



# Hyderabad (Sind) National Collegiate University, Mumbai

47, Dr. R. G. Thadani Marg, Worli, Mumbai - 400 018.

## **RE-EXAMINATION GUIDELINES** **(FOR UNDER-GRADUATE NEP BATCH STUDENTS)**

To apply for Re-Examination of Semester III & I for the academic year 2025-2026 (NEP), the student, who either remained **absent or failed in the exam**, shall follow the below process and submit the request for Re-Examinations:

### **STEPS:**

1. Student Login to LMS ( <https://hsnclms.studentscenter.in> ).
2. Click on **CLICK HERE** (Hyperlink) and the student will be redirected to the Examination portal.
3. Click on Re-Exam tab.
4. Selection of Examination and Subjects for which student wish to opt for Re-Examination in the below sequence:
  1. Selection of Examination
  2. Selection of Subjects
5. Once you select the exam and subjects, the system will auto calculate the payable amount. Click on PROCEED TO MAKE PAYMENT and you will be directed to the PAYMENT PAGE. Post successful of payment, you will be able to download the PAYMENT RECEIPT.

All the best!!

### **NOTE:**

1. First, select the subjects for the semester for which you want to apply for Re-examination, and then make the payment.
2. Re- exam fees is **₹ 500 per course**.
3. Form filling schedule from **September 16, 2025 to September 19, 2025**.
4. A late fee of INR 1000 per course will be charge from **September 20, 2025 to September 21, 2025**.
5. The submission of the re-examination form will not be permitted after the specified deadline.
6. For technical queries, kindly contact: 9930003151(only through WhatsApp)

**Dr. Jayesh Joglekar**

Director

Board of Examinations & Evaluation

Date: September 15, 2025

### **cc:**

1. Office of the Vice-Chancellor, HSNC University, Mumbai
2. Office of the Registrar (Ag.), HSNC University, Mumbai