



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

Kishinchand Chellaram College

- Name of the Head of the institution

Dr. Tejashree V Shanbhag

- Designation

Incharge- Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

66981000

- Mobile No:

9892370263

- Registered e-mail

office@kccollege.edu.in

- Alternate e-mail

principal@kccollege.edu.in

- Address

Dinshaw Wachha Road, Churchgate

- City/Town

Mumbai

- State/UT

Maharashtra

- Pin Code

400020

2. Institutional status

- Affiliated / Constitution Colleges

Constituent

- Type of Institution

Co-education

- Location

Urban

- Financial Status

Grants-in aid

- Name of the Affiliating University **HSNC University (State Public University)**
- Name of the IQAC Coordinator **Dr. Suvarna Ashutosh Sharma**
- Phone No. **9869525362**
- Alternate phone No. **66981000**
- Mobile **9869525362**
- IQAC e-mail address **iqac@kccollege.edu.in**
- Alternate e-mail address **office@kccollege.edu.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://kccollege.edu.in/wp-content/uploads/2023/09/AQAR-2020-21.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://kccollege.edu.in/academic-calendar/>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 1 | A | 4.27 | 2003 | 29/01/2003 | 28/01/2009 |
| Cycle 2 | A | 3.27 | 2009 | 29/01/2009 | 09/12/2014 |
| Cycle 3 | A | 3.41 | 2014 | 10/12/2014 | 09/12/2021 |

6. Date of Establishment of IQAC

22/11/2003

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|---|---|-----------------------------|----------|
| Dr Hemlata K Bagla | IAEA | IAEA | 2022-23, 1 year | 3,61,900 |
| Dr Hemlata K Bagla | Indian Science Technology and Engineering facilities Map (I-Stem) | Indian Science Technology and Engineering facilities Map (I-Stem) | 2022-23 | 1,00,000 |

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **11**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

An Energy audit was conducted for the entire college, including the Colaba campus building A Webinar was organised by Dr Bhalchandra Bhole on 'Higher Academic Institutions: In pursuit of Excellence' A workshop was organised for the faculty on 'Outcome-based Learning' by Dr Sybil Thomas A Disaster Management workshop was organised for the non-teaching staff A Certificate Course was organised for third year students on 'Experiential Learning- Holistic Development'

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|--|
| Understanding mapping of POs and COs was required by the faculty | A Webinar was organised on Mapping and Measuring attainment of POs and COs on 15th June 2023 by Dr Bhalchandra Bhole |
| NAAC 4th Cycle Accreditation formulation of PO and CO workshop was required by the faculty | A Workshop on Outcome-based learning was organised by IQAC on 20th August 2023 for the faculty revising their syllabus under NEP |
| For understanding of Career Advanced Scheme under HSNC University, a lecture was organised by IQAC | A Workshop on Career Advanced Scheme was organised by Prof. Sanjay Jagtap on 19th October 2023 for all the faculty |

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| CDC | 20/01/2024 |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|--|
| 1.Name of the Institution | Kishinchand Chellaram College |
| • Name of the Head of the institution | Dr. Tejashree V Shanbhag |
| • Designation | Incharge- Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 66981000 |
| • Mobile No: | 9892370263 |
| • Registered e-mail | office@kccollege.edu.in |
| • Alternate e-mail | principal@kccollege.edu.in |
| • Address | Dinshaw Wachha Road, Churchgate |
| • City/Town | Mumbai |
| • State/UT | Maharashtra |
| • Pin Code | 400020 |
| 2.Institutional status | |
| • Affiliated / Constitution Colleges | Constituent |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | Grants-in aid |
| • Name of the Affiliating University | HSNC University (State Public University) |
| • Name of the IQAC Coordinator | Dr. Suvarna Ashutosh Sharma |

| | | | | | |
|--|---|------|-----------------------|---------------|-------------|
| • Phone No. | 9869525362 | | | | |
| • Alternate phone No. | 66981000 | | | | |
| • Mobile | 9869525362 | | | | |
| • IQAC e-mail address | iqac@kccollege.edu.in | | | | |
| • Alternate e-mail address | office@kccollege.edu.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://kccollege.edu.in/wp-content/uploads/2023/09/AQAR-2020-21.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
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| Cycle 3 | A | 3.41 | 2014 | 10/12/2014 | 09/12/2021 |
| 6.Date of Establishment of IQAC | | | 22/11/2003 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| | | | | | |

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--|--|-----------------------------|----------|
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| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | | | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | | | No | |
| <ul style="list-style-type: none"> • If yes, mention the amount | | | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | | | |
| <p>An Energy audit was conducted for the entire college, including the Colaba campus building A Webinar was organised by Dr Bhalchandra Bhole on 'Higher Academic Institutions: In pursuit of Excellence' A workshop was organised for the faculty on 'Outcome-based Learning' by Dr Sybil Thomas A Disaster Management workshop</p> | | | | |

was organised for the non-teaching staff A Certificate Course was organised for third year students on 'Experiential Learning-Holistic Development'

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13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| CDC | 20/01/2024 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---------|--------------------|
| 2022-23 | 20/01/2024 |

15. Multidisciplinary / interdisciplinary

K C College is a constituent college of HSN C University, established in 1920. The new Board of Studies was established from the year 2020. The new curriculum was set by the faculty members of BoS, who were industry experts, senior

academicians and established alumni of the college. The main objective was to design a curriculum which was multidisciplinary and interdisciplinary which instils knowledge, values, ethics, apart from being job-ready and entrepreneurial mind. To make the curriculum multidisciplinary number of certificate courses are introduced by the University which offered students courses like Management in Real Estate and a course with TCS-ION. The college consists of faculties of Arts, Commerce and Science, awarding the regular degree of BA, B.Com and B.Sc. All of these courses have interdisciplinary topics. Subjects like Foundation Course are taught to all students by teachers of Arts as well as Commerce faculty, thus inculcating an interdisciplinary approach. The college also has several other departments under the self-financed section such as BSc in Computer Science, BSc in Information Technology and BSc in Biotechnology, BA in Mass Media Communication, BA in Film, Television and New Media Production, B.Com in Accountancy and Finance, B.Com in Banking and Insurance, B.Com in Financial Markets and Bachelor in Management Studies. Many of these courses have interdisciplinary components. Industry experts are invited to conduct lectures, who adopt a multidisciplinary approach to teaching. Programmes like Bachelor in Mass Media Communication bring together the modules of Sociology, English Literature, Computer Programming, Law and so on. The college also has several certificate courses in different topics which can be taken up by any student. These courses all adopt multidisciplinary approach of teaching. A Certificate Course on Experiential Learning was conducted from 1st March to 6th March for third year students of Sciences and Self-financed courses of Commerce students.

16.Academic bank of credits (ABC):

K C College is a constituent college of HSNL University, Mumbai. The HSNL University has registered for Academic Bank of Credits at the UGC. All the students have registered under Academic Bank of Credit at the Government Portal. Students have registered for the Academic Bank of Credits and Digilocker facility. The College helped all the students with the process of registrations who had technical difficulties.

17.Skill development:

The college runs several Certificate Courses for enhancement of different skills in students. Every year new certificate courses are introduced based on the relevance, need and importance to the students careers. Various departments of the college organise workshops and seminars to prepare students for jobs in Industry.

The Department of Statistics organised Workshops on R, SPSS and Python software, Department of Commerce organised their annual program Tarang, where students' marketing skills are honed. Several departments conduct modules based on research, personality development and building aptitude in different fields like computer programming, enhancing communication skills, learning how to use computer software and so on. The IQAC, Commerce departments and Rotaract clubs conducted a number of workshops on IPR and Patent development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The BA curriculum of the college has subjects like Ancient Indian Culture, History, Indian Writing in English, Sociology etc. All of these subjects consist of information about Ancient Indian knowledge systems which are then made relevant and taught to students. Department of Mathematics faculty include Vedic Mathematics as projects thus helping students to learn the Vedic techniques of quick calculation. Foundation course subject is taught across all streams and has modules focusing on India, Indian culture, Language, Traditions etc. Medicinal Botany is taught as a part of FYBSc Life Sciences course, where traditional medicines and alternative therapy methods.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Vision and Mission of the college is kept in mind in designing all programmes for students. UGC's Graduate Attributes are also used as a reference point. The syllabus for every program is designed as per the current development in the field of the subject and gets revised regularly, keeping in view the relevance, need and importance. The Programme Objectives for every programme is well defined and included in the curriculum. In addition, the Course Outcomes of every course under a programme is also clearly devised and documented in the syllabus. Teachers incorporate these objectives in their teaching methodology. Students' progress is analysed through a continuous assessment system. Internal assessment is carried out through practicals, projects, Self Learning Evaluatory presentations and class activity. Experiential learning is gauged through field visits, research projects, certificate courses etc. The semester end examination helps to understand and analyse the attainment of knowledge. Together, all of the above helps teachers to check if learning outcomes have been attained and to make incremental improvement in syllabus, teaching methodology, evaluation methods etc. so that outcome based education is followed and applied

rigorously. A workshop on Outcome-based learning by Dr Sybil Thomas was organised by IQAC for the faculty. Also a two day Webinar was organised on defining POs and COs and Academic audit by Dr Bhalchandra Bhole for the faculty.

20.Distance education/online education:

The academic year of 2022-23 was completely on the regular offline mode. The faculty got expertise due to the Online mode of teaching, they could use it during offline mode. Several computer applications like PowerPoint presentations, Microsoft Excel, Microsoft Word etc was used regularly. Virtual laboratories were applied to all Science students to help in practicals. E-quizzes like Mentimeter, Kahoot, Mindomo and Padlet etc were used. Even in the academic year 2022-23 Google Classroom was used by most faculty through which important videos, articles, blogs as assignments and feedback was provided. E-resources like SWAYAM, NPTEL, N-LIST, COURSERA were being used. Departments of Computer Science and Information Technology used Python, Jamovi, Raspberry Pi. The college has its own YouTube channel on which a number of activities like invited talks and teacher's lectures were put up. Online education helped teachers and students to continue education seamlessly while at the same time, safe-guarding their health. The college has not started any Distance Education programme, however, the HSNC University is likely to do so in the near future.

Extended Profile

1.Programme

| | |
|--|------|
| 1.1 | 1069 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 5613 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|----------------------------|
| 2.2 | As per government circular |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |
| File Description | Documents |
| Data Template | No File Uploaded |
| 2.3 | 1823 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 99 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 88 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | No File Uploaded |
| 4.Institution | |
| 4.1 | 39 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 629.57 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 378 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Majority of the faculty of various departments are on multiple Board of Studies as Chairpersons or Co-chairpersons. Heads of the departments and Senior teachers are directly involved in curriculum planning within the HSNC University.

The institution initiates the process of planned curriculum delivery with the meeting of the Academic Planning Board chaired by the Principal at the beginning of the academic year. The outline of the semester of the institution is planned in tandem with the academic calendar of HSNC University for certain courses and independently for courses offered by HSNC University. A well planned institutional academic calendar is formulated by working in tandem with all departments. The Time Table Committee drafts the annual timetable to ensure that the instructional arrangements, classroom allocations, workload distribution, teaching plans and academic progress evaluation are completed within the given timeframe. Even with the challenge of infrastructural upgradation, the timetable was formulated to have a smooth conduct of classes.

The term end meetings conducted by the Principal with the Heads of Department and Course Co-ordinators along with the faculty ensure that an assessment of curriculum delivery and examination results for the duration is conveyed to the faculty. Possible gaps in the system are addressed immediately. This also provides an opportunity for the faculty to revisit and examine the achievement of POs and COs which gains importance with the implementation of NEP in the next academic year.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://kccollege.edu.in/academic-calendar/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The academic year 2022-2023 was conducted in the online mode initially and later on completely in the offline mode. The academic calendar was framed taking into consideration the new scenario by collaborating with all Heads of the Department. It contained a broad overview of academic, co-curricular and extra-curricular activities to be conducted during the academic year. It was displayed on the college website for easy accessibility to all stakeholders. The co-curricular and extra-curricular activities such as conferences, workshops, seminars and cultural events such as the annual college festival Kiran were organised either in the online, offline or hybrid mode as per the footfall. The evaluation system was planned with the IQAC of the institution using the semester dates announced by HSNC University to guide the schedule of events within each semester. These included the commencement and ending of terms, scheduling of examinations, assessment and declaration of results. It is ensured that dates for re-examinations, ATKT exams were scheduled in such a way to avoid any clash. The exams and evaluation happened in online and offline mode as per schedule.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://kccollege.edu.in/academic-calendar/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

42

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0.066

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

372

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender

The curriculum works intensively to avoid conscious or unconscious bias that can emerge in the institutional space. Courses especially in Humanities and Mass Media present analytical and theoretical frameworks related to gender.

Human Values

The Course at the undergraduate level orients students to Universal Human Rights and the importance of being self-reflexive with regard to their socio-politico-economic conditions.

Environment

The syllabus of Course across programs encourage pupils to examine the environment and interpret and encourage active participation in resolving environmental problems. Courses such as Environmental Science, and Green Computing in its teaching explore environmental issues as part of their curriculum modules. Students learn the techniques of Vermicompost, Liquid and solid waste management and Green Campus of their college.

Sustainability

The timely maintenance, establishment of a corpus of funds and upgradation of laboratories, computers, and appointment of competent faculty ensure the goal of sustainability. Recycling of chemicals, and papers, initiatives like Plastic-free campus, water conservation, usage of electronic equipments, conducting Electricity and Water audits with regular servicing also buying energy efficient gadgets students inculcate the habits of

sustainability of the environment.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

5613

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://kccollege.edu.in/feedback/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2239

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

892

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are admitted on merit, helping the teacher gauge their learning level. The college does not make any distinction between advanced and slow learners and tries to offer equal platforms of learning to all kinds of learners. Online or in person quizzes and tests were held periodically to evaluate students. Students' responses in class during discussions and deliberations also helped to gauge their learning levels.

The identification of slow learners is made on the basis of their performance and not by their marks. Slow learners are identified by their approach toward teaching-learning, class participation, group discussions etc. These students are given extra practice, and the parents of such slow learners are kept in the loop through PTMs, and students' progress is monitored.

Internal assessment consisted of project submission, self-learning evaluation component and mid-term test, totalling to 40 marks. This gave an assessment overview of the students levels of learning. They were required to submit projects, take part in interactive discussions and write and discuss question and answers of the text in class. Students are also given additional opportunities by enrolling in special programmes such as Jigyasa-Science Honors Program, Certificate Programme for Commerce & Arts, Certificate Course in Gender Studies and Honours Programmes, etc. Students approach teachers after lectures for extra help in case of difficulties. Tutorial classes are held in communication skills in English, Business Communication and Mathematics in which smaller group of students are given personal attention.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://kccollege.edu.in/certificate-programme-in-commerce-arts/ |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 5613 | 99 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College festivals like Kiran, Fiestron, Blitzkrieg, Joule, Parnassus, Analyze This, Microfiesta, Systematic Chaos, Roll.Take.Turn, Chem-Vision, SciCode, Tarang were conducted at the inter-collegiate level. All events were conceptualized, planned and executed by students.

- Projects and self-learning evaluations conducted in all subjects.
- All departments held interactive sessions with well-placed alumni.
- Departments of Arts screened documentaries on different issues followed by lively discussions
- Students of Mass Media made 20-minute documentaries on various contemporary issues. These documentaries are judged by an expert panel of film makers helping students learn film-making as well as gain insights into the topics.
- All Departments of Sciences are recipients of the DBT Star Grants and conducted workshops by inviting erudite resource persons.
- Summer and Winter Schools of SHP & CPCA helped students learn research methodology, enhance communication skills and develop other technical and value-based skills.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://kccollege.edu.in/festivals/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Various resources of learning like PowerPoint Presentations, e-learning resources like Padlet, Mindomo, MOOCs, Coursera were used in different subjects. Google classroom has been used by most faculty- through which important articles, YouTube videos, blogs as well as homework assignments and feedback are provided

- Film screenings and PPTs are being routinely used.
- Online classroom activity has been made more interactive using online quiz, polls- through Mentimeter, Kahoot, Mindomo and Padlet.
- E-resources like SWAYAM, NPTEL, N-LIST, COURSERA are being used.
- E-textbooks, PDF, etc are immediately shared with students on WhatsApp Groups. Students also suggest e-resources
- Electronic Tablets are being used to simulate the white board
- Departments of Sciences use a number of electronic software - SageMath- Department of Maths. Mass Media, Statistics & Psychology - SPSS, Excel, R Software: Newspaper Designing Software like Quark, InDesign Media Studies. Departments of Computer Science and IT-Python, Jamovi, Raspberry Pi
Departments of Biological Sciences - tools for Bioinformatics, Biostatistics like PubMed
- Internal Assessment in many subjects is also being conducted in the online mode.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://kccollege.edu.in/infrastructure-gallery/ |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

99

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

99

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1221

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The first-year, second year and third year programmes have an in-built internal assessment component of 40 marks and semester end examination of 60 marks in the curriculum.

The internal assessment, conducted online, consisted of 15 marks- Interim test, 10 marks- Self-Learning Component Presentation, 10 marks -assignments and 5 marks -class participation

The teachers helped the students by encouraging them to learn from portals, like SWAYAM and NPTEL for relevant self-study material. Students then make projects which are presented to teachers

Students are given information about the internal assessment tests, projects and self-study component, well in advance. The time-tables of internal assessment of each department are put up on the notice boards, website and WhatsApp groups. Students are given sufficient time to prepare and in cases of exigency, new dates are assigned to such students. Re-exams are conducted for those who have genuine reasons for not taking the scheduled mid-term tests.

Heads of the Departments assume responsibility for their subjects and ensure that all students are informed about the internal evaluation schedule

The Examination Committee ensures that exams are conducted in a fair and robust manner and the results are declared in a timely

and transparent mechanism.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://www.hsncu.edu.in/Examination.aspx |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A Two-tier Grievance Redressal Mechanism is in place

At the Departmental Level

Students with grievances approach the Head of Department for the subject concerned. Mostly, the grievance is dealt with at this level itself. The Examination Committee prepares the assessment data and errors, if any, are communicated to the Committee by the Head of Department and the issue is immediately resolved

At the College Level

A student may approach the Examination Committee by writing a complaint email to the college office or Principal email id, both of which are stated on the college website. The email is forwarded to the Examination Committee and the concern is resolved

Care is taken at the departmental level to ensure that grievances are few. Teachers are regularly in touch with students through designated online student groups, so as to prod absentee students into submitting their assignments on time.

The policy of the college is to resolve all students' internal assessment grievance related issues within 7 days of learning about the complaint.

The current mechanism ensures that students submit assignments regularly. However, re-tests are conducted within 7-15 days for those not attending the regular internal examination due to unavoidable reasons.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://www.hsncu.edu.in/Examination.aspx |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every paper clearly enclosed the Course Outcomes and the Learning Objectives of that subject. The Chairperson of every BOS sent the newsyllabus for approval to the Academic Council. The college website carried the syllabi of all the subjects.

Faculty of every department shared this syllabus and discussed the learning objectives and course outcomes with students at the beginning of the academic term. Suggestions received from alumni and industry experts are incorporated in the new syllabus.

A document listing the program objectives, program-specific objectives and the course outcomes of every subject was put-up on the website for students to peruse. A copy of the syllabi is maintained by every department and is also sent to the library for wider circulation. Soft copies of the syllabus are also shared on students' WhatsApp groups. Before the final semester examination, teachers once more familiarise the students with the course outcomes and the learning objectives and guide them on the evaluation pattern and the kind of performance that is expected of them. If the students are unable to clear a paper, they are given a second chance in the ATKT examination to do so. Students are given opportunity for further learning.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://kccollege.edu.in/po-pso-co/ |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program and course outcomes are assessed through two

kinds of evaluation-

1. Formative-

Regular classroom interaction with students helps the faculty understand the level of student learning. Teachers help students by providing important notes, reference material and e-content, wherever needed. Learners are granted enough time to imbibe learning and reach an equivalent level. Slow learners are helped with extra practicals and guidance.

Internal tests and mid-term assignments are conducted and evaluated. This helps the teacher gain an overall perspective of student's subject knowledge.

Wherever internal assessments are not applicable, assignments, quizzes, projects and presentations, group discussions are held to gauge learning levels.

2. Summative

Program and Course Outcomes are assessed through Summative evaluation carried out at the final semester-end examination

The students of the college score consistently well in their academics, performing better than the average University level.

Many students after completion of their Undergraduate Degrees, take admission for higher education in Post-graduate Programs at Universities within India and abroad. The Post-graduate students of the college, after passing out, are absorbed in good positions at relevant industries. Some enroll for PhD studies and others are accepted in reputed Universities abroad.

Many students also qualify in coveted competitive exams.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during**

the year

1813

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://kccollege.edu.in/wp-content/uploads/2023/07/Highlights-June-December-2022-K.C.College.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kccollege.edu.in/student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10.66900

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

14

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://www.hsncu.edu.in/ |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

25

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

56

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

28

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

K C College believes in the holistic development of all students. Along with academics, students should be made aware of the social issues around them. The college undertakes various social development projects as part of NSS, NCC, Rotaract club, Environment Committee, Nature clubs. Through the programs of these bodies in the college, students become sensitive to the difficulties of rural people as well as economically backward society. Our students have always been at the side of providing solutions. e.g. after every festival, they are the first to go for beach cleaning drives, taking part in awareness programs like cleaning of Departments, village development camps in NSS-adopted villages, training rural students and ladies for skill oriented activities and so on. In K C College they are trained to face the challenges not only in their career path but also challenges of the society. Students take up research projects associated with Environment, Ecology and Social issues, under the guidance of teachers. The college runs two dedicated one-year Research Programmes called Jigyasa Science Honours Programme and Certificate Programme for Commerce & Arts which have such research projects.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/wp-content/uploads/2023/07/Highlights-June-December-2022-K.C.College.pdf |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

64

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1712

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College campus comprises Main building, the Library, and the Annexe building located at Colaba. Within these blocks, In terms of classrooms, the institution has a total of 39, out of which 24 are equipped with ICT facilities, including interactive smart boards and LCD projectors and others with ICT facilities like wifi and other LCD projectors etc. Additionally, there are three seminar halls equipped with smart panels, each with a seating capacity of over 100. Furthermore, the college houses 31 laboratories.

The college's library is expansive and fully automated, offering a seating capacity of 180. It features a large reading room and is managed through the LSEase Library Management System, derived from LIBSYS 10 software. The Annexe building also houses its own library, expanding access to resources for students and faculty alike.

Moreover, the college boasts an impressive State of Art Auditorium with a seating capacity of 560, providing a venue for various events and gatherings. The Annexe building further enhances the campus infrastructure with facilities such as a Mass Media Studio and Conference room.

Furthermore, the college features a dedicated language laboratory equipped with language learning software known as "ORELL," providing students with additional resources to enhance their language proficiency.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kccollege.edu.in/infrastructure-gallery/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a state-of-the-art auditorium with a generous capacity of 560 seats. During typical years, this venue hosts a range of events from the, celebration of State, National, International days like 1st of May, 15th August, 26 January etc, College functions like annual prize distribution, Kiran festival, and K. M. Kundnani memorial lecture series, Annual Human Rights debate, socio-cultural gatherings like Anandotsav, and both national and international seminars and conferences. It serves as the epicenter for induction and orientation programs and various academic, curricular, co-curricular, and extracurricular activities. The foyer and sports room also play pivotal roles in accommodating cultural events and exhibitions such as book and poster displays.

Furthermore, the institution features three multimedia rooms, each capable of seating at least 100 individuals. These rooms are outfitted with cutting-edge ICT facilities to facilitate modern educational methods. The quadrangle provides ample space for recreational pursuits like basketball and rink football and cultural activities such as college festivals, street plays, and yoga sessions. Independence Day and Republic Day celebrations also find a fitting venue within the quadrangle's expansive confines.

For sports enthusiasts, the ground-floor Sports Room is designated for indoor activities. However, the institution secures prestigious grounds like Oval Maidan and the University of Mumbai sports pavilion at Marine Lines for larger sporting events.

The institution also provides slots on the Zoom platform for all cultural and academic activities if required. College festivals and events seamlessly transitioned to the online realm, ensuring continuity in engagement and learning despite the unprecedented circumstances.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kccollege.edu.in/infrastructure-gallery/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

44

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kccollege.edu.in/infrastructure-gallery/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51.05

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is now automated using the Integrated Library Management System (ILMS), specifically the LSEase system derived from LIBSYS 10 software. This upgrade significantly enhances user experience with its value-added features and services. LIBSYS 10, built on international standards and JAVA technologies, comprehensively covers Acquisition, Cataloguing, Circulation, Serials, Articles Indexing, E-Books, Vendor Portals, and an enriched OPAC (Open Public Access Catalogue).

The institution has also subscribed to advanced features including MARC 21 Cataloguing, barcode-enabled functionality with the integration of the INTELLICON barcode machine, a more interactive and enhanced Web OPAC, and an RDBMS-based back-end. Additionally, the library has acquired institutional subscriptions to the N-List, offering access to prestigious journals such as EPW, JSTOR, Cambridge, and Oxford research journals for both faculty and students.

Furthermore, students and faculty members can access the Knowledge Resource Center of HSNC University, Mumbai, through the iSLIM portal, which provides access to 12 e-databases and over 260 journals.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | https://kccollege.edu.in/library/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.47

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

220

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Collegeprioritizes staying at the forefront of technological advancements to enhance the learning experience for its students and faculty. Central to this commitment is the continuous update and improvement of its IT facilities, including the Wi-Fi infrastructure.

Recognizing the pivotal role of reliable internet connectivity in modern education, we regularly upgrade its IT systems to ensure seamless access to online resources, research materials, and interactive learning platforms. In addition, we have recently acquired and established state-of-the-art recording studios to facilitate content creation and various teaching-learning activities.

We prioritize the integration of innovative features and security measures on our servers to safeguard against emerging threats and ensure data privacy and implementation of best practices in network design, optimization, and security protocols.

We understand the importance of staying adaptable to the evolving needs of our University Therefore, the institution actively identifies areas for improvement and tailors its IT infrastructure upgrades accordingly. Whether it's enhancing compatibility, supporting new devices, or implementing advanced Teaching Learning tools, while remaining responsive to the feedback.

Through these initiatives, our institution equips students and faculty with the necessary tools and resources to excel in an increasingly digital and interconnected world.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

378

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

702.3

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Introduction:

These policy guidelines aim at equitable allocation and efficient utilization of available facilities and infrastructure. This will result in a quality learning and working environment for students, faculty and staff. This policy also provides a framework for the optimal use of physical assets as well as regular review of the infrastructural needs of the college. Maintenance of infrastructure, equipment and other facilities is either carried out at institutional level or AMC basis. College allocates budget at the beginning of the academic year for all infrastructural requirements.

Objectives:

1. Establish standard operating procedures for the use of physical and academic facilities.
2. Optimize the utilization and maintenance of college facilities.
3. To periodically review the needs of infrastructure and plan for the future.

This policy applies only to the use of those facilities located on campus.

College infrastructure is divided into following categories:

Infrastructure type Responsible person 1 Common Facilities including Office, Classrooms, Lift, Seminar Hall, Conference room, Academic and Administrative Offices, Resource Rooms etc. Registrar 2. Departments and Laboratories Heads of Department 3. Library and Study room Librarian Librarian 4. Sports facility Sports Director.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kccollege.edu.in/institutional-policies/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

199

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

68

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://kccollege.edu.in/ |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

930

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

930

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

130

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

505

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

169

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution ensures that students are not just stakeholders in education but are also active participants. Student representation is mandatory in many organs of the institution

- The Statutory bodies of the college like IQAC, College Development Committee (CDC), Gender Issues Cell (GIC), Internal Committee (IC), Student Grievance Redressal Cell and Anti Ragging Committee- all have students as members. These students give their valuable contributions.
- The students `clubs and committees like NSS, Rotaract Club, SCOPE (The Cultural Club), Nature Club, Environment Committee, Kiran Magazine Committee, Marathi Mandal, Sindhi Club and so on are run smoothly through students' proactive participation.
- All departments of the college have their own clubs like the Self-financed department of Commerce and Management has its own ZEST club, the Department of English has Literary Arts & Academic Forum (LAAF), the Department of Computer Science has Tech Club and so on. These Departmental Clubs are highly enthusiastic and conduct departmental festivals and activities.
- Students are also involved in various administrative activities like helping the college in various data collection, admission process, organizing Annual Day and Independence Day and Republic Day.
- The students of NSS, Rotaract Club and Zest Club also organize many charitable activities like various clothes' donation drives, blood donation etc.
- A new club was started/initiated by students of eco under which they held intercollegiate fest - Acropolis.
- Entrepreneur cell was given new shape and magazine -experenta was released

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/committee/ |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

169

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of the college are very involved in all facets of the institution.

- A few well-placed alumni of all departments have been included as members in the BOS and they give valuable suggestions towards contemporary curriculum designing.
- Every Department has an Alumni Connect program, in which expert alumni interact with the current students.
- Members of alumni extends generous financial and non-financial support to college festivals.
- College alumni of NSS, Cultural Club and Rotaract Club are highly involved in these activities. For example Mr. Sagar Mehta, an alumnus of the college, takes part regularly in NSS activities and also visits the NSS residential camp. Mr. Dhaval Waghale, an alumnus settled in USA, contributes financially to Anandotsav, the NSS annual festival.
- Several notable alumni of the college are members of the Quality Assurance Cell (QAC) and some contribute towards sponsoring the college magazine, renovation of laboratories and funding scholarships and free-ships to students from financially weak backgrounds.

- Several departments conduct webinars on various themes in which expert alumni, located in all parts of the world, are resource persons. For eg. Departments of Mass Media, Computer Science, Information Technology, Biotechnology, Life Science, Self-Financed Department of Commerce and Management etc. conducted Alumni Lecture Series.
- During college and department festivals alumni support is invaluable. They take care of different areas and even train present students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/alumni/ |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: •To emerge as a center of academic excellence aiming at value based holistic development of students equipped for global challenges. **Mission :** To disseminate quality education Foster academic excellence Develop attitudes conducive to lifelong learning The vision of the Institution provides a direction towards achieving excellence in all facets of education. Principal and Management take every decision based on fulfilling the Vision and Mission of the college, hence safeguarding growth and improvement at all levels-Academics, Infrastructural upgradation, technological modernization, Skill based learning, recruitment of qualified staff, Research and so on. The IQAC of the college maintains a quality check by conducting regular internal academic audits. IQAC, Heads of Departments and Coordinators of committees, draft perspective plan of the academic year and review where action is needed.Principal, Vice Principals and Registrar are in charge of all administrative functioning of college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-us/ |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management of the College is highly supportive and cooperative. The Principal, Vice-Principals, Heads of Departments, Registrar, Librarian, Coordinators of committees are all involved in the different functions of the institution. The institution follows an open, participative and decentralized system of management. The Vice-Principals of the college are empowered to look after different streams such as Arts and Commerce, Sciences, Student Affairs and Examination. The self-financed departments are managed by the Coordinators and Heads. The Academic Planning Board, comprising of all Heads of Departments, charts out the path for the academic year. The Examination Committee looks into the entire examination process. Several other committees look after maintenance of infrastructure, admissions process, co-curricular and extra-curricular activities. Participative Management is encouraged by empowering all the stake holders like Parents, Alumni, Industry and Students. The Quality Assurance Cell (QAC) of the college has parents and Alumni as active committee members. Parent-teacher meetings conducted, valuable feedback implemented. Parents assist in field trips, festivals, fund raising in cocurricular activities. Alumni Connect Program invites well-placed alumni for student interaction. Departments partner with concerned industries for placements. Students conceptualise, plan and execute all college and department festivals while the college infrastructure is made fully available to them.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-us https://kccollege.edu.in/about-us/ , kccollege.edu.in/committee/ |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

KC College prepares a perspective plan so as to look after growth and development of the institution at all levels and help the institution to maintain its position and status as one of the top ranking colleges of India. The perspective plan of the college involves the following parameters: - 1. Enabling education that is global but is also relevant at the local and national level. 2. Skill development of all stakeholders such as students, nonteaching and faculty. 3. Emphasis on Research and development. 4. Partnerships and Collaborations with industry, nongovernmental organization and prestigious national organizations. 5. Introducing, inculcating and updating technology at academic and administrative levels. 6. Fostering social consciousness and sensitivity towards the minorities and under-privileged. 7. Continuously embedding quality practices in policies and processes. 8. Encouraging and supporting student's initiatives towards entrepreneurship. The academic and administrative organs of the college under the guidance of the IQAC prepare strategies in all areas to successfully implement the above perspective plan at the beginning of the academic year. The IQAC and the Academic Committee along with Examination Committee prepare an Academic calendar which consists of events formulated towards achieving the targets of the perspective plan. All students' cells, statutory and co-curricular committees aim towards achieving the targets.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://kccollege.edu.in/academic-calendar/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is the academic and administrative head of the institution. College has the policy of appointing four Vice Principals-Arts and Commerce, Science, Students Affairs and Examination. The IQAC coordinator also works in collaboration with Vice Principals and Heads of Departments. Academic Planning Board, coordinators of various committees, faculty members, registrar, office staff and support staff all contribute towards the academic

and administrative responsibilities of the college. After discussions with students, faculty convey their suggestions to the Vice Principals and Principal at departmental meetings that are held regularly. Principal reviews the suggestions and sets the implementation process in motion. The IQAC conveys suggestions that will help in the achievement of different administrative and academic bench marks. The Code of Conduct for teachers, non-teaching staff and students, policy for maintenance of infrastructure, Gender policy and research policy are all displayed on the website. Information about statutory committees like Examination Committee, Students Grievance Redressal Cell, Anti- Ragging Committee, Unfair Means Enquiry Committee, Purchase Committee etc. are also displayed on the website. IQAC identifies teachers who are due for promotion under the Career Advancement Scheme (CAS). The college sends reminder to these teachers to fill their online forms and submit CAS files.

| File Description | Documents |
|---|--|
| Paste link for additional information | https://kccollege.edu.in/institutional-policies/ , https://kccollege.edu.in/committee/ , |
| Link to Organogram of the Institution webpage | https://kccollege.edu.in/wp-content/uploads/2021/08/KCC_Org_Chart_3.pdf |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Group Insurance: Family Mediclaim is provided for the nonteaching staff and contributions made to staff welfare fund. **Path-Pedi Scheme:** A Path - Pedi scheme in the form of cooperative credit society is run for the non-teaching as well as some teaching staff . **Social Interaction:** The institution organises annual retreats for Non-teaching staff; 'Anndaan'annual lunch for the teaching staff. **Health Care:.** Principal and teachers donate funds to meet any medical emergencies. College provides banana and milk to laboratory staff. **Regular disbursement of Salary:** Disbursement of salary of the staff on the first working day of the month irrespective of government grants received. **Festival Advance:** The non-teaching staff is provided with festival advance for major festivals. **Career Advancement:** The Institution encourages its non-teaching staff to pursue higher education and helps them by providing flexibility of time and study leave. **Compassionate Appointment:** Jobs are provided to family members of non-teaching staff. The fees of the children of non-teaching staff is paid by the college. **Provision of umbrellas and appropriate rain gear during monsoons, free uniforms to class IV employees, subsidized meals and preference to their children during admissions.**

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-igac/ |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Heads of the departments submit a confidential performance appraisal report for the Non-teaching staff, based on criteria like punctuality, regularity, upskilling, overall conduct, efficiency, quality of work etc. This report is submitted to the Registrar and is considered for performance appraisal. The Heads of the department also submit a confidential performance appraisal report for the full-time temporary teachers of the departments. All students who have the requisite attendance in class, are given feedback forms for the teachers of their departments. This feedback form is analysed and submitted to the Principal. Every teacher is also required to submit an annual performance self-appraisal report. This report is also analysed and recommendations submitted to the Principal for action to be taken. At the time of Career Advancement Scheme, every teacher fills the requisite CAS appraisal forms. These appraisal forms are verified by the heads of departments and forwarded to the IQAC. The IQAC then scrutinizes the CAS files, gets rectification made if required and forwards them to the Principal. The Principal counsels both non-teaching and teaching staff wherever required. The annual performance reports of the nonteaching staff are considered for increments and confirmation of employment and promotion of the employee.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-igac/ , http://kccollege.edu.in/student-satisfaction-survey/ |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are conducted Quarterly, half yearly and annually. Every year between 31st March to 31st July, internal and external auditor audits account files. External Financial Audit consists of the yearly statutory audit by Chartered Accountant Mr. Ravi Mulchandani from M/S. Singavi, Oturkar & Kelkar and Co., appointed by Hyderabad Sind National Collegiate Board and by an auditor appointed from Accountant General (A.G.) office. Audit report by Singavi is submitted to the Board and report of A.G. office auditor is submitted to concerned Government agencies. Internal audit is a continuous process conducted by auditor from M/s. Singavi, Oturkar & Kelkar. Accounts are also continuously monitored by the Board's in-house auditor. The balance sheet of income and expenditure account is audited at the financial year end. The auditor's opinion are in accordance with Standards on Auditing (SAs). Relevant observations are given to the College Accounts department. The Balance sheets are presented to the trust. Auditors guide us in all compliances with respect to taxation, so that all rules and regulations are met. In LMC and CDC meetings all documents are checked and all queries are answered. Auditing is done for all grants which are received and utilized is audited.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs 30,98,004

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

KC College is a grant in-aid college and salary grant only for its aided section is received from the State Government. Since nonsalary grant is not received, hence funds are required for maintenance and renovation of infrastructure, purchase of necessary equipment, disbursement of salary to staff of the SelfFinanced Departments and for any welfare measures. Students' fees are utilised for this purpose. College has also recieved DST-FIST, DBT Star Scheme, DBTStar Status and UGC-Paramarsh scheme grant. Infrastructure upgradation : The College Development Fund (CDF) is utilised. Social Outreach and Sponsorships: Funding from individual sponsors towards scholarships for financially under-privileged students is received. In the pandemic year, a number of scholarships were provided. NSS Activities: The college, alumni, parents and philanthropists contribute towards NSS activities, held in adopted villages andfor major events like Anandotsav. Events: Festivals and departmental activities are supported by CSR funds of organisations like HDFC Bank, IDBI, SBI. Students also obtain sponsorships. The Management contributes unhesitatingly towards college activities for which sponsors are not available. Resources are optimally utilized by staggering timings. Statements of income and expenditure are prepared by the accounts staff and auditing undergone by the auditors appointed.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/national-service-schemenss/ |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two examples of implementation of teaching learning reforms: 1. IQAC helps in identifying experts from academia and industry in different fields, inviting them and connecting teachers with them. Teachers invite expert resource persons to conduct workshops/lectures with students. These sessions involve a lot of discussions and debate, enhancing the knowledge of students in their respective subjects and helping in comprehensive learning. 2. IQAC after reviewing the knowledge gap of graduates advised introduction of inter disciplinary programme which involves the training of those under graduates students .Students get trained in research methodologies, development of communication skills, up skilling in e-technology and enhancement of knowledge in various socio economic and political fields. The Certificate Programmes of Commerce and Arts started in the year 2014-15 for selected second year students.This is a one year programme comprising of summer and winter schools withseveral modules devoted to workshops on enhancement of communication skills,confidence level ,interactive skills, gender sensitivity ,scientific reasoning ,environment consciousness and respect for dignity of labour. The students of this programme take up a research projectunder a teacher mentorand present a research paper on which they are graded. This programme helps students interact with experts from diverse fields.academia, and industry.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-iqac/ |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

1. Academic monitoring and Review (Internal Academic Audit): The Principal, Vice Principals and IQAC conduct annual review meetings of every departments. Each department prepares a detailed presentation about its teaching learning initiatives, annual result analysis, co-curricular activities, achievements of teachers and students, lacunae wherever perceived and future plans of the department. This Review committee along with the department members reviews the performance of the department and decides upon the corrective action that can be taken to address the lacunae. The IQAC in consultation with QAC, recommends a number of activities that the departments can undertake in future and also sets into motion any innovative future plans that the department suggests. 2. NAAC committee recommendations: These are viewed seriously and effort is made to actualise those recommendations. For first, second and subsequent cycles, incremental improvements were made for the succeeding years with regard to quality and post accreditation initiatives. 3. College undergoes a review of the existing infrastructure and based on the suggestions carries out renovations and additions to assist in the teaching-learning process. 4. Several Statutory committees like CDC and Academic Planning Board periodically monitor and review all departmental and committee activities and implement processes to augment Teaching-learning. Smart TVs introduced in the campus.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/courses/degree-college/ , https://kccollege.edu.in/annual-report/ |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://kccollege.edu.in/annual-report/ https://kccollege.edu.in/student-satisfaction-survey/ https://kccollege.edu.in/about-igac/ , https://kccollege.edu.in/national-institutional-ranking-framework/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the academic year 2022-23 the curricular and co-curricular activities related to gender equity and sensitisation were conducted through the online or offline mode as required.

Gender Issues Cell conducted:

1. Certificate Course in Gender Studies was conducted by Gender Issues Cell and the Department of Sociology over a span of 4 months (September- January)..
2. The Gender Issues Cell organized a series of events to spread awareness about Gender Based Violence as a part of the 16 Days of Activism for Violence against Women Campaign by the United Nations.
3. On the 6th of December 2022, an informative workshop was conducted on the topic, Invisible Forms of Violence.

NSS conducted

1. Kanyadaan was carried out for 2 girls from the adopted village on 26th May 2022.
2. Rakhi making was done by Women from the adopted villages and Rakhis were sold at KC College Campus.
3. A streetplay was performed by our volunteers at BMC Headquarters to create awareness about women empowerment on

3rd October 2022

4. **Diya Painting:** 500 Diyas were painted by Women from adopted villages. Diyas were sold at University Colleges and the revenue generated was given to those women.
5. **Swayamsiddha Products:** Women from the adopted village were trained to make pickles and Masalas. The pickle, Masalas, Turmeric Powder made by them was another source of income for them.
6. **Volunteers visited All Saints Home and spent quality time with Grandmas and Grandpas on 29th September 2022. They also gifted grandmas and grandpas the hygiene kits.**

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <p><u>Facilities for women on campus: The campus has a special girls' common room. There are ladies' toilets on each floor with bins for throwing sanitary napkins. There is a sanitary napkin vending machine installed in the girls' common room. Keeping in mind the safety and security of all students the campus is well lit and equipped with CCTV cameras 24/7. Students can seek counselling from a personal counsellor, GIC or Teaching staff of Psychology department.</u></p> |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|----------------------------------|
| Geo tagged Photographs | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Solid Waste Management: The dry and wet solid garbage from the entire campus was collected on the ground floor to be handed over to BMC collection van.

Liquid waste management: Water is used sparingly on campus. Regular maintenance of pipes and taps is carried out to stop leakages. **Biomedical Waste Management:** Biomedical waste like sanitary napkins, and face masks were segregated and collected in a separate red color bin provided on the ground floor.

Waste Management: New electronic equipment like laptops and computers were purchased on buyback mode.

Hazardous Chemical Waste Management: All chemicals were diluted before discarding. Most of the microbial cultures and media were autoclaved at 121 degrees Celsius before cooling and discarding.

Radio-active Waste Management: The Radio and Nuclear Chemistry Lab used 'Delay and Decay' and 'Dilute and Disperse' methods for waste management.

Biomedical Waste Management -Most of the microbial cultures and media were autoclaved at 121 degrees Celsius before cooling and discarding.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

B. Any 3 of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KC College has always worked towards an inclusive campus environment as it recognizes the importance of diversity in higher education. Cultural diversity is promoted through curricular, co-curricular and extra-curricular activities on campus.

- Foundation Course Syllabi covers topics that celebrate the idea of India as a multicultural society.
- All Certificate programmes are open to all.
- Fests like Kiran, Joule , Mi Marathi, Fiestron, Systematic Chaos, Microfiesta, Parnassus celebrates cultural diversity.
- Inclusive environment:
- Education Project: E- Classroom in association with Engineers Without Borders at Sane Guruji Vidyalaya at Ghatim school, Dist. Palghar was inaugurated, and students were trained to work on Word, Excel and PowerPoint Students were taught basic computer applications during the Socio Educational Visit to Konkan from 9th to 11th December 2022.
- Scholarships are given to needy Muslim and Jain students

Communal harmony:

Flood Relief, Blood and Platelet Donation drives, Disaster Management, Elderly care, Pulse Polio Drive

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In 2022-23 KC college organized many activities sensitizing the students and employees towards the constitutional obligations.

- Independence Day August 15, 2022 The National flag was hoisted by the Principal. NSS students put up a cultural programme. Number of participants 80.
- RCKC organized Abhay ~ The Fearless -this event was conducted as an Ode to the people who Paint Our Polaris every day. Team Community invited various essential communities of our society such as Dabbawala Community, Railway Employees, Firemen, Policemen, Dhobi Community, Kohli Community as well as the front-line Medical workers so as to celebrate these pillars of society and show them our gratitude and respect. Over 150 people were a part of this project.
- Constitution Day November 26, 2022- On the occasion of 'CONSTITUTION DAY', the Dept. of Political Science in association with the KCNSS Unit, organized The Role of the Constitution in defining India's 21st-century Ambitions on the topic" Symposium of Constitution". The chief guests for the day were Shri Prabhat Ranjan, IPS (Security Advisor, Reserve Bank of India), and Shri Chetan Kapadia, Advocate (Bombay High Court).
- Republic Day Parade - A team of NSS volunteers celebrated and participated on 26th January, 2023 for the 74th Republic Day.The ceremony started with the parade and JANDESALAMI done by NCC and NSS volunteers, Chief Guest of the day was

Kishu Mansukhani, President of HSNCB respectively.

- Har Ghar Tiranga This drive was successfully conducted at the following places. More than 300 people participated in the drive.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2022-23 KC college celebrated national and international commemorative days, events and festivals.

1. International Youth Day: On 13th August, 2022 Team International Service celebrated International Youth Day. They were also taught to be resourceful with their skills while dealing with real life crises. Number of Participants: 22
2. World Environment Day On 6 th June 2022, the Environment Committee of (KC EC), Nature club and NSS unit of K.C College jointly organized a 9.7km cycle rally to give message of using bicycle for short distances to save fuel. 35 students participated in the rally. A Webinar was held on Solid Waste management by Dr Amiya Kumar Sahu, National Solid Waste Association of India. Beneficiaries: 90.
3. Children's Day celebration- 14th Nov, 2022 Place: NSS volunteers under the "Socio-Cultural-Educational Visits Project" celebrated this day at the Municipal Co. School, Kurla.
4. Makar Sankranti Celebration - 15th January, 2023 The team from the KCNSS reached Saphale station to celebrate Makar Sankranti with the villagers. sweets (til-ke-ladoo, sugar sweets and soan papdi) and flowers for the Haldi kumkum ritual and some kites and manja for the children to play with.
5. Diwali Celebration in Adopted Village Date : 24th October 2023 Place : On the occasion of Diwali, the NSS unit of KC College assembled at their adopted village Saphale, to celebrate Diwali with the children and villagers present there. The event was exactly held at Anganwadi which is located in Patilpada.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Academic Festivals KC College is well known for organizing various kinds of academic festivals. Almost all the

departments across faculties organize a variety of academic festivals. The objective is to create and sustain the academic interest of the students in their own subject. The academic festival helps the students imagine and construct their vision in their related field of knowledge through creative and interactive mediums that includes filmmaking, poetry, photography, painting, poster making, workshops, lectures, etc. Some of the academic fests were -Sci-Code #23 , Chemvision, Acropolis, Managma 3.0, Parnassus 2023, Analyze This, Systematic Chaos, Talking Frames, Roll Take Turn, Fiestron, Creative Expressions. We saw very enthusiastic participation from the faculty and students across all the disciplines. The zeal of the volunteers resulted in the great success of every festival.

Best Practice 2. Anandotsav 2023-On the 5th of February 2023, K.C. N.S.S. celebrated their annual festival Anandotsav, a Socio-Cultural Fest for senior citizens, underprivileged children, thalassemia major patients, cancer-affected children, and swachhta karamcharis from BMC. This was "INCREDIBLE INDIA to celebrate and embrace the glorious history of India. Some of the activities were: Gifting art kits and school bags to the children from Tata Memorial Hospital and Heaven Creators NGO Gifting bed sheets to Grandmas from Mazgaon. All Saints Old Age Home Cultural programme celebrating Diversity of India No. of Volunteers: 150

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

After a period of two years of Covid this was the first year when all our activities were organised offline with full vigour and enthusiasm. Keeping in line with the tradition of inclusiveness and gender-just enabling environments the students of KC College participated as well as organised various programmes, fests, competitions and brought many laurels and accolades for the institution. This year will be remembered as the YEAR OF LAURELS AND ACCOLADES.

1. KC College was the overall winner at FinMahotsav, a national level Intra and Inter-college Competition on financial knowledge

organized in association with NSE and Board of Industry Academia Partnership in August 2022. 2. Self-financed Department of Commerce; Management, K C College was awarded the Overall Trophy of FINANSIERA 2022-2023 organised by Ghanshyamdas Saraf College Of Arts and Commerce From 19 September 2022 to 1st October 2022.

3. Ms Kelly Nigrel and team under the guidance of Prof. Sagarika Damle and Dr. Mayuresh Joshi, from Department of Life sciences were awarded First Prize for Oral Presentation at National Conference on Climate, Community and Conservation organised by Navrachna University Vadodra, Gujarat 26th-27th September 2022. 4. KC College students- Simin Qureshi, Payal Sodha and Saima Chodhury won the 1st, 2nd and 3rd place at the AD Shroff Memorial Inter College Elocution Competition on 12th September 2022. 5. Dr Ajeet Kumar Rai, Asst. Professor, Dept. Of Hindi, conferred with the Acharya Nanddulare Vajpayee Puraskar (Sameeksha), State level Award, by the Maharashtra Rajya Hindi Sahitya Academy, Mumbai for the year 2022-2023 in March 2023.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Majority of the faculty of various departments are on multiple Board of Studies as Chairpersons or Co-chairpersons. Heads of the departments and Senior teachers are directly involved in curriculum planning within the HSNC University.

The institution initiates the process of planned curriculum delivery with the meeting of the Academic Planning Board chaired by the Principal at the beginning of the academic year. The outline of the semester of the institution is planned in tandem with the academic calendar of HSNC University for certain courses and independently for courses offered by HSNC University. A well planned institutional academic calendar is formulated by working in tandem with all departments. The Time Table Committee drafts the annual timetable to ensure that the instructional arrangements, classroom allocations, workload distribution, teaching plans and academic progress evaluation are completed within the given timeframe. Even with the challenge of infrastructural upgradation, the timetable was formulated to have a smooth conduct of classes.

The term end meetings conducted by the Principal with the Heads of Department and Course Co-ordinators along with the faculty ensure that an assessment of curriculum delivery and examination results for the duration is conveyed to the faculty. Possible gaps in the system are addressed immediately. This also provides an opportunity for the faculty to revisit and examine the achievement of POs and COs which gains importance with the implementation of NEP in the next academic year.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://kccollege.edu.in/academic-calendar/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic year 2022-2023 was conducted in the online mode initially and later on completely in the offline mode. The academic calendar was framed taking into consideration the new scenario by collaborating with all Heads of the Department. It contained a broad overview of academic, co-curricular and extra-curricular activities to be conducted during the academic year. It was displayed on the college website for easy accessibility to all stake holders. The co-curricular and extra-curricular activities such as conferences, workshops, seminars and cultural events such as the annual college festival Kiran were organised either in the online, offline or hybrid mode as per the footfall. The evaluation system was planned with the IQAC of the institution using the semester dates announced by HSNC University to guide the schedule of events within each semester. These included the commencement and ending of terms, scheduling of examinations, assessment and declaration of results. It is ensured that dates for re-examinations, ATKT exams were scheduled in such a way to avoid any clash. The exams and evaluation happened in online and offline mode as per schedule.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://kccollege.edu.in/academic-calendar/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

42

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0.066

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

372

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender

The curriculum works intensively to avoid conscious or unconscious bias that can emerge in the institutional space. Courses especially in Humanities and Mass Media present analytical and theoretical frameworks related to gender.

Human Values

The Course at the undergraduate level orients students to Universal Human Rights and the importance of being self-reflexive with regard to their socio-politico-economic conditions.

Environment

The syllabus of Course across programs encourage pupils to examine the environment and interpret and encourage active participation in resolving environmental problems. Courses such as Environmental Science, and Green Computing in its teaching explore environmental issues as part of their curriculum modules. Students learn the techniques of Vermicompost, Liquid and solid waste management and Green Campus of their college.

Sustainability

The timely maintenance, establishment of a corpus of funds and upgradation of laboratories, computers, and appointment of competent faculty ensure the goal of sustainability. Recycling of chemicals, and papers, initiatives like Plastic-free campus, water conservation, usage of electronic equipments, conducting Electricity and Water audits with regular servicing also buying

energy efficient gadgets students inculcate the habits of sustainability of the environment.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

5613

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://kccollege.edu.in/feedback/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2239

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

892

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are admitted on merit, helping the teacher gauge their learning level. The college does not make any distinction between advanced and slow learners and tries to offer equal platforms of learning to all kinds of learners. Online or in person quizzes and tests were held periodically to evaluate students. Students' responses in class during discussions and deliberations also helped to gauge their learning levels.

The identification of slow learners is made on the basis of their performance and not by their marks. Slow learners are identified by their approach toward teaching-learning, class participation, group discussions etc. These students are given extra practice, and the parents of such slow learners are kept in the loop through PTMs, and students' progress is monitored.

Internal assessment consisted of project submission, self-learning evaluation component and mid-term test, totalling to 40 marks. This gave an assessment overview of the students levels of learning. They were required to submit projects, take part in interactive discussions and write and discuss question and answers of the text in class. Students are also given additional opportunities by enrolling in special programmes

such as Jigyaasa-Science Honors Program, Certificate Programme for Commerce & Arts, Certificate Course in Gender Studies and Honours Programmes, etc. Students approach teachers after lectures for extra help in case of difficulties. Tutorial classes are held in communication skills in English, Business Communication and Mathematics in which smaller group of students are given personal attention.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://kccollege.edu.in/certificate-programme-in-commerce-arts/ |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 5613 | 99 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College festivals like Kiran, Fiestron, Blitzkrieg, Joule, Parnassus, Analyze This, Microfiesta, Systematic Chaos, Roll.Take.Turn, Chem-Vision, SciCode, Tarang were conducted at the inter-collegiate level. All events were conceptualized, planned and executed by students.

- Projects and self-learning evaluations conducted in all subjects.
- All departments held interactive sessions with well-placed alumni.
- Departments of Arts screened documentaries on different issues followed by lively discussions
- Students of Mass Media made 20-minute documentaries on various contemporary issues. These documentaries are judged by an expert panel of film makers helping students learn film-making as well as gain insights into the

topics.

- All Departments of Sciences are recipients of the DBT Star Grants and conducted workshops by inviting erudite resource persons.
- Summer and Winter Schools of SHP & CPCA helped students learn research methodology, enhance communication skills and develop other technical and value-based skills.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://kccollege.edu.in/festivals/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Various resources of learning like PowerPoint Presentations, e-learning resources like Padlet, Mindomo, MOOCs, Coursera were used in different subjects. Google classroom has been used by most faculty- through which important articles, YouTube videos, blogs as well as homework assignments and feedback are provided

- Film screenings and PPTs are being routinely used.
- Online classroom activity has been made more interactive using online quiz, polls- through Mentimeter, Kahoot, Mindomo and Padlet.
- E-resources like SWAYAM, NPTEL, N-LIST, COURSERA are being used.
- E-textbooks, PDF, etc are immediately shared with students on WhatsApp Groups. Students also suggest e-resources
- Electronic Tablets are being used to simulate the white board
- Departments of Sciences use a number of electronic software - SageMath- Department of Maths. Mass Media, Statistics & Psychology - SPSS, Excel, R Software: Newspaper Designing Software like Quark, InDesign Media Studies. Departments of Computer Science and IT-Python, Jamovi, Raspberry Pi Departments of Biological Sciences - tools for Bioinformatics, Biostatistics like PubMed
- Internal Assessment in many subjects is also being conducted in the online mode.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://kccollege.edu.in/infrastructure-gallery/ |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

99

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

| 44 | |
|--|---------------------------|
| File Description | Documents |
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |
| 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year) | |
| 2.4.3.1 - Total experience of full-time teachers | |
| 1221 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |
| 2.5 - Evaluation Process and Reforms | |
| 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words. | |
| <p>The first-year,second year and third year programmes have an in-built internal assessment component of 40 marks and semester end examination of 60 marks in the curriculum.</p> <p>The internal assessment, conducted online, consisted of 15 marks- Interim test, 10 marks- Self-Learning Component Presentation, 10 marks -assignments and 5 marks -class participation</p> <p>The teachers helped the students by encouraging them to learn from portals, like SWAYAM and NPTEL for relevant self-study material. Students then make projects which are presented to teachers</p> <p>Students are given information about the internal assessment tests, projects and self-study component, well in advance. The</p> | |

time-tables of internal assessment of each department are put up on the notice boards, website and WhatsApp groups. Students are given sufficient time to prepare and in cases of exigency, new dates are assigned to such students. Re-exams are conducted for those who have genuine reasons for not taking the scheduled mid-term tests.

Heads of the Departments assume responsibility for their subjects and ensure that all students are informed about the internal evaluation schedule

The Examination Committee ensures that exams are conducted in a fair and robust manner and the results are declared in a timely and transparent mechanism.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://www.hsncu.edu.in/Examination.aspx |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A Two-tier Grievance Redressal Mechanism is in place

At the Departmental Level

Students with grievances approach the Head of Department for the subject concerned. Mostly, the grievance is dealt with at this level itself. The Examination Committee prepares the assessment data and errors, if any, are communicated to the Committee by the Head of Department and the issue is immediately resolved

At the College Level

A student may approach the Examination Committee by writing a complaint email to the college office or Principal email id, both of which are stated on the college website. The email is forwarded to the Examination Committee and the concern is resolved

Care is taken at the departmental level to ensure that grievances are few. Teachers are regularly in touch with students through designated online student groups, so as to

prod absentee students into submitting their assignments on time.

The policy of the college is to resolve all students' internal assessment grievance related issues within 7 days of learning about the complaint.

The current mechanism ensures that students submit assignments regularly. However, re-tests are conducted within 7-15 days for those not attending the regular internal examination due to unavoidable reasons.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | https://www.hsncu.edu.in/Examination.aspx |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every paper clearly enclosed the Course Outcomes and the Learning Objectives of that subject. The Chairperson of every BOS sent the newsyllabus for approval to the Academic Council. The college website carried the syllabi of all the subjects.

Faculty of every department shared this syllabus and discussed the learning objectives and course outcomes with students at the beginning of the academic term. Suggestions received from alumni and industry experts are incorporated in the new syllabus.

A document listing the program objectives, program-specific objectives and the course outcomes of every subject was put-up on the website for students to peruse. A copy of the syllabi is maintained by every department and is also sent to the library for wider circulation. Soft copies of the syllabus are also shared on students' WhatsApp groups. Before the final semester examination, teachers once more familiarise the students with the course outcomes and the learning objectives and guide them on the evaluation pattern and the kind of performance that is expected of them. If the students are unable to clear a paper, they are given a second chance in the ATKT examination to do so. Students are given opportunity for further learning.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://kccollege.edu.in/po-pso-co/ |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program and course outcomes are assessed through two kinds of evaluation-

1. Formative-

Regular classroom interaction with students helps the faculty understand the level of student learning. Teachers help students by providing important notes, reference material and e-content, wherever needed. Learners are granted enough time to imbibe learning and reach an equivalent level. Slow learners are helped with extra practicals and guidance.

Internal tests and mid-term assignments are conducted and evaluated. This helps the teacher gain an overall perspective of student's subject knowledge.

Wherever internal assessments are not applicable, assignments, quizzes, projects and presentations, group discussions are held to gauge learning levels.

2. Summative

Program and Course Outcomes are assessed through Summative evaluation carried out at the final semester-end examination

The students of the college score consistently well in their academics, performing better than the average University level.

Many students after completion of their Undergraduate Degrees, take admission for higher education in Post-graduate Programs at Universities within India and abroad. The Post-graduate students of the college, after passing out, are absorbed in good positions at relevant industries. Some enroll for PhD

studies and others are accepted in reputed Universities abroad.

Many students also qualify in coveted competitive exams.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1813

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://kccollege.edu.in/wp-content/uploads/2023/07/Highlights-June-December-2022-K.C.College.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kccollege.edu.in/student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

| 10.66900 | |
|--|---|
| File Description | Documents |
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |
| 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year | |
| 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year | |
| 14 | |
| File Description | Documents |
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://www.hsncu.edu.in/ |
| 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year | |
| 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year | |
| 25 | |
| File Description | Documents |
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

56

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

28

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

K C College believes in the holistic development of all students. Along with academics, students should be made aware of the social issues around them. The college undertakes various social development projects as part of NSS, NCC, Rotaract club, Environment Committee, Nature clubs. Through the programs of these bodies in the college, students become sensitive to the difficulties of rural people as well as economically backward society. Our students have always been at the side of providing solutions e.g. after every festival, they are the first to go for beach cleaning drives, taking part in awareness programs like cleaning of Departments, village development camps in NSS-

adopted villages, training rural students and ladies for skill oriented activities and so on. In K C College they are trained to face the challenges not only in their career path but also challenges of the society. Students take up research projects associated with Environment, Ecology and Social issues, under the guidance of teachers. The college runs two dedicated one-year Research Programmes called Jigyasa Science Honours Programme and Certificate Programme for Commerce & Arts which have such research projects.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/wp-content/uploads/2023/07/Highlights-June-December-2022-K.C.College.pdf |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

64

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1712

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College campus comprises Main building, the Library, and the Annexe building located at Colaba. Within these blocks, In terms of classrooms, the institution has a total of 39, out of which 24 are equipped with ICT facilities, including interactive smart boards and LCD projectors and others with ICT facilities like wifi and other LCD projectors etc. Additionally, there are three seminar halls equipped with smart panels, each with a seating capacity of over 100. Furthermore, the college houses 31 laboratories.

The college's library is expansive and fully automated, offering a seating capacity of 180. It features a large reading room and is managed through the LSEase Library Management System, derived from LIBSYS 10 software. The Annexe building also houses its own library, expanding access to resources for students and faculty alike.

Moreover, the college boasts an impressive State of Art Auditorium with a seating capacity of 560, providing a venue for various events and gatherings. The Annexe building further enhances the campus infrastructure with facilities such as a Mass Media Studio and Conference room.

Furthermore, the college features a dedicated language

laboratory equipped with language learning software known as "ORELL," providing students with additional resources to enhance their language proficiency.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kccollege.edu.in/infrastructure-gallery/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a state-of-the-art auditorium with a generous capacity of 560 seats. During typical years, this venue hosts a range of events from the, celebration of State, National, International days like 1st of May, 15th August, 26 January etc, College functions like annual prize distribution, Kiran festival, and K. M. Kundnani memorial lecture series, Annual Human Rights debate, socio-cultural gatherings like Anandotsav, and both national and international seminars and conferences. It serves as the epicenter for induction and orientation programs and various academic, curricular, co-curricular, and extracurricular activities. The foyer and sports room also play pivotal roles in accommodating cultural events and exhibitions such as book and poster displays.

Furthermore, the institution features three multimedia rooms, each capable of seating at least 100 individuals. These rooms are outfitted with cutting-edge ICT facilities to facilitate modern educational methods. The quadrangle provides ample space for recreational pursuits like basketball and rink football and cultural activities such as college festivals, street plays, and yoga sessions. Independence Day and Republic Day celebrations also find a fitting venue within the quadrangle's expansive confines.

For sports enthusiasts, the ground-floor Sports Room is designated for indoor activities. However, the institution secures prestigious grounds like Oval Maidan and the University of Mumbai sports pavilion at Marine Lines for larger sporting events.

The institution also provides slots on the Zoom platform for all

cultural and academic activities if required. College festivals and events seamlessly transitioned to the online realm, ensuring continuity in engagement and learning despite the unprecedented circumstances.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kccollege.edu.in/infrastructure-gallery/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

44

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kccollege.edu.in/infrastructure-gallery/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51.05

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is now automated using the Integrated Library Management System (ILMS), specifically the LSEase system derived from LIBSYS 10 software. This upgrade significantly enhances user experience with its value-added features and services. LIBSYS 10, built on international standards and JAVA technologies, comprehensively covers Acquisition, Cataloguing, Circulation, Serials, Articles Indexing, E-Books, Vendor Portals, and an enriched OPAC (Open Public Access Catalogue).

The institution has also subscribed to advanced features including MARC 21 Cataloguing, barcode-enabled functionality with the integration of the INTELLICON barcode machine, a more interactive and enhanced Web OPAC, and an RDBMS-based back-end. Additionally, the library has acquired institutional subscriptions to the N-List, offering access to prestigious journals such as EPW, JSTOR, Cambridge, and Oxford research journals for both faculty and students.

Furthermore, students and faculty members can access the Knowledge Resource Center of HSNC University, Mumbai, through the iSLIM portal, which provides access to 12 e-databases and over 260 journals.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | https://kccollege.edu.in/library/ |

| | |
|--|--------------------------------------|
| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |
|--|--------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.47

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

220

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College prioritizes staying at the forefront of technological advancements to enhance the learning experience for its students and faculty. Central to this commitment is the continuous update and improvement of its IT facilities, including the Wi-Fi infrastructure.

Recognizing the pivotal role of reliable internet connectivity in modern education, we regularly upgrade its IT systems to ensure seamless access to online resources, research materials, and interactive learning platforms. In addition, we have recently acquired and established state-of-the-art recording studios to facilitate content creation and various teaching-learning activities.

We prioritize the integration of innovative features and security measures on our servers to safeguard against emerging threats and ensure data privacy and implementation of best practices in network design, optimization, and security protocols.

We understand the importance of staying adaptable to the evolving needs of our University. Therefore, the institution actively identifies areas for improvement and tailors its IT infrastructure upgrades accordingly. Whether it's enhancing compatibility, supporting new devices, or implementing advanced Teaching Learning tools, while remaining responsive to the feedback.

Through these initiatives, our institution equips students and faculty with the necessary tools and resources to excel in an increasingly digital and interconnected world.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

378

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

702.3

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Introduction:

These policy guidelines aim at equitable allocation and efficient utilization of available facilities and infrastructure. This will result in a quality learning and

working environment for students, faculty and staff. This policy also provides a framework for the optimal use of physical assets as well as regular review of the infrastructural needs of the college. Maintenance of infrastructure, equipment and other facilities is either carried out at institutional level or AMC basis. College allocates budget at the beginning of the academic year for all infrastructural requirements.

Objectives:

1. Establish standard operating procedures for the use of physical and academic facilities.
2. Optimize the utilization and maintenance of college facilities.
3. To periodically review the needs of infrastructure and plan for the future.

This policy applies only to the use of those facilities located on campus.

College infrastructure is divided into following categories:

Infrastructure type Responsible person
 1. Common Facilities including Office, Classrooms, Lift, Seminar Hall, Conference room, Academic and Administrative Offices, Resource Rooms etc. Registrar
 2. Departments and Laboratories Heads of Department
 3. Library and Study room Librarian
 4. Sports facility Sports Director.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kccollege.edu.in/institutional-policies/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

| 199 | |
|---|----------------------------|
| File Description | Documents |
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |
| 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year | |
| 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year | |
| 68 | |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |

| File Description | Documents |
|---|---|
| Link to institutional website | https://kccollege.edu.in/ |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

930

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

930

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

130

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

505

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

11

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

169

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution ensures that students are not just stakeholders in education but are also active participants. Student representation is mandatory in many organs of the institution

- The Statutory bodies of the college like IQAC, College Development Committee (CDC), Gender Issues Cell (GIC), Internal Committee (IC), Student Grievance Redressal Cell and Anti Ragging Committee- all have students as members. These students give their valuable contributions.

- The students 'clubs and committees like NSS, Rotaract Club, SCOPE (The Cultural Club), Nature Club, Environment Committee, Kiran Magazine Committee, Marathi Mandal, Sindhi Club and so on are run smoothly through students' proactive participation.
- All departments of the college have their own clubs like the Self-financed department of Commerce and Management has its own ZEST club, the Department of English has Literary Arts & Academic Forum (LAAF), the Department of Computer Science has Tech Club and so on. These Departmental Clubs are highly enthusiastic and conduct departmental festivals and activities.
- Students are also involved in various administrative activities like helping the college in various data collection, admission process, organizing Annual Day and Independence Day and Republic Day.
- The students of NSS, Rotaract Club and Zest Club also organize many charitable activities like various clothes' donation drives, blood donation etc.
- A new club was started/initiated by students of eco under which they held intercollegiate fest - Acropolis.
- Entrepreneur cell was given new shape and magazine -experenta was released

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/committee/ |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

169

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of the college are very involved in all facets of the institution.

- A few well-placed alumni of all departments have been included as members in the BOS and they give valuable suggestions towards contemporary curriculum designing.
- Every Department has an Alumni Connect program, in which expert alumni interact with the current students.
- Members of alumni extends generous financial and non-financial support to college festivals.
- College alumni of NSS, Cultural Club and Rotaract Club are highly involved in these activities. For example Mr. Sagar Mehta, an alumnus of the college, takes part regularly in NSS activities and also visits the NSS residential camp. Mr. Dhaval Waghale, an alumnus settled in USA, contributes financially to Anandotsav, the NSS annual festival.
- Several notable alumni of the college are members of the Quality Assurance Cell (QAC) and some contribute towards sponsoring the college magazine, renovation of laboratories and funding scholarships and free-ships to students from financially weak backgrounds.
- Several departments conduct webinars on various themes in which expert alumni, located in all parts of the world, are resource persons. For eg. Departments of Mass Media, Computer Science, Information Technology, Biotechnology, Life Science, Self-Financed Department of Commerce and Management etc. conducted Alumni Lecture Series.

- During college and department festivals alumni support is invaluable. They take care of different areas and even train present students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/alumni/ |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: •To emerge as a center of academic excellence aiming at value based holistic development of students equipped for global challenges. **Mission :** To disseminate quality education Foster academic excellence Develop attitudes conducive to lifelong learning The vision of the Institution provides a direction towards achieving excellence in all facets of education. Principal and Management take every decision based on fulfilling the Vision and Mission of the college, hence safeguarding growth and improvement at all levels-Academics, Infrastructural upgradation, technological modernization, Skill based learning, recruitment of qualified staff, Research and so on. The IQAC of the college maintains a quality check by conducting regular internal academic audits. IQAC, Heads of Departments and Coordinators of committees, draft perspective plan of the academic year and review where action is needed.Principal, Vice Principals and Registrar are in charge of all administrative functioning of college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-us/ |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management of the College is highly supportive and cooperative. The Principal, Vice-Principals, Heads of Departments, Registrar, Librarian, Coordinators of committees are all involved in the different functions of the institution. The institution follows an open, participative and decentralized system of management. The Vice-Principals of the college are empowered to look after different streams such as Arts and Commerce, Sciences, Student Affairs and Examination. The self-financed departments are managed by the Coordinators and Heads. The Academic Planning Board, comprising of all Heads of Departments, charts out the path for the academic year. The Examination Committee looks into the entire examination process. Several other committees look after maintenance of infrastructure, admissions process, co-curricular and extra-curricular activities. Participative Management is encouraged by empowering all the stake holders like Parents, Alumni, Industry and Students. The Quality Assurance Cell (QAC) of the college has parents and Alumni as active committee members. Parent-teacher meetings conducted, valuable feedback implemented. Parents assist in field trips, festivals, fund raising in cocurricular activities. Alumni Connect Program invites well-placed alumni for student interaction. Departments partner with concerned industries for placements. Students conceptualise, plan and execute all college and department festivals while the college infrastructure is made fully available to them.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-us https://kccollege.edu.in/about-us/ , kccollege.edu.in/committee/ |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

KC College prepares a perspective plan so as to look after growth and development of the institution at all levels and help the institution to maintain its position and status as one of the top ranking colleges of India. The perspective plan of the college involves the following parameters: - 1. Enabling education that is global but is also relevant at the local and national level. 2. Skill development of all stakeholders such as students, nonteaching and faculty. 3. Emphasis on Research and development. 4. Partnerships and Collaborations with industry, nongovernmental organization and prestigious national organizations. 5. Introducing, inculcating and updating technology at academic and administrative levels. 6. Fostering social consciousness and sensitivity towards the minorities and under-privileged. 7. Continuously embedding quality practices in policies and processes. 8. Encouraging and supporting student's initiatives towards entrepreneurship. The academic and administrative organs of the college under the guidance of the IQAC prepare strategies in all areas to successfully implement the above perspective plan at the beginning of the academic year. The IQAC and the Academic Committee along with Examination Committee prepare an Academic calendar which consists of events formulated towards achieving the targets of the perspective plan. All students' cells, statutory and co-curricular committees aim towards achieving the targets.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://kccollege.edu.in/academic-calendar/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is the academic and administrative head of the institution. College has the policy of appointing four Vice Principals-Arts and Commerce, Science, Students Affairs and Examination. The IQAC coordinator also works in collaboration

with Vice Principals and Heads of Departments. Academic Planning Board, coordinators of various committees, faculty members, registrar, office staff and support staff all contribute towards the academic and administrative responsibilities of the college. After discussions with students, faculty convey their suggestions to the Vice Principals and Principal at departmental meetings that are held regularly. Principal reviews the suggestions and sets the implementation process in motion. The IQAC conveys suggestions that will help in the achievement of different administrative and academic bench marks. The Code of Conduct for teachers, non-teaching staff and students, policy for maintenance of infrastructure, Gender policy and research policy are all displayed on the website. Information about statutory committees like Examination Committee, Students Grievance Redressal Cell, Anti-Ragging Committee, Unfair Means Enquiry Committee, Purchase Committee etc. are also displayed on the website. IQAC identifies teachers who are due for promotion under the Career Advancement Scheme (CAS). The college sends reminder to these teachers to fill their online forms and submit CAS files.

| File Description | Documents |
|---|--|
| Paste link for additional information | https://kccollege.edu.in/institutional-policies/ , https://kccollege.edu.in/committee/ |
| Link to Organogram of the Institution webpage | https://kccollege.edu.in/wp-content/uploads/2021/08/KCC_Org_Chart_3.pdf |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Group Insurance: Family Mediclaim is provided for the nonteaching staff and contributions made to staff welfare fund. **Path-Pedi Scheme:** A Path - Pedi scheme in the form of cooperative credit society is run for the non-teaching as well as some teaching staff . **Social Interaction:** The institution organises annual retreats for Non-teaching staff; 'Anndaan' annual lunch for the teaching staff. **Health Care:.** Principal and teachers donate funds to meet any medical emergencies. College provides banana and milk to laboratory staff. **Regular disbursement of Salary:** Disbursement of salary of the staff on the first working day of the month irrespective of government grants received. **Festival Advance:** The non-teaching staff is provided with festival advance for major festivals. **Career Advancement:** The Institution encourages its non-teaching staff to pursue higher education and helps them by providing flexibility of time and study leave. **Compassionate Appointment:** Jobs are provided to family members of non-teaching staff. The fees of the children of non-teaching staff is paid by the college. Provision of umbrellas and appropriate rain gear during monsoons, free uniforms to class IV employees, subsidized meals and preference to their children during admissions.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-igac/ |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Heads of the departments submit a confidential performance appraisal report for the Non-teaching staff, based on criterialike punctuality, regularity, upskilling, overall conduct, efficiency, quality of work etc. This report is submitted to the Registrar and is considered for performance appraisal. The Heads of the department also submit a confidential performance appraisal report for the full-time temporary teachers of the departments. All students who have the requisite attendance in class, are given feedback forms for the teachers of their departments. This feedback form is analysed and submitted to the Principal. Every teacher is also required to submit an annual performance self-appraisal report. This report is also analysed and recommendations submitted to the Principal for action to be taken. At the time of Career Advancement Scheme, every teacher fills the requisite CAS appraisal forms. These appraisal forms are verified by the heads of departments and forwarded to the IQAC. The IQAC then scrutinizes the CAS files, gets rectification made if required and forwards them to the Principal. The Principal counsels both non-teaching and teaching staff wherever required. The annual performance reports of the nonteaching staff are considered for increments and confirmation of employment and promotion of the employee.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-igac/ , https://kccollege.edu.in/student-satisfaction-survey/ |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are conducted Quarterly, half yearly and annually. Every year between 31st March to 31st July, internal and external auditor audits account files. External Financial Audit consists of the yearly statutory audit by Chartered Accountant Mr. Ravi Mulchandani from M/S. Singavi, Oturkar & Kelkar and Co., appointed by Hyderabad Sind National Collegiate Board and by an auditor appointed from Accountant General (A.G.) office. Audit report by Singavi is submitted to the Board and report of A.G. office auditor is submitted to concerned Government agencies. Internal audit is a continuous process conducted by auditor from M/s. Singavi, Oturkar & Kelkar. Accounts are also continuously monitored by the Board's in-house auditor. The balance sheet of income and expenditure account is audited at the financial year end. The auditor's opinion are in accordance with Standards on Auditing (SAs). Relevant observations are given to the College Accounts department. The Balance sheets are presented to the trust. Auditors guide us in all compliances with respect to taxation, so that all rules and regulations are met. In LMC and CDC meetings all documents are checked and all queries are answered. Auditing is done for all grants which are received and utilized is audited.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs 30,98,004

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

KC College is a grant in-aid college and salary grant only for its aided section is received from the State Government. Since nonsalary grant is not received, hence funds are required for maintenance and renovation of infrastructure, purchase of necessary equipment, disbursement of salary to staff of the SelfFinanced Departments and for any welfare measures. Students' fees are utilised for this purpose. College has also recieved DST-FIST, DBT Star Scheme, DBTStar Status and UGC-Paramarsh scheme grant. Infrastructure upgradation : The College Development Fund (CDF) is utilised. Social Outreach and Sponsorships: Funding from individual sponsors towards scholarships for financially under-privileged students is received. In the pandemic year, a number of scholarships were provided. NSS Activities: The college, alumni, parents and philanthropists contribute towards NSS activities, held in adopted villages andfor major events like Anandotsav. Events: Festivals and departmental activities are supported by CSR funds of organisations like HDFC Bank, IDBI, SBI. Students also obtain sponsorships. The Management contributes unhesitatingly towards college activities for which sponsors are not available. Resources are optimally utilized by staggering timings. Statements of income and expenditure are prepared by the accounts staff and auditing undergone by the auditors appointed.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/national-service-schemenss/ |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two examples of implementation of teaching learning reforms: 1. IQAC helps in identifying experts from academia and industry in different fields, inviting them and connecting teachers with them. Teachers invite expert resource persons to conduct workshops/lectures with students. These sessions involve a lot of discussions and debate, enhancing the knowledge of students in their respective subjects and helping in comprehensive learning. 2. IQAC after reviewing the knowledge gap of graduates advised introduction of inter disciplinary programme which involves the training of those under graduates students .Students get trained in research methodologies, development of communication skills, up skilling in e-technology and enhancement of knowledge in various socio economic and political fields. The Certificate Programmes of Commerce and Arts started in the year 2014-15 for selected second year students.This is a one year programme comprising of summer and winter schools withseveral modules devoted to workshops on enhancement of communication skills,confidence level ,interactive skills, gender sensitivity ,scientific reasoning ,environment consciousness and respect for dignity of labour. The students of this programme take up a research projectunder a teacher mentorand present a research paper on which they are graded. This programme helps students interact with experts from diverse fields.academia, and industry.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/about-igac/ |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Academic monitoring and Review (Internal Academic Audit): The Principal, Vice Principals and IQAC conduct annual review meetings of every departments. Each department prepares a detailed presentation about its teaching learning initiatives, annual result analysis, co-curricular activities, achievements of teachers and students, lacunae wherever perceived and future plans of the department. This Review committee along with the department members reviews the performance of the department and decides upon the corrective action that can be taken to address the lacunae. The IQAC in consultatio with QAC, recommends a number of activities that the departments can undertake in future and also sets into motion any innovative future plans that the department suggests.

2. NAAC committee recommendations: These are viewed seriously and effort is made to actualise those recommendations. For first, second and subsequent cycles, incremental improvements were made for the succeeding years with regard to quality and post accreditation initiatives.

3. College undergoes a review of the existing infrastructure and based on the suggestions carries out renovations and additions to assist in the teaching-learning process.

4. Several Statutory commmittees like CDC and Academic Plannning Board periodically monitor and review all departmental and committee activities and implement processess to augment Teaching-learning. Smart TVs introduced in the campus.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kccollege.edu.in/courses/degree-college/ , https://kccollege.edu.in/annual-report/ |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

A. All of the above

international agencies (ISO Certification, NBA)

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://kccollege.edu.in/annual-report/ https://kccollege.edu.in/student-satisfaction-survey/ https://kccollege.edu.in/about-igac/ , https://kccollege.edu.in/national-institutional-ranking-framework/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

In the academic year 2022-23 the curricular and co-curricular activities related to gender equity and sensitisation were conducted through the online or offline mode as required.

Gender Issues Cell conducted:

1. Certificate Course in Gender Studies was conducted by Gender Issues Cell and the Department of Sociology over a span of 4 months (September- January)..
2. The Gender Issues Cell organized a series of events to spread awareness about Gender Based Violence as a part of the 16 Days of Activism for Violence against Women Campaign by the United Nations.
3. On the 6th of December 2022, an informative workshop was conducted on the topic, Invisible Forms of Violence.

NSS conducted

1. Kanyadaan was carried out for 2 girls from the adopted village on 26th May 2022.

2. Rakhi making was done by Women from the adopted villages and Rakhis were sold at KC College Campus.
3. A streetplay was performed by our volunteers at BMC Headquarters to create awareness about women empowerment on 3rd October 2022
4. Diya Painting: 500 Diyas were painted by Women from adopted villages. Diyas were sold at University Colleges and the revenue generated was given to those women.
5. Swayamsiddha Products: Women from the adopted village were trained to make pickles and Masalas. The pickle, Masalas, Turmeric Powder made by them was another source of income for them.
6. Volunteers visited All Saints Home and spent quality time with Grandmas and Grandpas on 29th September 2022. They also gifted grandmas and grandpas the hygiene kits.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <p style="text-align: center;"><u>Facilities for women on campus: The campus has a special girls' common room. There are ladies' toilets on each floor with bins for throwing sanitary napkins. There is a sanitary napkin vending machine installed in the girls' common room. Keeping in mind the safety and security of all students the campus is well lit and equipped with CCTV cameras 24/7. Students can seek counselling from a personal counsellor, GIC or Teaching staff of Psychology department.</u></p> |

| | |
|--|------------------------------|
| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | D. Any 1 of the above |
|--|------------------------------|

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The dry and wet solid garbage from the entire campus was collected on the ground floor to be handed over to BMC collection van.

Liquid waste management: Water is used sparingly on campus. Regular maintenance of pipes and taps is carried out to stop leakages. **Biomedical Waste Management:** Biomedical waste like sanitary napkins, and face masks were segregated and collected in a separate red color bin provided on the ground floor.

Waste Management: New electronic equipment like laptops and computers were purchased on buyback mode.

Hazardous Chemical Waste Management: All chemicals were diluted before discarding. Most of the microbial cultures and media were autoclaved at 121 degrees Celsius before cooling and discarding.

Radio-active Waste Management: The Radio and Nuclear Chemistry Lab used 'Delay and Decay' and 'Dilute and Disperse' methods for waste management.

Biomedical Waste Management -Most of the microbial cultures and media were autoclaved at 121 degrees Celsius before cooling and discarding.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | Nil |
| Any other relevant information | No File Uploaded |

| | |
|---|------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | D. Any 1 of the above |
| File Description | Documents |
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants | B. Any 3 of the above |
| File Description | Documents |
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | C. Any 2 of the above |

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

| | |
|--|-------------------------------------|
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> | <p>B. Any 3 of the above</p> |
|--|-------------------------------------|

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KC College has always worked towards an inclusive campus environment as it recognizes the importance of diversity in higher education. Cultural diversity is promoted through curricular, co-curricular and extra-curricular activities on

campus.

- Foundation Course Syllabi covers topics that celebrate the idea of India as a multicultural society.
- All Certificate programmes are open to all.
- Fests like Kiran, Joule , Mi Marathi, Fiestron, Systematic Chaos, Microfiesta, Parnassus celebrates cultural diversity.
- Inclusive environment:
- Education Project: E- Classroom in association with Engineers Without Borders at Sane Guruji Vidyalaya at Ghatim school, Dist. Palghar was inaugurated, and students were trained to work on Word, Excel and PowerPoint Students were taught basic computer applications during the Socio Educational Visit to Konkan from 9th to 11th December 2022.
- Scholarships are given to needy Muslim and Jain students

Communal harmony:

Flood Relief, Blood and Platelet Donation drives, Disaster Management, Elderly care, Pulse Polio Drive

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In 2022-23 KC college organized many activities sensitizing the students and employees towards the constitutional obligations.

- Independence Day August 15, 2022 The National flag was hoisted by the Principal. NSS students put up a cultural programme. Number of participants 80.
- RCKC organized Abhay ~ The Fearless -this event was conducted as an Ode to the people who Paint Our Polaris every day. Team Community invited various essential communities of our society such as Dabbawala Community,

Railway Employees, Firemen, Policemen, Dhobi Community, Kohli Community as well as the front-line Medical workers so as to celebrate these pillars of society and show them our gratitude and respect. Over 150 people were a part of this project.

- Constitution Day November 26, 2022- On the occasion of 'CONSTITUTION DAY', the Dept. of Political Science in association with the KCNSS Unit, organized The Role of the Constitution in defining India's 21st-century Ambitions on the topic" Symposium of Constitution". The chief guests for the day were Shri Prabhat Ranjan, IPS (Security Advisor, Reserve Bank of India), and Shri Chetan Kapadia, Advocate (Bombay High Court).
- Republic Day Parade - A team of NSS volunteers celebrated and participated on 26th January, 2023 for the 74th Republic Day. The ceremony started with the parade and JANDESALAMI done by NCC and NSS volunteers, Chief Guest of the day was Kishu Mansukhani, President of HSNCB respectively.
- Har Ghar Tiranga This drive was successfully conducted at the following places. More than 300 people participated in the drive.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

| | |
|--|-----------------------------------|
| <p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2022-23 KC college celebrated national and international commemorative days, events and festivals.

1. International Youth Day: On 13th August, 2022 Team International Service celebrated International Youth Day. They were also taught to be resourceful with their skills while dealing with real life crises. Number of Participants: 22
2. World Environment Day On 6 th June 2022, the Environment Committee of (KC EC), Nature club and NSS unit of K.C College jointly organized a 9.7km cycle rally to give message of using bicycle for short distances to save fuel. 35 students participated in the rally. A Webinar was held on Solid Waste management by Dr Amiya Kumar Sahu, National Solid Waste Association of India. Beneficiaries: 90.
3. Children's Day celebration- 14th Nov, 2022 Place: NSS volunteers under the "Socio-Cultural-Educational Visits Project" celebrated this day at the Municipal Co. School, Kurla.
4. Makar Sankranti Celebration - 15th January, 2023 The team from the KCNSS reached Saphale station to celebrate Makar Sankranti with the villagers. sweets (til-ke-ladoo, sugar sweets and soan papdi) and flowers for the Haldi kumkum ritual and some kites and manja for the children to play with.
5. Diwali Celebration in Adopted Village Date : 24th October 2023 Place : On the occasion of Diwali, the NSS unit of KC College assembled at their adopted village Saphale, to celebrate Diwali with the children and villagers present

there. The event was exactly held at Anganwadi which is located in Patilpada.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Academic Festivals KC College is well known for organizing various kinds of academic festivals. Almost all the departments across faculties organize a variety of academic festivals. The objective is to create and sustain the academic interest of the students in their own subject. The academic festival helps the students imagine and construct their vision in their related field of knowledge through creative and interactive mediums that includes filmmaking, poetry, photography, painting, poster making, workshops, lectures, etc. Some of the academic fests were -Sci-Code #23 , Chemvision, Acropolis, Managma 3.0, Parnassus 2023, Analyze This, Systematic Chaos, Talking Frames, Roll Take Turn, Fiestron, Creative Expressions. We saw very enthusiastic participation from the faculty and students across all the disciplines. The zeal of the volunteers resulted in the great success of every festival.

Best Practice 2. Anandotsav 2023-On the 5th of February 2023, K.C. N.S.S. celebrated their annual festival Anandotsav, a Socio-Cultural Fest for senior citizens, underprivileged children, thalassemia major patients, cancer affected children, and swachhta karamcharis from BMC. This was "INCREDIBLE INDIA to celebrate and embrace the glorious history of India. Some of the activities were: Gifting art kits and school bags to the children from Tata Memorial Hospital and Heaven Creators NGO Gifting bed sheets to Grandmas from Mazgaon. All Saints Old Age Home Cultural programme celebrating Diversity of India No. of Volunteers: 150

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

After a period of two years of Covid this was the first year when all our activities were organised offline with full vigour and enthusiasm. Keeping in line with the tradition of inclusiveness and gender-just enabling environments the students of KC College participated as well as organised various programmes, fests, competitions and brought many laurels and accolades for the institution. This year will be remembered as the YEAR OF LAURELS AND ACCOLADES.

1. KC College was the overall winner at FinMahotsav, a national level Intra and Inter-college Competition on financial knowledge organized in association with NSE and Board of Industry Academia Partnership in August 2022. 2. Self-financed Department of Commerce; Management, K C College was awarded the Overall Trophy of FINANSIERA 2022-2023 organised by Ghanshyamdas Saraf College Of Arts and Commerce From 19 September 2022 to 1st October 2022.

3. Ms Kelly Nigrel and team under the guidance of Prof. Sagarika Damle and Dr. Mayuresh Joshi, from Department of Life sciences were awarded First Prize for Oral Presentation at National Conference on Climate, Community and Conservation organised by Navrachna University Vadodra, Gujarat 26th-27th September 2022. 4. KC College students- Simin Qureshi, Payal Sodha and Saima Chodhury won the 1st, 2nd and 3rd place at the AD Shroff Memorial Inter College Elocution Competition on 12th September 2022. 5. Dr Ajeet Kumar Rai, Asst. Professor, Dept. Of Hindi, conferred with the Acharya Nanddulare Vajpayee Puraskar (Sameeksha), State level Award, by the Maharashtra Rajya Hindi Sahitya Academy, Mumbai for the year 2022-2023 in March 2023.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

The next academic year of 2023-24 in which K C College will implement a New Education Policy, that is NEP 2020. Hence the faculty and students need training and workshops regarding the same. Following activities will be planned:

1. NEP workshop for the faculty by the Vice Chancellor/ NEP expert from another university
2. Seminar or workshop for faculty on defining Program Outcomes and Learning Outcomes
3. Safty measures or disaster management training for Non-teaching staff
4. Seminar on Implementation of NEP 2020 for students
5. Workshop on Career Advancement Scheme for Faculty
6. To start many certificate courses, required by NEP for students
7. Health check-up camp for teaching and non-teaching staff of the college