HSNC University, Mumbai

UG/PG Application & Admission Process

01 Registration
- Enter your Name, Last Name, email id and Mobile no.
- Select Admission Type.
- Proceed to pay for One Time application form Fee. (INR 1000/-)
- You will receive login details on the registered contact details.
- You can apply for multiple programmes & campuses together

02 Login
- Using the login credentials and password set by you Sign in to start filling the form.

03 Personal Details
- Fill your personal details
- All * "Asterisk" marked fields are mandatory

04 Educational details
- Fill your Educational Qualification Details

05 A. Entrance Exam Details
- Fill your Entrance Exam details if you have cleared any.
- **Entrance exam is applicable for**
  - **For UG - BBA/BCA/BMS/ LLB/BALLB/ BBALLB(Hons.)/ B.Tech**
  - **For PG - MBA/ MAEMA/ MACJ**
- Mentioned "Not appeared" if you're not applicable and proceed to Step 6

05 B. Appear for Entrance Exam HCET / HLAT
- Exam Fees = INR 1,000/-
- **Only applicable for the following**
  For UG - BBA/BCA/BMS/LLB/BALLB/ BBALLB(Hons.)/B.Tech
- **For PG - MBA/ MAEMA/ MACJ**
- You are exempted if you have already appeared, proceed to step 6.
- Use the same email id and mobile number for Entrance Exam Registration as in Step 1

06 Upload Documents, Photo & Signature
- Format of file (jpg, jpeg, PDF)
- Max File Size: = 5MB

07 Apply for Program & Campus
- Select your program and campus to apply.
- you can apply for multiple programmes & campuses together

★ You can apply for multiple programs & campuses together in a single application form on UG/PG portal (Domestic Students). There is only one time application fee to be paid.

08 Print Application Form
- You can view/download your application forms from here.
- There is no need to submit physical copy of the form.
- Kindly note: Each application form has a unique application no.

09 Apply of Another Programme & Campus
- If you have missed out to apply for a programme/s you can apply using the same login details.

10 Merit List
- Visit the application form website and confirm your eligibility for admission as per published Merit list.

11 Login
- Login using same credentials on the same website as in Step 2

12 Upload Documents
- Upload the requisite documents for verification.
- The documents already submitted in the registration process will be visible and need not be uploaded again.
- Format of file = PDF

13 Document verification
- Select the Program which you want to submit for verification.
- The uploaded documents will be verified for that program.
- You will be updated regarding the status of your verification on the same page. This process may take some time.

14 Payment of Admission Fees
- An email and sms containing payment link will be sent to you.
- Select your mode of payment and pay the fees online.
- Amount to be paid will be reflected in your login page.

15 Successfully admitted
- You are now successfully admitted to the course.
- You will receive further notification and details by email and SMS.
- Your Admission is Provisional.