity. Experiential learning is gauged through field visits, research projects, certificate courses etc. The semester end examination helps to understand and analyse the attainment of knowledge. Together, all of the above helps teachers to check if learning outcomes have been attained and to make incremental improvement in syllabus, teaching methodology, evaluation methods etc. so that outcome based education is followed and applied rigorously.

20.Distance education/online education:

A large part of 2021-22, the pandemic forced educational institutions to change the mode of teaching and learning. The college moved all the programmes to online mode through official Zoom accounts, Google meet and Microsoft Teams. Online E learning tools were utilized by all teachers in different departments to make learning simple and comprehensive for students. Several computer applications like PowerPoint presentations, Microsoft Excel, Microsoft Word etc was used regularly. Virtual laboratories were applied to all Science students to help in practicals. E-quizzes like Mentimeter, Kahoot, Mindomo and Padlet etc were used. Google Classroom was used by most faculty through which important videos, articles, blogs as assignments and feedback was provided. E-resources like SWAYAM, NPTEL, N-LIST, COURSERA were being used. Departments of Computer Science and Information Technology used Python, Jamovi, Raspberry Pi. The college has its own YouTube channel on which a number of activities like invited talks and teacher's lectures were put up. Online education helped teachers and students to continue education seamlessly while at the same time, safe-guarding their health. The college has not started any Distance Education programme, however, the HSNC University is likely to do so in the near future.

Extended Profile

1.Programme	
1.1	1069
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	5553
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	As per Government circular
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	1815
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	110
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	88
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1	41
Total number of Classrooms and Seminar halls	
4.2	396.0501354
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	454
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Since the inception of HSNC University in 2020, almost all the faculty of various departments are on multiple Board of Studies as Chairpersons or Co-chairpersons. Heads of the departments and Senior teachers are directly involved in curriculum planning,

The institution initiates the process of planned curriculum delivery with the meeting of the Academic Planning Board chaired by the Principal at the beginning of the academic year. The outline of the semester of the institution is planned in tandem with the academic calendar of HSNC University for certain courses and independently for courses offered by HSNC University. A well planned institutional academic calendar is formulated by working in tandem with all departments. The Time Table Committee drafts the annual timetable to ensure that the instructional arrangements, classroom allocations, workload distribution, teaching plans and academic progress evaluation are completed within the given timeframe.

The term end meetings conducted by the Principal with the Heads of

Department and Course Co-ordinators along with the faculty ensure that an assessment of curriculum delivery and examination results for the duration is conveyed to the faculty. Possible gaps in the system are addressed immediately. This also provides an opportunity for the faculty to revisit and examine the achievement of POs and COs.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kccollege.edu.in/academic-calendar/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic year 2021-2022 was conducted partially in the online mode and later half in the offline mode. The academic calendar was framed taking into consideration the new scenario by collaborating with all Heads of the Department. It contained a broad overview of academic, co-curricular and extra-curricular activities to be conducted during the academic year. It was displayed on the college website for easy accessibility to all stakeholders. The All co-curricular and extra-curricular activities such as conferences, workshops, seminars and cultural events such as the annual college festival Kiran were organised online. The next half of the academic year saw students returning back to campus and several activities were held in the offline mode. The evaluation system was planned with the IQAC of the institution using the semester dates announced by University of Mumbai for certain courses and by HSNL University for courses offered by it to guide the schedule of events within each semester. These included the commencement and ending of terms, scheduling of examinations, assessment and declaration of results. It is ensured that dates for re-examinations, ATKT exams were scheduled in such a way to avoid any clash. The exams and evaluation happened in online and offline mode as per schedule.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://kccollege.edu.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

A. All of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

09

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0.04

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

272

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender

The curriculum works intensively to avoid conscious or unconscious bias that can emerge in the institutional space. Courses especially in Humanities and Mass Media present analytical and theoretical frameworks related to gender.

Human Values

The Course at the undergraduate level orients students to Universal Human Rights and the importance of being self-reflexive with regard to their socio-politico-economic conditions.

Environment

The syllabus of Course across programs encourage pupils to examine the environment and interpret and encourage active participation in resolving environmental problems. Courses such as Environmental Science, and Green Computing in its teaching explore environmental issues as part of their curriculum modules. Students learn the techniques of Vermicompost, Liquid and solid waste management and Green Campus of their college.

Sustainability

The timely maintenance, establishment of a corpus of funds and upgradation of laboratories, computers, and appointment of competent faculty ensure the goal of sustainability. Recycling of chemicals, and papers, initiatives like Plastic-free campus, water conservation, usage of electronic equipments with regular servicing also buying energy efficient gadgets students inculcate the habits of sustainability of the environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

46

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1569

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kccollege.edu.in/feedback/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
2194	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
552	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Students are admitted on merit, helping the teacher gauge their learning level. The college does not make any distinction between</p>	

advanced and slow learners and tries to proffer equal platforms of learning to all kinds of learners. Since this was partly a lockdown year hence online quizzes and tests were held periodically to evaluate students. After classroom teaching commenced, students' responses in class during discussions and deliberations also helped to gauge their learning levels.

The identification of slow learners is made on the basis of their performances and not by their marks. Slow learners are identified by their approach toward teaching-learning, class participation, group discussions etc. These students are given extra practice and the parents of such slow learners are kept in the loop through PTMs and students' progress is monitored.

Internal assessment consisted of project submission, self-learning evaluation component and mid-term test, totalling to 40 marks. This gave an assessment overview of the students levels of learning. They were required to submit projects, take part in interactive discussions and write and discuss question and answers of the text in class. Students are also given additional opportunities by enrolling in special programmes such as Jigyasa-Science Honors Program, Certificate Programme for Commerce & Arts, Certificate Course in Gender Studies and Honours Programmes, etc.

Students approach teachers after lectures for extra help in case of difficulties. Tutorial classes are held in communication skills in English, Business Communication and Mathematics in which smaller group of students are given personal attention.

File Description	Documents
Link for additional Information	https://kccollege.edu.in/certificate-programme-in-commerce-arts/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5553	110

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All online resources of learning like PowerPoint Presentations, e-learning resources like Padlet, Mindomo, MOOCs, Coursera were used in different subjects. Virtual Industrial tours were conducted and all practicals were held virtually for the first semester. In the 2nd semester Dept. of IT went on an industrial visit to IT Industries in Pune. As the second half of the academic year started on campus, college festivals like Kiran, Fiestron, Blitzkrieg, Joule, Parnassus, Analyze This, Microfiesta, Systematic Chaos, Roll.Take.Turn, Chem-Vision, SciCode, Tarang were conducted at the inter-collegiate level. All events were conceptualized, planned and executed by students.

- Projects and self-learning evaluations conducted in all subjects.
- All departments held interactive sessions with well-placed alumni.
- Departments of Arts screened documentaries on different issues followed by lively discussions
- Students of Mass Media made 20-minute documentaries on various contemporary issues. These documentaries are judged by an expert panel of film makers helping students learn film-making as well as gain insights into the topics.
- All Departments of Sciences are recipients of the DBT Star Grants and conducted workshops by inviting erudite resource persons.
- Summer and Winter Schools of SHP & CPCA helped students learn research methodology, enhance communication skills and develop other technical and value-based skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://kccollege.edu.in/festivals/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College used online platforms like- zoom and google meet for the first half of the academic year 2021-2022. Google classroom has been used by most faculty- through which important articles, YouTube

videos, blogs as well as homework assignments and feedback are provided

Once the college re-opened in-person, Hybrid learning was carried on for a month to enable outstation students to take their time to make arrangements for their stay in the city.

- Film screenings and PPTs are being routinely used.
- Online classroom activity has been made more interactive using online quiz, polls- through Mentimeter, Kahoot, Mindomo and Padlet.
- E-resources like SWAYAM, NPTEL, N-LIST, COURSERA are being used.
- E-textbooks, PDF, etc are immediately shared with students on WhatsApp Groups. Students also suggest e-resources
- Electronic Tablets are being used to simulate the white board
- Departments of Sciences use a number of electronic software - SageMath- Department of Maths. Mass Media, Statistics & Psychology - SPSS, Excel, R Software: Newspaper Designing Software like Quark, InDesign Media Studies. Departments of Computer Science and IT-Python, Jamovi, Raspberry Pi
Departments of Biological Sciences - tools for Bioinformatics, Biostatistics like PubMed
- Internal Assessment in many subjects is also being conducted in the online mode.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://kccollege.edu.in/infrastructure-gallery/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

110

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14289

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the academic year of 2021-2022, the first-year and second year programmes have an inbuilt internal assessment component of 40 marks and semester end examination of 60 marks in the curriculum.

The internal assessment, conducted online, consisted of 15 marks- Interim test, 10 marks- Self-Learning Component Presentation, 10 marks -assignments and 5 marks -class participation

The teachers helped the students by encouraging them to learn from portals, like SWAYAM and NPTEL for relevant self-study material. Students then make projects which are presented to teachers

Students are given information about the internal assessment tests, projects and self-study component, well in advance. The time-tables of internal assessment of each department are put up on the notice boards, website and WhatsApp groups. Students are given sufficient time to prepare and in cases of exigency, new dates are assigned to such students. Re-exams are conducted for those who have genuine reasons for not taking the scheduled mid-term tests.

Heads of the Departments assume responsibility for their subjects and ensure that all students are informed about the internal evaluation schedule

The Examination Committee ensures that exams are conducted in a fair and robust manner and the results are declared in a timely and transparent mechanism.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.hsncu.edu.in/Examination.aspx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A Two-tier Grievance Redressal Mechanism is in place

At the Departmental Level

Students with grievances approach the Head of Department for the subject concerned. Mostly, the grievance is dealt with at this level itself. The Examination Committee prepares the assessment data and errors, if any, are communicated to the Committee by the Head of Department and the issue is immediately resolved

At the College Level

A student may approach the Examination Committee by writing a complaint email to the college office or Principal email id, both of which are stated on the college website. The email is forwarded to the Examination Committee and the concern is resolved

Care is taken at the departmental level to ensure that grievances are few. Teachers are regularly in touch with students through designated online student groups, so as to prod absentee students into submitting their assignments on time.

The policy of the college is to resolve all students' internal assessment grievance related issues within 7 days of learning about the complaint.

The current mechanism ensures that students submit assignments regularly. However, re-tests are conducted within 7-15 days for those not attending the regular internal examination due to unavoidable reasons.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.hsncu.edu.in/Examination.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every paper clearly enclosed the Course Outcomes and the Learning Objectives of that subject. The Chairperson of every BOS sent the

newsyllabus for approval to the Academic Council. The college website carried the syllabi of all the subjects.

Faculty of every department shared this syllabus and discussed the learning objectives and course outcomes with students at the beginning of the academic term. Suggestions received from alumni and industry experts are incorporated in the new syllabus.

A document listing the program objectives, program-specific objectives and the course outcomes of every subject was put-up on the website for students to peruse. A copy of the syllabi is maintained by every department and is also sent to the library for wider circulation. Soft copies of the syllabus are also shared on students' WhatsApp groups. Before the final semester examination, teachers once more familiarise the students with the course outcomes and the learning objectives and guide them on the evaluation pattern and the kind of performance that is expected of them. If the students are unable to clear a paper, they are given a second chance in the ATKT examination to do so. Students are given opportunity for further learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://kccollege.edu.in/po-pso-co/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program and course outcomes are assessed through two kinds of evaluation-

1. Formative-

Regular classroom interaction with students helps the faculty understand the level of student learning. Teachers help students by providing important notes, reference material and e-content, wherever needed. Learners are granted enough time to imbibe learning and reach an equivalent level. Slow learners are helped with extra practicals and guidance.

Internal tests and mid-term assignments are conducted and evaluated. This helps the teacher gain an overall perspective of student's

subject knowledge.

Wherever internal assessments are not applicable, assignments, quizzes, projects and presentations, group discussions are held to gauge learning levels.

2. Summative

Program and Course Outcomes are assessed through Summative evaluation carried out at the final semester-end examination

The students of the college score consistently well in their academics, performing better than the average University level.

Many students after completion of their Undergraduate Degrees, take admission for higher education in Post-graduate Programs at Universities within India and abroad. The Post-graduate students of the college, after passing out, are absorbed in good positions at relevant industries. Some enroll for PhD studies and others are accepted in reputed Universities abroad.

Many students also qualify in coveted competitive exams.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1766

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://kccollege.edu.in/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kccollege.edu.in/student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

56.73

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

11

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

128

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

43

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities

Along with the academic development of students, social development is equally important. K C College also takes the responsibility of inculcating holistic and social values in graduating students. The college undertakes various social development projects as part of NSS, Rotaract club, Environment and Nature clubs. With these experiential learnings students become sensitive towards the difficulties of rural people as well as economically backward society. Our students have always preferred solutions for e.g. after every festival, they are the first to go for beach cleaning drives, taking part in awareness programmes like cleaning of Departments, village development camps in NSS adopted villages and so on. In K C College they are trained to face the challenges not only in their career path but also challenges of the society. Students take up research projects associated with Environment, Ecology and Social issues, under the guidance of teachers. The college runs two dedicated one-year Research Programmes called Jigyasa Science Honours Programme and Certificate Programme for Commerce & Arts which have such research projects.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/annual-report/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

137

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8903

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are three blocks of the college which include the Main building, the Library and the Annexe building at Colaba. The institution is equipped with 39 classrooms of which 25 are with ICT facility including interactive smart boards and LCD projectors, also three smart panels for purpose of teaching and learning in the seminar halls. College has 31 laboratories used for science, arts,

commerce and other courses which includes 5 computer labs which are also used as computer centres.

The college has spacious and fully automated library with seating capacity of 180, 3 Seminar Halls with seating capacity of 100+, State of Art Auditorium with capacity of 560. Annexe building has a Mass Media Studio and Conference room.

The college Library has large reading room with a seating capacity of 180. The library is fully automated and has been using LSEase i.e., a Library Management System (derived from LIBSYS 10 software). There is also an electronically equipped faculty reading room available in the library. The annexe building also has a library. The college also has a language laboratory that is equipped with language learning software "ORELL".

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://kccollege.edu.in/infrastructure-gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a State of Art Auditorium with a capacity of 560. During normal years all the events like Annual prize distribution, Kiran festival, K. M. Kundnani memorial lecture series, the Annual Human Rights debate, Annual Socio-cultural event, Anandotsav, National and International Seminars, Conferences, Orientation programmes, Academic, Curricular, Co-curricular, extracurricular activities are held in the auditorium. The foyer and Sports room are used for cultural events, book and poster exhibition.

The institutions has three seminar halls with multimedia facilities with minimum seating capacity of 100. These rooms are fully equipped with ICT facilities.

The quadrangle is spacious enough for games such as basketball and rink football. Cultural activities like college festivals, street plays and Yoga are also held in quadrangle. Independence Day and Republic Day celebrations are also held at the quadrangle.

Sports- The Sports Room on the ground floor is used for various indoor sports activities. The prestigious grounds like Oval Maidan, University of Mumbai sports pavilion at Marine Lines are booked for its sports events.

This year being partially pandemic year college has provided slots on zoom platform for all its cultural and other activities. All college festivals and events were conducted on the college's online platforms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://kccollege.edu.in/infrastructure-gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

43

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://kccollege.edu.in/infrastructure-gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

139.25

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

The college Library has been using LSEase i.e. a Library Management System (derived from LIBSYS 10 software) which provides a greatly enhanced user experience through value-added features and services. LIBSYS 10 is built on international standards and open technologies, i.e. JAVA. It covers Acquisition, Cataloguing, Circulation, Serials, Articles Indexing, E-Books, Vendor Portals along with an enriched OPAC (Open Public Access Catalogue).

The institution has subscribed to the following advanced features like

- MARC 21 Cataloguing
- Barcode enabled - (INTELLICON barcode machine has also been added to our library infrastructure)
- More interactive and enhancement Web OPAC
- RDBMS based back-end

Library has an institutional subscription of N-List under which a number of Journals like EPW, JSTOR, Cambridge and Oxford research journals etc can be accessed by both teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://kccollege.edu.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.09

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In 2020-21 being the pandemic year college added 5 to 10 laptops and 4 smart panels. As some of the computers and laptops were also scrapped under maintenance policy. Presently there are 450 + window based systems of which 260 systems have latest hardware configuration of Core i5 8th Generation, 4 to 8 GB RAM and above. The 51 Systems out of 450 are dedicated for office purpose only. There are 24 laptops available in the institution for academic and administrative work.

College also has softwares like SPSS, Corel draw (5 license), AUTO Desk Education Use and SAS Education Use softwares. The College has purchased AMOS software for statistics laboratory. There are dedicated lease lines for providing Internet facility to all the three campuses-Library building, main campus and colaba campus. The entire campus is equipped with 103 CCTV cameras providing electronic surveillance.

There are 7, 4k smart panels with lecture recording facility and Video Conferencing facility on campus. The college has introduced LAN and connected all the systems through internet and intranet facilities.

The institution has dedicated 2 servers with cloud back up and file storage which are used for the purpose of data backup of the institution with storage capacity of 16 TB and additional NAS with 32 TB. For the year 2020-21 college hired IT vendors to conduct examination, evaluation and admission purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://kccollege.edu.in/infrastructure-gallery/

4.3.2 - Number of Computers	
454	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File
4.3.3 - Bandwidth of internet connection in the Institution	
A. ? 50MBPS	
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
396.0501354	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
These policy guidelines aim at equitable allocation and efficient utilization of available facilities and infrastructure. This will result in a quality learning and working environment for students, faculty and staff. This policy also provides a framework for the	

optimal use of physical assets as well as regular review of the infrastructural needs of the college. Maintenance of infrastructure, equipment and other facilities is either carried out at institutional level or AMC basis. College allocates budget at the beginning of the academic year for all infrastructural requirements.

Objectives:

1. Establish standard operating procedures for the use of physical and academic facilities. 2. Optimize the utilization and maintenance of college facilities. 3. To periodically review the needs of infrastructure and plan for the future. This policy applies only to the use of those facilities located on campus. College infrastructure is divided into following categories:

There are different people given responsibilities for the same.

For details please read the file uploaded as policy document

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

146

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

94

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	https://kccollege.edu.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1640

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1640

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

86

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

89

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

84

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The Statutory bodies of the college like IQAC, College Development Committee (CDC), Gender Issues Cell (GIC), Internal Committee (IC), Student Grievance Redressal Cell and Anti Ragging Committee- all have students as members. These students give their valuable contributions.
- The students 'clubs and committees like NSS, Rotaract Club, SCOPE (The Cultural Club), Nature Club, Environment Committee, Kiran Magazine Committee, Marathi Mandal, Sindhi Club and so on are run smoothly through students' proactive participation.
- All departments of the college have their own clubs like the Self-financed department of Commerce and Management has its own ZEST club, the Department of English has Literary Arts & Academic Forum (LAAF), the Department of Computer Science has Tech Club and so on. These Departmental Clubs are highly enthusiastic and conduct departmental festivals and activities.
- Students are also involved in various administrative activities like helping the college in various data collection, admission process, organizing Annual Day and Independence Day and Republic Day.
- The students of NSS, Rotaract Club and Zest Club also organize many charitable activities like various clothes' donation drives, blood donation etc. A Food Grains Donation Drive was conducted at the adopted villages of Karwale.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/committee/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

100

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of the college are very involved in all facets of the institution.

- A few well-placed alumni of all departments have been included as members in the BOS and they give valuable suggestions towards contemporary curriculum designing.
- Every Department has an Alumni Connect programme, in which expert alumni interact with the current students.
- Members of alumni extends generous financial and non-financial support to college festivals.
- College alumni of NSS, Cultural Club and Rotaract Club are highly involved in these activities. For example Mr. Sagar Mehta, an alumnus of the college, takes part regularly in NSS activities and also visits the NSS residential camp. Mr.

Dhaval Waghale, an alumnus settled in USA, contributes financially to Anandotsav, the NSS annual festival.

- Several notable alumni of the college are members of the Quality Assurance Cell (QAC) and some contribute towards sponsoring the college magazine, renovation of laboratories and funding scholarships and free-ships to students from financially weak backgrounds.
- Several departments conduct webinars on various themes in which expert alumni, located in all parts of the world, are resource persons. For eg. Departments of Mass Media, Computer Science, Information Technology, Biotechnology, Life Science, Self-Financed Department of Commerce and Management etc

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

•To emerge as a center of academic excellence aiming at value based holistic development of students equipped for global challenges.

Mission :

- To disseminate quality education
- Foster academic excellence
- Develop attitudes conducive to lifelong learning

The vision of the Institution provides a direction towards achieving excellence in all facets of education.

Principal and Management take every decision based on fulfilling the Vision and Mission of the college, hence safeguarding growth and improvement at all levels-Academics, Infrastructural upgradation, technological modernization, Skill based learning, recruitment of qualified staff, Research and so on.

The IQAC of the college maintains a quality check by conducting regular internal academic audits. IQAC, Heads of Departments and Coordinators of committees, draft perspective plan of the academic year and review where action is needed.

Principal, Vice Principals and Registrar are in charge of all administrative functioning of college.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/about-us/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management of the College is highly supportive and cooperative. The Principal, Vice-Principals, Heads of Departments, Registrar, Librarian, Coordinators of committees are all involved in the different functions of the institution.

The institution follows an open, participative and decentralized system of management. The Vice-Principals of the college are empowered to look after different streams such as Arts and Commerce, Sciences, Student Affairs and Examination. The self-financed departments are managed by the Coordinators and Heads.

The Academic Planning Board, comprising of all Heads of Departments, charts out the path for the academic year. The Examination Committee looks into the entire examination process. Several other committees look after maintenance of infrastructure, admissions process, co-curricular and extra-curricular activities.

Participative Management is encouraged by empowering all the stake holders like Parents, Alumni, Industry and Students. The Quality Assurance Cell (QAC) of the college has parents and Alumni as active committee members.

Parent-teacher meetings conducted, valuable feedback implemented. Parents assist in field trips, festivals, fund raising in co-curricular activities.

Alumni Connect Program invites well-placed alumni for student interaction. Departments partner with concerned industries for placements.

Students conceptualise, plan and execute all college and department festivals while the college infrastructure is made fully available to them.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/about-us/ , https://kccollege.edu.in/committee/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

KC College prepares a perspective plan so as to look after growth and development of the institution at all levels and help the institution to maintain its position and status as one of the top-ranking colleges of this country.

The perspective plan of the college involves the following parameters: -

1. Enabling education that is global but is also relevant at the local and national level.
2. Skill development of all stakeholders such as students, non-teaching and faculty.
3. Emphasis on Research and development.
4. Partnerships and Collaborations with industry, non-governmental organization and prestigious national organizations.
5. Introducing, inculcating and updating technology at academic and administrative levels.
6. Fostering social consciousness and sensitivity towards the minorities and under-privileged.
7. Continuously embedding quality practices in policies and

processes.

8. Encouraging and supporting student's initiatives towards entrepreneurship.

The academic and administrative organs of the college under the guidance of the IQAC prepare strategies in all areas to successfully implement the above perspective plan at the beginning of the academic year. The IQAC and the Academic Committee along with Examination Committee prepare an Academic calendar which consists of events formulated towards achieving the targets of the perspective plan. All students' cells, statutory and co-curricular committees aim towards achieving the targets.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kccollege.edu.in/academic-calendar/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is the academic and administrative head of the institution. College has the policy of appointing four Vice Principals-Arts and Commerce, Science, Students Affairs and Examination. The IQAC coordinator also works in collaboration with Vice Principals and Heads of Departments. Academic Planning Board, coordinators of various committees, faculty members, registrar, office staff and support staff all contribute towards the academic and administrative responsibilities of the college. After discussions with students, faculty convey their suggestions to the Vice Principals and Principal at departmental meetings that are held regularly. Principal reviews the suggestions and sets the implementation process in motion.

The IQAC conveys suggestions that will help in the achievement of different administrative and academic bench marks. The Code of Conduct for teachers, non-teaching staff and students, policy for maintenance of infrastructure, Gender policy and research policy are all displayed on the website. Information about statutory committees like Examination Committee, Students Grievance Redressal Cell, Anti-Ragging Committee, Unfair Means Enquiry Committee, Purchase Committee etc. are also displayed on the website.

IQAC identifies teachers who are due for promotion under the Career Advancement Scheme (CAS). The college sends reminder to these teachers to fill their online forms and submit CAS files.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/institutional-policies/ , https://kccollege.edu.in/committee/
Link to Organogram of the Institution webpage	https://kccollege.edu.in/wp-content/uploads/2021/08/KCC_Org_Chart_3.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Group Insurance: Family Medi claim is provided for the nonteaching staff and contributions made to staff welfare fund.

Path-Pedi Scheme: A Path - Pedi scheme in the form of cooperative credit society is run for the non-teaching as well as some teaching staff .

Social Interaction: The institution organises annual retreats for Non-teaching staff; 'Anndaan' annual lunch for the teaching staff.

Health Care: Free vaccination camps were organized for covid for staff and students. Principal and teachers donate funds to meet any medical emergencies. College provides banana and milk to laboratory staff.

Regular disbursement of Salary: Disbursement of salary of the staff on the first working day of the month irrespective of government grants received.

Festival Advance: The non-teaching staff is provided with festival advance for major festivals.

Career Advancement: The Institution encourages its non-teaching staff to pursue higher education and helps them by providing flexibility of time and study leave.

Compassionate Appointment: Jobs are provided to family members of non-teaching staff. The fees of the children of non-teaching staff is paid by the college.

Provision of umbrellas and appropriate rain gear during monsoons, free uniforms to class IV employees, subsidized meals and preference to their children during admissions.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/about-igac/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

30

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

38

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Heads of the departments submit a confidential performance appraisal report for the Non-teaching staff, based on criteria like punctuality, regularity, upskilling, overall conduct, efficiency, quality of work etc. This report is submitted to the Registrar and is considered for performance appraisal.

The Heads of the department also submit a confidential performance appraisal report for the full-time temporary teachers of the departments. All students who have the requisite attendance in class, are given feedback forms for the teachers of their departments. This feedback form is analysed and submitted to the Principal. Every teacher is also required to submit an annual performance self-appraisal report. This report is also analysed and recommendations submitted to the Principal for action to be taken.

At the time of Career Advancement Scheme, every teacher fills the requisite CAS appraisal forms. These appraisal forms are verified by the heads of departments and forwarded to the IQAC. The IQAC then scrutinizes the CAS files, gets rectification made if required and forwards them to the Principal.

The Principal counsels both non-teaching and teaching staff wherever required. The annual performance reports of the non-teaching staff are considered at the time of confirmation of employment and promotion of the employee.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/about-igac/ , https://kccollege.edu.in/student-satisfaction-survey/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are conducted Quarterly, half yearly and annually.

Every year between 31st March to 31st July, internal and external auditor audits account files.

External Financial Audit consists of the yearly statutory audit by Chartered Accountant Mr. Ravi Mulchandani from M/S. Singavi, Oturkar & Kelkar and Co., appointed by Hyderabad Sind National Collegiate Board and by an auditor appointed from Accountant General (A.G.) office. Audit report by Singavi is submitted to the Board and report of A.G. office auditor is submitted to concerned Government agencies. Internal audit is a continuous process conducted by auditor from M/s. Singavi, Oturkar & Kelkar. Accounts are also continuously monitored by the Board's in-house auditor.

The balance sheet of income and expenditure account is audited at the financial year end. The auditor's opinion are in accordance with Standards on Auditing (SAs). Relevant observations are given to the College Accounts department. The Balance sheets are presented to the trust. Auditors guide us in all compliances with respect to taxation, so that all rules and regulations are met.

In LMC and CDC meetings all documents are checked and all queries are answered. Auditing is done for all grants which are received and utilized is audited. (291 words)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

14.95

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

KC College is a grant in-aid college and salary grant only for its aided section is received from the State Government. Since non-salary grant is not received, hence funds are required for maintenance and renovation of infrastructure, purchase of necessary equipment, disbursement of salary to staff of the Self-Financed Departments and for any welfare measures. Students' fees are utilised for this purpose. College has also recieved DST-FIST, DBT Star Scheme, DBTStar Status and UGC-Paramarsh scheme grant.

Infrastructure upgradation : The College Development Fund (CDF) is utilised.

Social Outreach and Sponsorships: Funding from individual sponsors towards scholarships for financially under-privileged students is received. In the pandemic year, a number of scholarships were provided.

NSS Activities: The college, alumni, parents and philanthropists contribute towards NSS activities, held in adopted villages and for

major events like Anandotsav.

Events: Festivals and departmental activities are supported by CSR funds of organisations like HDFC Bank, IDBI, SBI. Students also obtain sponsorships. The Management contributes unhesitatingly towards college activities for which sponsors are not available.

Resources are optimally utilized by staggering timings. Statements of income and expenditure are prepared by the accounts staff and auditing undergone by the auditors appointed.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/national-service-schemenss/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two examples of implementation of teaching learning reforms:

1. IQAC helps in identifying experts from academia and industry in different fields, inviting them and connecting teachers with them. Teachers invite expert resource persons to conduct workshops/lectures with students. These sessions involve a lot of discussions and debate, enhancing the knowledge of students in their respective subjects and helping in comprehensive learning.

2. IQAC after reviewing the knowledge gap of graduates advised introduction of inter disciplinary programme which involves the training of those under graduates students .Students get trained in research methodologies, development of communication skills, up skilling in e-technology and enhancement of knowledge in various socio economic and political fields. The Certificate Programmes of Commerce and Arts started in the year 2014-15 for selected second year students.This is a one year programme comprising of summer and winter schools withseveral modules devoted to workshops on enhancement of communication skills,confidence level ,interactive skills, gender sensitivity ,scientific reasoning ,environment consciousness and respect for dignity of labour. The students of this programme take up a research projectunder a teacher mentorand present a research paper on which they are graded. This programme

helps students interact with experts from diverse fields. academia, and industry.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/about-igac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Academic monitoring and Review (Internal Academic Audit):** The Principal, Vice Principals and IQAC conduct annual review meetings of every departments. Each department prepares a detailed presentation about its teaching learning initiatives, annual result analysis, co-curricular activities, achievements of teachers and students, lacunae wherever perceived and future plans of the department. This Review committee along with the department members reviews the performance of the department and decides upon the corrective action that can be taken to address the lacunae. The IQAC in consultatio with QAC, recommends a number of activities that the departments can undertake in future and also sets into motion any innovative future plans that the department suggests.
2. **NAAC committee recommendations:** These are viewed seriously and effort is made to actualise those recommendations. For first, second and subsequent cycles, incremental improvements were made for the succeeding years with regard to quality and post accreditation initiatives.
3. College undergoes a review of the existing infrastructure and based on the suggestions carries out renovations and additions to assist in the teaching-learning process.
4. Several Statutory committees like CDC and Academic Planning Board periodically monitor and review all departmental and committee activities and implement processess to augment Teaching-learning. Smart TVs introduced in the campus.

File Description	Documents
Paste link for additional information	https://kccollege.edu.in/courses/degree-college/ , https://kccollege.edu.in/annual-report/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kccollege.edu.in/about-igac/ , https://kccollege.edu.in/national-institutional-ranking-framework/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the academic year 2021-22 the curricular and co-curricular activities related to gender equity and sensitisation were conducted through the online or offline mode as required.

Gender Issues Cell conducted:

- 1. Certificate Course in Gender Studies started from 29th October**

2021. Duration: two months with 20 sessions. 57 students
2. Kweers of KC A new initiative for LGBTQIA+ community, Kweers of KC
 3. Annual Newsletter: 'Storm Before the Rainbow', A homage to the struggles of the marginalised on an individual level, released in March 2022.

NSS conducted

1. Swayamsiddha Project :Turmeric, Chilli powder, Pickle and Papad making, Diya painting, packaging and sale: May - June , 2021: 10 women became self employed
2. Distribution of Sanitary napkins in villages: 60 volunteers, 400 beneficiaries Drive conducted on 17th July, 8th September, 2021 and 10th March, 2022.
3. CPCA: 'Unpacking and Navigating Gender in our Everyday', lecture by Srinidhi Raghavan, Gender and Disability Rights Activist on Dec 20, 2021 Participants 150
4. Project Aarogya: conducted by Rotaract Club of KC from 27th Sept to 28th Sept 2021. The aim was to break the taboo surrounding menstruation and donate sanitary pads to underprivileged women in 3 different villages; Kamathipura, Jarandi and Khardi, Beneficiaries: 100+ women.

File Description	Documents
Annual gender sensitization action plan	<p>Annual Gender Sensitization Action Plan 2021-22 Orientation of Gender Issues Cell-13. 22nd October 2021 2. Two month Certificate Course in Gender Studies: October 2021 to January 2022 3. Creative Expressions: April 7, 2022 4. Annual Fundraiser 5. Annual Newsletter: Celebrating Differences 6. New Initiatives: a. Reading Circle b. Kweers of KC</p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p>Facilities for women on campus: KC has a special girls' common room. There are ladies toilets on each floor with bins for throwing sanitary napkins. There is a sanitary napkin vending machine installed in the girls' common room. Keeping in mind the safety and security of all students the campus is well lit and equipped with CCTV cameras 24/7. Students can seek counselling from a personal counselor, GIC or Teaching staff of Psychology department. There is an Internal Committee to address any case of sexual harassment of women staff and students. The IC maintains confidentiality of any such complaints. The cell conducts gender equity sensitization programmes. The college takes care of women employees by giving them maternity / child care leaves and other benefits.</p>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The dry and wet solid garbage from the entire campus was collected on the ground floor to be handed over to BMC collection van.

Liquid waste management: Water is used sparingly on campus. Regular maintenance of pipes and taps is carried out to stop leakages.

Biomedical Waste Management: Biomedical waste like sanitary napkins, face masks were segregated and collected in a separate red color bin provided in the ground floor.

Waste Management: New electronic equipments' like laptops and computers were purchased on buy back mode.

Hazardous Chemical Waste Management: All chemicals were diluted before discarding. Most of the microbial cultures and media were autoclaved at 121 degrees Celsius before cooling and discarding.

Radio-active Waste Management: The Radio and Nuclear Chemistry Lab used 'Delay and Decay' and 'Dilute and Disperse' methods for waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

B. Any 3 of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.
 Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KC College has always worked towards an inclusive campus environment as it recognizes the importance of diversity in higher education. Cultural diversity is promoted through curricular, co-curricular and extra-curricular activities on campus.

- Foundation Course Syllabi covers topics that celebrate the idea of India as a multicultural society.
- All Certificate programmes are open to all.
- Fests like Kiran, Joule , Mi Marathi, Fiestron, Systematic Chaos, Microfiesta, Parnassus celebrates cultural diversity.
- Inclusive environment:
 - Education Project: Digital education NSS volunteers taught school children of Kandarwan using digital devices. No. of volunteers 40.
 - Scholarships are given to needy Muslim and Jain students
- Communal harmony -19th-25th November
 - Flood Relief - the drive was undertaken to help the flood-ravaged victims of Chiplun and Mahad.
 - Blood and Platelet Donation drives, - was held at Dader

station, CST Station ,College Campus.

- Disaster Management- NDRF Mock Drill training on 2nd March, 2022.City Institute of Disaster Management , Lower Parel.
- Slogan Making - NSS Unit and Think India HRC-Garuda Cell organized a slogan-making competition to make a creative and add authentic slogan that represents communal harmony.
- Poster Making -The participants were asked to make a creative poster that represents communal harmony.
- A panel discussion was organized by the team of Think India HRCGaruda Cell to get an overview of the Communal Harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Independence Day- The National flag was hoisted by the Principal. NSS students put up a cultural programme. Number of participants 80.
- RCKC organized Abhay ~ The Fearless to pay tribute to Defence staff in the presence of Brigadier Pavan Gulati and Wing Commander Jag Mohan Nath. Participants 220.
- Constitution Day November 26, 2021- Webinar on "Sociological and Psychological Underpinnings of the Indian Constitution" organized by Department of Political Science. Participants 60.
- Republic Day Celebration-K.C.NSS celebrated Republic Day at HSNL University, Mumbai. Chief guest was Major Dr Surendra Punia. 40 volunteers participated in the marathon organised at Mahalaxmi Racecourse.
- Republic Day Parade - Ms. Saachi Sadh participated at the National Republic Day Parade at New Delhi.
- Voter awareness Day: January 25, 2022 Online Lecture by Mr. Amit Singh Tomar, Legislative Assistant to MP, Participants 67
- Gandhi Jayanti: October 2, 2022 Webinar by Prof Avijit Pathak on 'Spiritual Politics', CSSS, JNU organized by Dept of Political Science Participants 50. The Rotoract Club of KC

also organized Swachh Bharat Abhiyan at the Churchgate and CST Railway stations. Participants 150.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2021 KC college celebrated national and international commemorative days, events and festivals.

1. National Youth Day: 12th January, 2022 Webinar on 'Secret of Successful Life from Swami Vivekananda's Life' by Dr. Radhakrishnan Pillai, Founder CIPL and Webinar on 'Career Options in Armed Forces' by Lt.Cdr Ravi Hegde (Rtd).

2. National Girl Day 24th Jan 2022 a lecture by Mrs. Maya Sahani and

Dr. Nandita Shah organized by NSS Unit of K.C. College in Association with Akshara Foundation. Beneficiaries: 59

3. Marathi Bhasha Gaurav Diwas 27th February 2022 Webinar by Swati Chandorkar, Author on 'Vyakhyaan: LekhakachyaGharaat'.

4. International Women's Day March 8, 2022: The B4 Department invited Police Inspector Kadhe and Deshmukh who enlightened the students on the Nirbhaya case. Police constables from Marine Drive Police station were also invited. Participants: 75

5. World Environment Day June 5, 2021: Environment Committee organized a Webinar by Dr Amiya Kumar Sahu, National Solid Waste Association of India. Beneficiaries: 90

6. Ozone Day 16th Sep 2021: KC Environment Committee celebrated Ozone Day. Principal Hemlata Bagla addressed the gathering. The students pledged to work towards protecting the mother Earth and for conservation of natural resources for the future generation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: Anandotsav 2021

Anandotsav is a flagship programme of the NSS unit of the college that is held every year to spread joy and happiness among the underprivileged (street kids), residents of old age homes, children afflicted with thalassemia and cancer and to honour unsung champions (police constables, nurses, sanitation workers) for their selfless

service and dedication to society. On the 21st of December 2021, K.C. N.S.S. celebrated.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

K C College believes in creating an inclusive, gender-just and enabling environments for all within and outside the campus. This was a year when KC made special efforts to help bring back normalcy after covid.

1. **Financial Support:** The college provided Internships, scholarships and installment payment facility to needy students.
2. **Mental Health Care:** Mental health workshops were conducted. Special care taken by college counsellor to address needs of mentally disturbed students. Pooja Nair from Mariwala Health Initiative took sessions on 'Mental Health and Emotional Wellbeing' organized by GIC on 22nd October 2021, and by CPCA and SHP
3. **Gender Inclusive:** Online workshops were conducted to create a gender sensitive workplace for all. A Kweer sensitive group has been formed to create sensitivity towards the queer community.
4. **Animal Welfare:** Elusion- A helpline number was created and broadcasted to everyone in case they came across an injured bird that needed assistance in nursing it back to health July 2021 to May 2022
5. **Inclusive Outreach Activities:** On Nov 12, 2021 'Cup of Love', an event conducted by Rotaract club of KC in association with Ashwin Malik Meshram Foundation to distribute food to children of Maranatha orphanage.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

IQAC has the following plans for the academic year:

Green Audit of the college by the professional agency

Workshop or a seminar on defining and measurement of POs and COs for the newly admitted faculty

Workshops and Digital Literacy and Laboratory Safety for Non-teaching staff

A health camp for all the teachers and non-teaching staff

Certificate Courses for Third year and First year students, which can give the Credit points